



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, November 8, 2017

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Bader at 5:07 p.m. on Wednesday, November 8, 2017. Trustees Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos, and Student Trustee Case were present.

STAFF PRESENT

Bill Scroggins, President & CEO; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; Audrey Yamagata-Noji, Vice President, Student Services; and Abe Ali, Vice President, Human Resources, were present.

PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

CLOSED SESSION

The Board adjourned to Closed Session at 5:08 p.m. to discuss the following items:

1. **Conference with Legal Counsel** (Pursuant to Government Code Section 54956.9(d) – Existing Litigation – one case:
 - Los Angeles County Superior Court Case No. BC 576587 [consolidated for all purposes with Case Nos. BS 154389 and BS 159953]

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

2. **Student Expulsion Hearing** (Pursuant to Education Code Section 72122 and Administrative Procedure 5520 – Student Discipline Procedures) – one case, regarding Student No. ...8634

PUBLIC SESSION

The meeting reconvened at 6:38 p.m., and the Pledge of Allegiance was led by Sandra Bollier.

REPORTING OF ACTION TAKEN IN CLOSED SESSION

1. **Conference with Legal Counsel** - Los Angeles County Superior Court Case No. BC 576587 [consolidated for all purposes with Case Nos. BS 154389 and BS 159953]

The Board unanimously rejects the City of Walnut's October 13, 2017, settlement proposal regarding Los Angeles County Superior Court Case No. BC 576587 [consolidated for all purposes with Case Nos. BS 154389 and BS 159953.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

2. **Student Expulsion Hearing** – one case, regarding Student No. ...8634

The Board unanimously voted to accept the findings and recommended decision by the President to permanently expel Student No. ...8634 from the College, effective immediately.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

INTRODUCTIONS AND RECOGNITION

- The following newly appointed and promoted employees were introduced:

Classified Employee (Newly Appointed)

- **Melissa Candell**, Student Outreach Specialist (Counseling) (present)
- **Connie Madarang**, Buyer (Fiscal Services) (absent)
- **Sabrina Torres**, Laboratory Technician I – Chemistry (Chemistry) (absent)
- **Terah Williams**, Laboratory Technician – Photography (Commercial and Entertainment Arts) (present)

Classified Employee (Promoted)

- **Monico Orozco**, Graphic Design Studio Specialist (Commercial and Entertainment Arts) (present)

APPROVAL OF MINUTES

It was moved by Trustee Chen Haggerty, seconded by Trustee Hall, and passed to approve the minutes of the regular meeting of October 11, 2017.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

PUBLIC COMMUNICATION

- Rene Jimenez, Student, commented on the campus sustainability tours, the visibility of Police and Campus Safety employees, VRC Veteran's Day events, the Field of Valor event, the resurfacing of the stairs by Building 60, and the College's support of undocumented students.
- Reynaldo Jaen, Student and Treasurer of IDEAS, commented that IDEAS is working on collecting signatures to bring to Ed Royce's office supporting the Clean Dream Act.
- Katherine Mejia, Student, commented on an event that she attended where 50 Dreamers were selected to perform, 8 of which are Mt. SAC students.
- Karen Osorio, Student, commented that IDEAS has been very active participating in rallies and weekly meetings at Ed Royce's office in support of the Clean Dream Act and will be lobbying in Congress next week on immigrant rights.
- Geovanna Castillo, Student, commented that IDEAS has partnered with CHERLA and immigrant rights.
- Yarazet Cardenas, Student, spoke about the Clean Dream Act and support for undocumented students.

REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Brian Moon and Daniel Garcia**, President and Vice President, Associated Students
- **Martin Jones-Ramey**, President, Academic Senate
- **John Lewallen**, President, Classified Senate
- **Eric Kaljumagi**, President, Faculty Association
- **Sandra Bollier**, President, CSEA 262
- **Bill Lambert**, Executive Director, Mt. SAC Foundation and Alumni Association
- **Rosa Royce**, Management Steering Committee

BOARD COMMUNICATION

- A. Trustee Bader read the following reminder: “At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.”
- B. All Board members shared the following comments:
- They welcomed and congratulated newly appointed and promoted employees.
- C. Student Trustee Case reported the following:
- Attended the Rowland Heights Buckboard Parade, which was a nice and enjoyable event and he appreciates being able to explore the city and see the community.
 - Attended the Regional Chamber of Commerce Legislative Power Luncheon.
 - Attended the Adjunct Faculty Celebration.
 - Attended a Chino City Hall Meeting to get a better understanding of the city he lives in.
 - Met with the Mayor of Chino to establish a strong connection between Mt. SAC and Chino while better understanding the local governance system.
 - Attended the Soochow University Alumni Association Luncheon.
 - Attended the Youth Science Center 55th Celebration and presented Chairman Mike Sun a recognition of excellence on behalf of Mt. SAC.
 - Attended the Rowland Heights State of the School Address.
 - Attended the Baldwin Park 61st Anniversary Parade.
 - Attended the Dia de los Muertos Festival Event which was hosted by Mt. SAC’s MeChA club.
 - Attended a DACA informational workshop.
 - Attended a Mt. SAC football game.
 - Attended a dance recital, which was an excellent show.
 - Working to build a connection with Mt. SAC media and radio station.
 - Attended the DSPS Masquerade Mix Up.
 - Attended SSCCC Regional Meetings and has been serving as the Student Senate for California Community Colleges Region VIII voting delegate as well as their Communications Officer.
 - Working on making connections with campus governance.
- D. Trustee Chen reported the following:
- Attended the Care Clinic Annual Banquet in Los Angeles.
 - Attended the Senator Newman and Governor Brown event at the VRC, and he congratulated staff for pulling the event together.
 - Attended the Public Safety Appreciation BBQ, and commented that it was good to see Mike Gregoryk and our Public Safety Officers.
 - Participated in the Rowland Heights Buckboard Parade.
 - Attended the SGV Regional Chamber of Commerce’s Legislative Power Luncheon at the California Club.
- E. Trustee Santos reported the following:
- Attended the Baldwin Park Adult School Community Advisory Committee meeting, which is currently going through WASC accreditation.
 - Attended a Baldwin Park Halloween event.

- Attended the Baldwin Park Dia de los Muertos event.
- Attended the Baldwin Park parade.
- Attended the swearing-in ceremony for the new West Covina police chief.
- Attended the Our Water LA event, which is putting together a water bond for the County of Los Angeles to help local jurisdictions with their storm water capture compliance.
- Attended a Measure A Steering Committee meeting where they're talking about receiving some county park money.
- Attended the SGV Regional Chamber Legislative Luncheon.
- Attended the IMC Legislative Breakfast.
- Attended a State Commission meeting in Huntington Beach on desalination.
- Attended the Governor's visit to VRC.
- Attended the Student Leadership Retreat in Lake Arrowhead.
- Attended the Community Facilities Advisory Committee meeting.
- Attended a couple of faculty events—a mixer and the adjunct faculty recognition.
- Attended Alumni Day and saw a planetarium show, the Alumnus of the Year presentation, the Athletics Reception, and the football game.
- Looking forward to football game this weekend.

F. Trustee Baca reported the following:

- Attended a workshop in Burlingame with the RP Group.
- Attended the Case Conference in Anaheim.
- Attended the Governor's visit with Senators Newman and Connie Leyva.
- Attended the Student Leadership Retreat in Lake Arrowhead.
- Attended the Community College League breakout session in civic engagement.
- Attended the football game on Saturday.
- Looking forward to attending some Veteran's Day events.
- Looking forward to the 242nd birthday of the Marine Corps on Thursday.

G. Trustee Hidalgo reported the following:

- Attended the Governor's event on campus.
- Attended the Cash for College event, and commented that it's great to see how those events directly help students.
- Attended the Student Leadership Retreat in Lake Arrowhead.
- Thanked the students who spoke and advocated on behalf of the Clean DREAM Act.

H. Trustee Hall reported the following:

- Looking forward to attending the Field of Valor event in Covina, and commented that it's a great fundraiser for the Veterans in this area.
- Attended the SGV Regional Chamber of Commerce's Legislative Power Luncheon.
- Attended the Rowland Heights Buckboard parade.
- Attended a Soochow University Alumni Association luncheon.
- Attended the Youth Science Center Event.
- Attended the Hispanic 100 event.
- Attended Janice Hahn 1st Annual Public Safety Appreciation BBQ, where Mt. SAC was well-represented.
- Attended the Community Facilities Plan Advisory Committee.
- Attended the City of Industry Royal Lions Halloween Dinner Party.
- Attended the IMC Legislative Update Breakfast with Assemblywoman Blanca Rubio.

- I. Trustee Chen Haggerty reported the following:
- Attended the Rowland Heights Buckboard parade.
 - Attended the AACCC Pathways Institute #6 in Seattle.
 - Announced that she posted an article on our Guided Pathways allocation in the newly-launched ACCT publication Around the Region Weekly News, which is a cyber venue for regions to post the news.
- J. Trustee Bader reported the following:
- Attended the Governor Brown visit.
 - Attended Cash for College, which is a wonderful event for students.
 - Attended the Community Facilities Plan Advisory Committee.
 - Attended the Adjunct Faculty Celebration.
 - Attended Pathways Institute #6, which was very impressive. There was a lot of information geared towards administrators and she found that Mt. SAC is ahead of every other community college represented in the area of Guided Pathways.
 - Commented that the City of Pomona answered an RFP for the new Amazon headquarters.

PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed and congratulated newly appointed and promoted employees.
- He commented that the College is participating in the group that answered the Amazon RFP, the Starfish Group.
- He introduced Carol Nelson, Executive Assistant to the President and Board of Trustees, to give an update on the implementation of BoardDocs.

CONSENT CALENDAR

The following correction was made to the Consent Calendar:

- Consent Item #27: Personnel Transactions, page 71 – **Anna Thatcher, Community Services Officer, Job FTE should read “1.0/12 months”.**

ADMINISTRATIVE SERVICES:

1. Appropriation Transfers and Budget Revisions Summary;
2. Hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines;
3. Re-issuance of stale-dated warrant;
4. Resolution No. 17-04 – Signature Changes to Existing Bank Accounts;
5. Memorandum of Understanding with the Los Angeles County Office of Education for reporting information regarding employees' payroll information, including earnings and demographic data directly to the California Public Employees' Retirement System;

6. Designate the College's Chief Compliance and College Budget Officer as the College's Disbursing Officer;
7. Agreement with General Dynamics Information Technology for 1098T forms;
8. Mutual confidentiality and non-disclosure agreement with SchoolsFirst Federal Credit Union;
9. Renewal agreement with Hot Doggers, Inc. dba Gold Coast Tours for charter bus services;
10. Renewal agreement with Micro Focus, Inc. for COBOL licenses and support;
11. Renewal agreement with Payphone Stations Innovations for campus payphone services;
12. Agreement with Xerox Corporation for the lease of printing equipment;
13. Renewal agreement with The Vinewood Company, LLC for construction inspection services;
14. Award of Bid No. 3167 to Impact Construction Services, Inc. of Atwater, CA, for the purchase of a triple-wide trailer unit for the School of Continuing Education Simulation Lab;
15. Contract with Foot Locker for the expenditures for the 2017 Foot Locker National Cross Country Championships;
16. This item was pulled and acted upon below;
17. This item was pulled and acted upon below;
18. Revised agreement with SchoolDude for facilities maintenance management software;
19. This item was pulled and acted upon below;
20. Professional design services contract with Marlene Imirzian & Associates, Architects, for Sand Volleyball Facilities project;
21. This item was pulled and acted upon below;
22. This item was pulled and acted upon below;
23. Award of Bid No. 3168 to Southern California Grading, Inc. of Irvine, CA, for the Physical Education Project – Soil Removal;
24. This item was pulled and acted upon below;
25. This item was pulled and acted upon below;

26. Proposed Gifts and Donations to the College:

- Karl Armbrust – disposable supplies; 100 cardboard splints, 30 adult O2 masks, 60 burn sheets, 24 neonatal BVMs, 24 adult BVMs, 2 slide boards, webbing, 10 boxes of XL disposable gloves, 3 boxes of Kerlix, 30 triangle bandages, 2 boxes of 4 x 4 gauze, 2 boxes of occlusive dressings, 3 cases of IV fluids, 2 boxes of arm boards, 4 boxes of tape, 2 boxes of bloodstoppers, and 1 box of trauma dressing, valued by donor at \$2,000, to be used in Public Safety programs – Paramedic and EMT.
- Tony and Judy Sarsam – seven pairs of Dry Marble logo (Nike) shorts, seven pairs of PRDTR Swoosh (Nike) shorts, and seven pairs of DFCT (Nike) shorts, valued by donor at \$707.39, to be used for the Cheer Team camp wear.
- Ready Pac Foods – 72 Ready Pac Bistro Bowls, valued by donor at \$144, to be used for the Pep Squad dinner at the Mt. SAC vs. Santa Monica football game on September 16, 2017.

HUMAN RESOURCES:

27. Personnel Transactions;

28. PeopleAdmin University – Certified Administrator Initial Training Bundle Prepayment;

29. Revised Salary Schedule – Student Assistant Employees;

INSTRUCTION:

30. Contract Agreement with Kellogg West Conference Center and Lodge for the Semi-Annual Master Plan Summit;

31. 2018-19 Academic Calendar;

32. School of Continuing Education Additions and Changes;

33. Affiliation Agreement with Mission Hospital for Paramedic Student Training;

34. Application Agreement with North Net Training Authority for Fire Academy Skills-Based Training;

35. Child Development Center Contract Amendments: Acceptance of Funds;

36. Contract Agreement with Latinologues, Inc. for a Lecture Event;

37. New, 4-Year Review, Modified Courses, and New Certificates Effective with the 2018-19 Academic Year;

38. Regional Strong Workforce Program – Career Pathways Specialist Project: Approval of Contracts;

39. Strong Workforce Program Regional Share: Acceptance of Funds and Authorization of Purchases;

STUDENT SERVICES:

40. Contract with Mountain Meadows Golf Course for the Disabled Student Programs and Services Department Annual Training;
41. Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines;

Ratification is requested for the following:

42. Contract Renewal: Evans & Sutherland Computer Corporation for the Digistar Encore Maintenance Service Agreement;
43. Contract with Kellogg West Conference Center for the Multiple Measures Planning Day; and
44. Agreement with Azusa Pacific University – Noel Academy for Strengths-Based Leadership and Education for Great Staff Retreat Professional Development.

It was moved by Trustee Hall, seconded by Trustee Baca, and passed to approve the above items, as corrected:

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #16 – EVENT LICENSE AGREEMENT WITH SMG WORLDWIDE FOR THE 2018 MT. SAC COMMENCEMENT CEREMONY AT CITIZENS BUSINESS BANK ARENA

It was moved by Trustee Chen and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #17 – REVISED COSTS IN THE AGREEMENT WITH COVINA DISTRICT FIELD TO HOST THE 2016 MT. SAC FOOTBALL GAMES

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None

Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #19 – PROFESSIONAL SERVICES CONTRACTS WITH SID LINDMARK, AICP, AND ITERIS FOR THE PHYSICAL EDUCATION PROJECTS EARTH EXPORT TRUCK HAUL PLAN

It was moved by Trustee Santos and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo
Noes: Santos
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #21 – PROFESSIONAL DESIGN SERVICES CONTRACT WITH MARLENE IMIRZIAN & ASSOCIATES, ARCHITECTS, FOR THE PERFORMING ARTS CENTER EXTERIOR EVALUATION PROJECT

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #22 – PROFESSIONAL DESIGN SERVICES CONTRACT WITH HILL PARTNERSHIP, INC. FOR THE SCIENCE TECHNOLOGY ENGINEERING MATH CENTER

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #24 – CHANGE ORDER FOR THE STUDENT EQUITY CENTER PROJECT: CONTRACT – AMERICAN MODULAR SYSTEMS (MODULAR CONTRACTOR) CHANGE ORDER NO. 1

It was moved by Trustee Hidalgo and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

CONSENT ITEM #25 – CHANGE ORDERS FOR THE BUSINESS AND COMPUTER TECHNOLOGY PROJECT:

- **CONTRACT – SJD&B (GRADING CONTRACTOR) CHANGE ORDER NO. 5**
- **CONTRACT – CLS CONSTRUCTORS, INC. (CONCRETE CONTRACTOR) CHANGE ORDER NO. 4**
- **CONTRACT – KCB TOWERS, INC. (STRUCTURAL AND MISCELLANEOUS STEEL CONTRACTOR) CHANGE ORDER NO. 2**
- **CONTRACT – PERFECTION GLASS COMPANY (GLAZING CONTRACTOR) CHANGE ORDER NO. 1**
- **CONTRACT – CASTON INC. (FRAMING CONTRACTOR) CHANGE ORDER NO. 3**
- **CONTRACT – TANDUS CENTIVA INC. (FLOORING CONTRACTOR) CHANGE ORDER NO. 2**
- **CONTRACT – R.W. SMITH & CO. (FOOD SERVICE EQUIPMENT CONTRACTOR) CHANGE ORDER NO. 2**
- **CONTRACT – STANTON UTILITIES, INC. (PLUMBING CONTRACTOR) CHANGE ORDER NO. 5**
- **CONTRACT – JPI DEVELOPMENT GROUP (FIRE SPRINKLERS CONTRACTOR) CHANGE ORDER NO. 1**
- **CONTRACT – DANIEL'S ELECTRICAL CONSTRUCTION CO., INC. (ELECTRICAL CONTRACTOR) CHANGE ORDER NO. 2**

It was moved by Trustee Hall and seconded by Trustee Santos to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

ACTION ITEM #1 – RESOLUTION NO. 17-05 – A RESOLUTION OF THE BOARD OF TRUSTEES OF MT. SAN ANTONIO COLLEGE ACCEPTING THE REQUIREMENT OF THE CALIFORNIA PENAL CODE SECTION 13522, CHAPTER 1 OF TITLE 4, PART 4, RELATING TO THE TRAINING OF LAW ENFORCEMENT OFFICERS

It was moved by Trustee Baca and seconded by Student Trustee Case to approve this item:

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

ACTION ITEM #2 – PROPOSED NEW BOARD POLICY 3700 – SOCIAL MEDIA

It was moved by Trustee Chen Haggerty and seconded by Trustee Baca to approve this item:

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

ACTION ITEM #3 – PROPOSED REVISED BOARD POLICY 7365 – DISCIPLINE AND DISMISSAL – CLASSIFIED EMPLOYEES

It was moved by Trustee Hall and seconded by Trustee Chen Haggerty to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

DISCUSSION ITEM #1 – PROPOSED REVISED BOARD POLICY 6530 CLOSED CIRCUIT TELEVISION SURVEILLANCE SYSTEMS – RENUMBERED TO BOARD POLICY 6510 NETWORKED VIDEO CAMERAS

This item was presented for Discussion and will be brought back to the next meeting for Action.

INFORMATION ITEM #1 – NEW ADMINISTRATIVE PROCEDURE 6510 – NETWORKED VIDEO CAMERAS

This item was presented for Information.

The meeting adjourned at 9:51 p.m.

WTS:CN



Associated Students Report

Presented by A.S. President Brian Austin Moon

November 7th, 2017

Hello Members of the Board,

The associated students have been hard at work on activities and projects advocating for all of our students success.

The United we dream event has been postponed until March 9th to allow time for increased collaboration and room for more community involvement. The associated students will also put together focus group meetings until the time of the event to gauge what the community needs and make changes to the event accordingly.

We would also like to thank the board and everyone who was able to make the trek up to lake arrowhead for our leadership retreat. It was an amazing experience for all who attended and we look forward to seeing the leadership skills taught be utilized on campus.

The Associated students' senate has passed a resolution standing in solidarity with our immigrant communities. We continue to look for avenues to help our immigrant communities on campus.

Thank you all for your time and consideration

Respectfully,
Associated Students President
and Vice President
Brian Moon
&
Dann Garcia



Associated Students

Resolution 1

Author: Joel Garcia Signature: *Joel Garcia*
Co-Author: Lauren Ortiz Signature: *Lauren Ortiz*
Subject: AS in support Immigrant Communities Date: 10/09/2017

Whereas: The Associated Students of Mount San Antonio College hereby support Immigrant Students and Communities.

Whereas: The Associated Students of Mount SAC forbid the discrimination of students based on race, ethnicity, nationality, immigration status and/or place of birth.

Whereas: The Associated Students of Mount San Antonio College will become a beacon of safety to every Mount SAC student regardless of legal status and will promote acceptance towards every student of said institution.

Whereas: This action will benefit Associated Students and Mount San Antonio College by creating an environment comfortable for students to learn and work without the fear of discrimination.

Therefore: Be it resolved, that the A.S. Senate, the A.S. Executive Board, and the A.S. President approve AS in support of Immigrant Communities.

A.S. Senate

For: _____ Against: unanimous Abstain: _____ Date: 10/24/17

A.S. Executive Board

For: _____ Against: unanimous Abstain: _____ Date: 10/24/17

A.S. President

Approve Veto Signature: *Lauren Ortiz* Date: 11-7-17

Martin Jones-Ramey, Esq., President
Lina Soto, Vice President
Bruce Nixon, Secretary
Tim Engle, Director
Sun Ezzell, Director
Scott Guth, Director
Dana Miho, Director
Abby Wood, Esq., Director

November 8, 2017

Vicki Greco, Senator at Large
Hong Guo, Senator at Large
Tamra Horton, Ph.D., Senator at Large
Liesel Reinhart, Senator at Large
Phil Wolf, Senator at Large
John Vitullo, Curriculum Liaison
Donna Necke, Legislative Liaison
Eric Kaljumagi, President – Faculty Association
Joan Sholars, Vice President – Faculty Association

Academic Senate Report to the Board of Trustees

The full Senate met October 12 and approved changes to BP 4100 Graduation Requirements for Degrees and Certificates. Currently, students must either complete a total of 45 credits or their last 12 credits in residence to graduate with one of our degrees. The College's Articulation Officer researched similar policies at surrounding institutions and found our policy on the high-end of similar requirements. Our Curriculum and Instruction Council approved the proposed changes to bring our policy in line with others. The Senate agreed and the language has been sent forward to PAC.

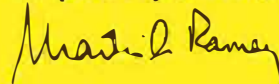
The full Senate met again on October 26 to consider a number of draft resolutions in advance of the ASCCC's Fall Plenary Session. On Nov. 2-4, Lina Soto – Senate VP, Donna Necke – Senate's Legislative Liaison and myself attended the conference. Some of the more interesting resolutions passed by the body include:

- Identify and Remove Barriers to Offering Noncredit Distance Education Courses
- Recognition of Course Sections with Low-Cost Text Options
- Faculty Involvement in Scheduling of Courses
- Local Academic Senate Role in Developing and Implementing Guided Pathways Frameworks
- Support for Local Academic Senates in Committing to A Guided Pathways Framework

The full Senate met on November 2 and approved our goals for the coming year, which include workgroups on studying and mitigating the impacts of the Multiple Measures implementation across the campus; on studying the propriety and structure of a proposed Early College High School program in the W. Covina Unified School District system; and on studying and recommending policies for a General Work Experience Education program.

Other goals involve reviewing the ACCJC's recommendation to include Student Learning Outcomes on syllabi; convening a task force surrounding textbook affordability, the use of exclusive agreements with off-campus bookstores, and the use of Open Educational Resources (OER); reviewing policies surrounding when law enforcement and public safety officers may interrupt a classroom to pull an individual out of the class; considering an advisory travel ban to states with anti-LGBTQ policies and laws, among other items.

Respectfully submitted,



Martin Jones-Ramey, Esq., J.D., LL.M.
President, Academic Senate



MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES
WEDNESDAY NOVEMBER 8, 2017

1. Classified Senate's annual Halloween Gathering on Oct. 31, was a big hit! A large turnout of Classified – most in costume – made for a fun event. The Mt. SAC Foundation supported classified Senate with Bill Lambert and Marisa Fierro hosting a Foundation table and a prize giveaway for guessing the 'eyeballs' in the jar. The Professional & Organizational Department (POD) hosted a table with the VOICES Committee to take photos and enter staff into the campus-wide Halloween Contest. After an online, campus-wide vote the winners were: 1st Place Group: The Counseling Center—"We Make The Connection!" (Dominoes theme), 2nd Place Individual: Captain Beary White (Bryan Stone).



2. **Classified Professional Development Committee (CPDC)** welcomed a newly appointed member. Marlene Espina will rep. for CSEA 262.

CPDC continues to discuss and plan ways in which to enhance professional development for Classified. Workshops for advanced Excell, Emotional Intelligence, and ways to combine appropriate learning with faculty offerings are in the forefront of evaluation.

Respectfully submitted by,



**Faculty Association Report
To the Board of Trustees
8 November 2017**

1. Representative Council

The FA Rep. Council met on 7 November and approved the appointment of Beta Meyer as an FA Director for the remainder of the academic year. We also approved the FA survey, which will be sent out soon. Items to be voted on at the Rep. Council's next meeting include "sunshining" articles for the 2018 negotiations, the 2019-20 Academic Calendar, and whether to invite the company California Casualty to speak at a spring Council meeting.

2. Celebration of Adjunct Faculty

As part of national Campus Equity Week activities, the FA hosted a celebration of our adjunct faculty in Founders Hall on 30 October. Over 70 people, including dean Joe Jennum, associate dean Debbie Cavion, and trustees Rosanne Bader, Corey Case, and Laura Santos joined us at this reception celebrating the work of the roughly 1000 part-time employees who teach just under half of our class sections. We appreciate your support.

3. Puttin' on the Hits 2018

Due to the college's recent accreditation visit, this year's version of Puttin' on the Hits comes sixteen months after the last one and will be on **9 and 10 March 2018**. The format of Puttin' on the Hits allows students, faculty, classified, management, and trustees to come together in a way that builds camaraderie. It's one of the things that make Mt. SAC a positive place to work, and I very much hope that you will plan on participating. Please think about the act you would like to perform and make arrangements with Joan Sholars at jsholars@mtsac.edu. The theme of the performance this year is "Epic."

4. Resolution of Concern Regarding a Campus Police Department

In April 2016, the FA Representative Council passed a resolution of concern regarding establishing a campus police department. These concerns are still valid today. In addition, the intentions of the department have expanded since 2016, with parking officers now being recommended to have powers of arrest (BP 7600) and a town hall now called for 29 November to discuss weaponry. Recently, the FA has received reports of Public Safety officers disrupting classes to search for students. Such interruptions are upsetting to those who do not trust policing agencies. The campus police plan is proving to be expensive in addition to creating additional liability potential for the college. The Faculty Association continues to believe that a police force for just 420 acres in an inappropriate solution for our modest security needs, and faculty are concerned that the end result will be a campus environment where students feel less safe and less willing to enroll in class. We encourage the Board to vote "no" on tonight's Action Item #1.

Respectfully submitted by
Eric Kaljumagi, Faculty Association President

Resolution of Concern Regarding a Campus Police Department 2016

Whereas, Mt. San Antonio College has historically had an office of Public Safety that was not a police department and only in recent years has become one so as to more easily access training funds; and,

Whereas, small police departments and campus police departments have well documented problems including training issues¹ and racial issues²; and,

Whereas, campus police, by virtue of their supervision by executive management, have the potential to be influenced in the performance of their duties by said management³;

Resolved, the Mt. SAC Faculty Association does not support the presence on campus of a small police agency, regardless of its jurisdiction or organization; and,

Resolved, the Mt. SAC Faculty Association does not support the presence of a campus police department which by necessity would be overseen by a College vice-president or the College President; and,

Resolved, the Mt. SAC Faculty Association supports and encourages other actions that would improve campus safety, including contracted patrols by the L.A. Sheriff's Department, an enhanced safety escort program, and foot or bicycle patrols by Public Safety employees; and,

Resolved, the Mt. SAC Faculty Association directs its president to convey this resolution to the College President, the College's Board of Trustees, and the public.

Adopted April 5, 2016

¹ <http://www.usatoday.com/story/news/nation/2015/06/23/small-police-departments-standards-training/28823849/>

² <http://www.amren.com/news/2014/12/campus-police-departments-struggle-with-issues-of-race/>

³ http://www.redandblack.com/uganews/could-ban-solve-college-politics-campus-police-problems/article_c67190e4-5aee-11e4-8771-001a4bcf6878.html



AFL-CIO

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*“To improve the lives of
our members, students,
and community.”*

Board of Trustees Report

November 8, 2017

1. I would like to thank the entire Mt. SAC leadership team especially Dr. Scroggins, Abe Ali and Sokha Song for working so well with CSEA 262's leadership team during my absence and recovery time from my eye surgery. We are all fortunate that CSEA 262 has such a positive relationship with the District and that creative, functional and viable solutions can be made to a variety of employee issues.
2. We continue to work with the District in the transition from a Public safety department to a police department, however this transition is not without some complications. The process has been slower than the district may like, however, CSEA 262 has the best interest of not only our Members, but that of the entire campus community. We are currently in the process of setting up meetings to bargain the negotiable areas of Lexipol, the policy manual that the Board of Trustees has previously approved for use by the Police and Public Safety Department, this will to go hand in hand with its implementation as there are several sections in Lexipol that are negotiable.
3. Job Steward Update: We have several Job Steward Cases that are in progress at this time, and CSEA 262 is meeting with District's management to find the right solutions to these issues. These issues can be very time consuming and complicated as labor Law, Education Code, our CSEA 262 CBA, BP's and AP's and other issues like accommodations or workers compensation may be involved in their resolution. Our Chief Job Steward, Katherine MacDonald, is in the process of recruiting new Jobs stewards that can be trained to handle the increasing work load, and encouraging current job stewards to become jacketed, like Lee Jones who is our First Vice President and Job steward, will be our newest Jacketed Job Steward very soon. This means he has gone through many hours of training and case files to become certified by the State CSEA Board.
4. CSEA 262 is proud to announce that we are now 495 members strong and growing!

In Unity and Strength!

Sandra R. Bollier, CSEA 262 President



**Foundation & Alumni Association Report to the Board of Trustees
November 8, 2017**

Since our last report there has been a great amount of activity. The Foundation Board conducted its fall meeting. The Board continues to grow and add new members—we expanded to include Mt. SAC Math Professor Michelle Johnson and Bruce Lazenby, Executive Director of Business Development at Rose Hills. The team from the School of Continuing Ed was there to present. Madelyn, Tami and Mary did a great job telling the story of the work they do—the Board was amazed at the extent of the work and the impact they have. As a follow up to our meeting, yesterday we had a conference call with a few Board members, Madelyn and Tami to discuss opportunities to get involved and support the program. We will definitely have more to report on that in the months ahead.

Here are just some of the activities we've participated in the last month:

- Dean Matt Judd, RVT professor Maya Padilla and a group of six Ag Ambassadors traveled down to Irvine to be a part of the Orange County Farm Bureau annual Steak Fry. This is one of the OCFB's big events and they were excited to have us there. We are doing a good job stewarding their generous gift from last year. They continue to be very impressed with the quality of our programs and the dedication of our faculty and students. Thanks to Matt and his team for their willingness to be a vital part of this process
- Last week a group of Mt. SAC students, faculty and President Scroggins were treated to a tour of the CA Science Center. The trip was orchestrated by one of our generous scholarship donors, Mr. Stan Barauskas. Stan is a retired engineer from Boeing. He's a volunteer at the Science Center and invited us over. Our group got to see the Space Shuttle Endeavour, an Imax theater movie, Hubble 3-D and even met the President of the Science Center, Jeff Rudolph. I want to thank Stan for hosting us and Annette Barrantes in the Foundation office for organizing the trip from the campus side. Incidentally, Stan asked me to remind you that the CSC is open 362 days a year and he encourages anyone from Mt. SAC who is interested to come for a visit.
- Jemma Blake Judd, David Yost of the A & P program and I visited the Unical Aviation location in City of Industry. Unical made a generous scholarship donation last year and they have been very happy with how this relationship is developing. Jemma and David offered a lot of ideas about how we can work together to build on this partnership and increase opportunities for Mt. SAC students
- Mike Shay worked with Carol Nelson to host Dave Perez from Valley Vista. He came to Mt. SAC to sit down with President Scroggins and tour the campus. It was a productive meeting. Dave is interested in getting more involved with Mt. SAC.
- The Olympic Trials Local Organizing Committee is hard at work preparing for June of 2020. Led by Joe Jennum and Doug Todd, this is a group of highly influential people not just in the world of track and field (Mt. SAC Alumnus and Olympic Gold Medalist Bob Seagren is our Chair) but also in the universe of sports and entertainment management. It is an impressive committee and their overall goal is to guide us and ensure that the Olympic Trials here at Mt. SAC will be an unforgettable event.
- In collaboration with the music director we restructured the Golden Notes membership society. We sent a solicitation to more than 1,000 concert goers. Thank you to Trustee Bader and Trustee Hall for joining this group and supporting the Mt. SAC Choral Program.

- Cardenas Markets invited those who participated in the first conversation they hosted about changes to DACA for a follow-up discussion. In addition to myself, Elmer Rodriguez attended and brought two Mt. SAC students again. We continue to be a strong presence at these round tables and our partnership is appreciated.

- Alumni Day 2017 was a success! We started the morning by touring the BCT – thank you Gary Gidcumb and his crew for preparing the space for visitors. People are amazed by this facility and are very excited about what it will mean to Mt. SAC and our students. President Scroggins welcomed the crowd and talked about the story behind the building. Dean Jennifer Galbraith discussed the programs and how this facility will offer even more opportunity for students. In addition to the BCT Open House, there were many other activities including:
 - Tours of the Aero program—the new flight simulator was a huge hit. Thanks to Prof Steve Shackelford and the Aviation Ambassadors for their efforts.
 - Ambulance simulator on display—faculty and students from the Paramedic/EMT program wowed our guests with this new tool. Thanks to Chief Shull for assisting with this.
 - The Music Department prepared four mini concerts for the lunch hour – jazz ensemble, brass ensemble, flute ensemble paired with dancers and the electronica club provided turntable sounds. Thanks to Dept Chair Tiffany Kuo and Prof Nathan Tharp for taking the lead.
 - Alumnus of the Year video and talk by Captain Willie Daniels was the culmination of nearly a year’s worth of celebrating this accomplished individual. This represents an expansion of this program and shows how we can engage at a high level. Thanks to Melissa Berkley for producing the video and adding her special touch to this honor.
 - Makerspace open house – alumni had the opportunity to tour the newly formed facility. Thank you Mala Arthur for making this space available.
 - Athletics events – football game, basketball tournament and water polo competition. Thank you Dean Joe Jennum for partnering with us.
 - Thanks to James Miliken, Mt. SAC student, veteran and DSPS cart driver for providing friendly and reliable transportation for many of our alumni!
 - Thanks to Dean Jennifer Galbraith and Associate Dean Fawaz Al-Malood for championing the Business Division faculty and welcoming alumni with information about their programs!
 - BIG thanks to Events Services, Sodexo and Facilities staff for maneuvering through a construction zone and across campus to prepare for the day. The campus looked beautiful!

Upcoming Events:

- President’s Breakfast—Wednesday, November 15
- International Programs Friendsgiving—Thursday, November 16
- Wassail— Thursday, December 7
- Mt. SAC Foundation Reynolds Family Golf Classic—Friday, May 18

Annual Giving Stats	FY2016/17	FY2017/18 To-Date	FY2017/18 Goal	FY2017/18 % to Goal
Total Dollars Raised	\$1,018,448.87	\$341,508.70	\$1,000,000	34.2%
Total # of Donors	690	291	725	40.1%

Submitted by Bill Lambert, Executive Director, Mt. SAC Foundation

**Management Steering Team
Report to Board of Trustees
November 8, 2017**

1. The Management Steering Team and the Management Professional Development Committee are coordinating the Management Retreat. The retreat will be held in Long Beach on January 4 and 5, 2018. The groups are looking forward to continuing the work started at last year's retreat. A major focus of this event will be on coaching and work life balance.
2. The Management Steering Team is establishing Job Classifications, On Boarding of New Managers, and Advocacy work groups. The work groups will assist with the development of guidelines, processes, and procedures that are now part of the Management Steering's new purpose and function.
3. Michelle Sampat has been appointed as an Instructional Dean to the Management Steering Team. We are excited that she will be joining our group. We are also excited to announce the appointment of Nicole Blean as the manager representative to the VOICES Committee.

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