



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, September 10, 2014

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Chyr at 5:33 p.m. on Wednesday, September 10, 2014. Trustees Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos, and Student Trustee Mendoza were present.

STAFF PRESENT

Bill Scroggins, President/CEO; James Czaja, Vice President, Human Resources; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; and Audrey Yamagata-Noji, Vice President, Student Services were present.

1. PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session at 5:34 p.m. to discuss the following items:

- **Conference with Legal Counsel - Pending Litigation** (one case)
- **Conference with Legal Counsel - Potential Litigation** (one case)
- **Public Employee Performance Evaluation**
President & CEO

3. NEW FACULTY RECEPTION

A reception was held to welcome the new faculty.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

4. PUBLIC SESSION

The public meeting reconvened at 6:39 p.m., and the Pledge of Allegiance was led by Trustee Judy Chen Haggerty.

5. REPORTING OF ACTION TAKEN IN CLOSED SESSION

The Board, by a vote of 7 to 0, voted to rescind a portion of Change Order No. 9 of Bid No. 2827, and to approve a settlement agreement in the amount of \$24,692 with Doji, Inc. for the Child Development Center project.

6. INTRODUCTIONS

The following newly appointed and promoted employees were introduced:

Classified Employees (Newly Appointed)

- **Amy Azul**, Tutorial Services Specialist (The Writing Center) (present)
- **John Barkman**, Educational Research Assessment Analyst (Research and Institutional Effectiveness) (present)
- **Guadalupe De La Cruz**, Student Services Outreach Specialist (High School Outreach) (present)
- **Hector Garcia**, Training and Applications Specialist (Information Technology) (present)

Management Employee (Change of Assignment)

- **Don Sciore**, Interim Associate Dean, Arts (Arts) (present)
- **MaryAnn Tolano-Leveque**, Director, Honors Program (Honors Program) (present)

Faculty (Newly Appointed) (with Discipline and Department)

- **Roxan Arntson**, Professor, Communication-Forensics (Communication) (present)
- **Scot Childress**, Professor, Mathematics (Mathematics, Computer Science) (absent)
- **Erin Danson**, Professor, English (English, Literature and Journalism) (absent)
- **Jamie Hooper**, Professor, Nursing (Nursing) (present)
- **John Huynh**, Professor, Radio/Television (Commercial and Entertainment Arts) (present)
- **Jason Kordich**, Professor, English (English, Literature and Journalism) (absent)
- **Julie Lavery**, Professor, Communication-Non Forensics (Communication) (present)
- **Regina Martinez**, Professor, Business Management (Business Administration) (present)
- **Yoshiko Miho**, Professor, English as a Second Language (Continuing Education) (present)
- **Thang Nguyen**, Professor, Chemistry (Chemistry) (absent)
- **Rubilena Rojas**, Professor, Kinesiology-Women's Head Softball Coach (Kinesiology, Athletics and Dance) (present)
- **Landon Sullivan**, Professor, Animal Science, (Agricultural Sciences) (absent)
- **Shelley Takahashi**, Professor, Industrial Design (Architecture and Engineering Design Technology) (present)
- **Sreekanth Thankamushy**, Professor, Animation (Commercial and Entertainment Arts) (present)
- **Gregory Whitmore**, Professor, Music and Band Director (Music) (present)

- **Abby Wood**, Professor, Business Law and Paralegal Studies (Business Administration) (present)

7. RECOGNITION

The following Classified retirees were recognized and given a Certificate of Service:

- **Elizabeth Callahan**, Administrative Secretary, Arts Division, 13 years of service (absent)
- **Joseph Foye**, Senior Tool Keeper, Aircraft Maintenance and Manufacturing Technology, 11 years of service (absent)
- **Karen Pilling**, Benefits Specialist, Human Resources, 13 years of service (present)

Ms. Callahan's and Mr. Foye's Certificates of Service will be mailed to their home addresses.

8. APPROVAL OF MINUTES

It was moved by Trustee Baca, seconded by Trustee Hall, and passed to approve the minutes of the regular meeting of August 13, 2014. Student Trustee concurred.

9. PUBLIC COMMUNICATION

Timberline residents Danny Pasquil, Virginia Castro, Layla Abou-Taleb, Mansfield Collins, Linda Hiti, Ellie Anzur, and Anthony Inducil spoke against the location of Mt. SAC's proposed parking structure. Mr. Pasquil and Mr. Collins submitted to the College requests to view and/or obtain copies of public records.

10. REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Christopher Nguyen**, President, Associated Students
- **Dan Smith**, President, Academic Senate
- **John Lewallen**, President, Classified Senate
- **Lance Heard**, President, Faculty Association
- **Bill Rawlings**, Acting President, CSEA 262 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

11. BOARD COMMUNICATION

A. Trustee Chyr read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."

B. All Board members shared the following comments:

- They welcomed new employees Roxan Arntson, Amy Azul, John Barkman, Scot Childress, Erin Danson, Guadalupe De La Cruz, Hector Garcia, Jamie Hooper,

John Huynh, Jason Kordich, Julie Lavery, Regina Martinez, Yoshiko Miho, Thang Nguyen, Rubilena Rojas, Landon Sullivan, Shelley Takahashi, Sreekanth Thankamushy, Gregory Whitmore, and Abby Wood.

- They recognized Elizabeth Callahan, Joseph Foye, and Karen Pilling on their retirement.

C. Trustee Santos reported the following:

- She thanked the Academic Senate for preparing for baccalaureate and the CTE programs.
- She met with Dr. Scroggins for an informal meeting.
- She attended the Faculty and Classified Welcome-Back breakfasts.
- She attended the Greater West Covina breakfast.
- She attended Assemblyman Hernandez's Budget and Legislation Forum.
- She attended a forum entitled "Making the San Gabriel Mountains a National Monument."
- She attended the Bike Master Plan Stakeholders' meeting.
- She attended the Annual Walk from the San Gabriel Mission to Olvera Street.
- She attended the Irwindale Miranda Scholarship Foundation Golf Tournament.
- She attended the League of City receptions.
- She attended the L. A. County Fair Premiere Party.
- She attended the discussion about Six California Ballot Measure at the San Gabriel Valley Economic Partnership.
- She attended the San Gabriel Valley Economic Partnership Annual Dinner at the Homestead Museum.

D. Student Trustee Mendoza reported the following:

- During the summer, she attended a Student Trustee Workshop.
- She announced that the Student Life Advisor position is vacant and they are looking for a candidate.
- She invited everyone to attend the Associated Students Leadership Conference on October 26, at the UCLA Conference Center in Lake Arrowhead.

E. Trustee Chen Haggerty reported the following:

- She attended the L. A. County Fair Premiere Party.
- She attended the Franchise America Tacos Opening, a company promoting healthy eating. The owner of the franchise is interested in hiring Mt. SAC students.
- She attended the San Gabriel Valley Economic Partnership Annual Gala.

F. Trustee Hidalgo reported the following:

- He attended a few receptions for the League of Cities.
- He attended the L. A. County Fair Premiere Party.

G. Trustee Baca reported the following:

- He attended the San Gabriel Valley Economic Partnership Annual Gala.
- He will be attending this weekend's Mt. SAC football game.
- He will be attending the Associated Students Leadership Conference on October 26, at the UCLA Conference Center in Lake Arrowhead.
- He will be attending Puttin' on the Hits Cast Party on September 20.
- He will be attending the band performance on November 8.
- He and two Board of Governors representatives will be visiting vet service centers, and will be at Mt. SAC next Tuesday.
- He is one of two members on the Board of Governors representing faculty and is so impressed with the hires made by Mt. SAC as well as colleges up and down the state.

H. Trustee Hall reported the following:

- He gave kudos to the Associated Students for collecting the most blood of any single campus in Southern California this year. He talked about knowing first-hand how the blood is being used to save lives.
- He'll be attending Puttin' on the Hits Cast Party on September 20.
- He talked about former Mt. SAC student Patrick Martinez, who just got back from Beijing on an internship from USC for Urban Planning.
- He talked about former Mt. SAC student Elisa Marin, who is attending UCI in Scotland for her international studies program.
- He talked about former Mt. SAC student Wen Wen Chang, a recipient of the Jack Kent Cooke scholarship that took her to Berkeley, is in London to begin her one-year program for her Master's Degree.
- He attended the San Gabriel Valley Economic Partnership and thanked Dr. Scroggins for being on the Board of Directors.
- He congratulated Joe Jennum for winning the NATYCAA Cup award for the fourth time.
- He said that he looks forward to going to this weekend's Mt. SAC football game.
- He said that he's going to miss Liz Callahan when she retires and mentioned what a great team she and Diana Casteel were in the past.

I. Trustee Bader reported the following:

- She said that the night when new faculty are introduced is her favorite night of the year and that's she's so proud and excited to hear about their backgrounds.
- She's said that she'll miss Liz Callahan after she retires, as well.
- She congratulated the Associated Students for their success in the blood drive.
- She attended the Dedication of the Science Labs at Palomares Academy of Health Sciences in Pomona.
- She encouraged everyone to attend the L. A. County Fair.

J. Trustee Chyr reported the following:

- He said that he chatted earlier in the evening with the vice president of human resources about how difficult it is to maintain the level of excellence in faculty and administrative personnel for over 60 years; however, that's what Mt. SAC has done to earn its reputation as a college of champions, and it's nice to be a part of that.

12. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed new employees Roxan Arntson, Amy Azul, John Barkman, Scot Childress, Erin Danson, Guadalupe De La Cruz, Hector Garcia, Jamie Hooper, John Huynh, Jason Kordich, Julie Lavery, Regina Martinez, Yoshiko Miho, Thang Nguyen, Rubilena Rojas, Landon Sullivan, Shelley Takahashi, Sreekanth Thankamushy, Gregory Whitmore, and Abby Wood.
- He recognized Elizabeth Callahan, Joseph Foye, and Karen Pilling on their retirement.
- He said that he's looking forward to attending the Associated Students Leadership Conference on October 26, at the UCLA Conference Center in Lake Arrowhead.
- He commented on the high standard of Mt. SAC's faculty.
- He said that he's happy to see Liz Callahan go into retirement and pursue her dream of fashion design.
- He asked Board President Fred Chyr for authorization to hold a meeting of the Board's committee on Public/Private Partnerships, which consists of Trustees Chyr, Hall, and Bader. The meeting would be regarding the College's MOU for three semesters with Foothill Transit for the Class Pass (bus passes to Mt. SAC's students at no cost and subsidized by Foothill Transit). Per the agreement in the MOU, at the end of the three semesters, there would be student vote on a transit fee. President's Cabinet has been working with Foothill Transit on what the structure of the future agreement would look like and needs direction from the Board. The choices will go on the ballot for the students in November.
- He's said he has met with Antarctic Development to do some developmental work for the parking structure and student housing. He said that the partnership for the parking structure really didn't go anywhere; however, there's a student housing task force on campus that's going to continue to talk about this subject, looking at it from the campus side. He said that President's Cabinet has worked on this enough to know the elements of what that might be. He would like to have a conversation with the Board to see if they're interested in putting together a proposal to build, finance, and operate an independent student housing project, that would be run by a third party, and not the College. He said he anticipates that the three-person committee would be comprised of Trustees Chyr, Bader, and Hall.

13. Audrey Yamagata-Noji, Vice President, Student Services, presented a report on Fall Enrollment.

Trustee Hall asked that the Board be provided with the absolute numbers vs. percentage of students from each city. Dr. Yamagata-Noji responded that, for Walnut, the number for the Fall 2014 semester is 1,827.

Trustee Baca commended Dr. Yamagata-Noji on the work that's being done on enrollment management. Dr. Yamagata-Noji said that it's due to the efforts of everyone involved.

Trustee Baca also said that, regarding SSSP, he commends Mt. SAC because this is a subject that is hoped to be done state-wide. He said that he thought it's because of the talent here at Mt. SAC in terms of ensuring that policy and what is needed is implemented.

Trustee Chen Haggerty asked if the top five can be separated, and she would like to see the numbers along with the percentage, as well.

Dr. Scroggins commended everyone involved in putting together the report and for managing enrollment. He said that the electronic education plan started three years ago and we're still working on it. He said that it's because of the right leadership and the right team that makes it a success.

Dr. Yamagata-Noji's report is posted on the College website with these minutes.

14. Dr. Scroggins introduced **Mike Gregoryk**, Vice President, Administrative Services; and **Rosa Royce**, Associate Vice President, Fiscal Services, who gave a presentation on the 2014-15 Adopted Budget.

Trustee Hall would like to see, in terms of positive variances, the 2012-13 redevelopment agency revenue and, if possible, he would like to see a break out of which redevelopment agencies these are coming from.

Trustee Hall said that, regarding OPEB, it's pretty extraordinary that we're earning 7%, and he would like some information to understand the investment strategy and how they're reaching 7%. Mr. Gregoryk said that he would talk to the investor about giving a presentation to the Board at a later date.

The 2014-15 Adopted Budget summary presentation is included on the College website with these minutes, and copies of the 2014-15 Adopted Budget may be obtained by contacting Fiscal Services.

15. **CONSENT CALENDAR**

It was moved by Trustee Baca, seconded by Trustee Chen Haggerty, and passed to approve the following items:

ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
3. Approval of Resolution No. 14-01, Appropriations Limit for Fiscal Year 2014-15.
4. Approval to use the estimated \$21,085,304 Education Protection Account to fund Instructional Salaries and Benefits for the 2014-15 fiscal year.
5. Approval of the Quarterly Financial Status Report ending June 30, 2014.

6. Approval of the 2015 contract for the Chancellor's Office Tax Offset Program (COTOP).
 7. Approval to purchase a document management system from Hyland Software Inc.
 8. Approval of the Foundation for California Community Colleges Microsoft Campus Agreement for the period October 1, 2014, through September 30, 2017.
 9. Approval of a contract with Sirius Computer Solutions, Inc. to provide expert emergency services not covered under the current maintenance agreement.
 10. Consideration of approval to reject a Claim Against the District by Student Number Ending in 3877, and that Administrative Services is instructed to notify the claimant's legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4. (See backup packet Page 31.)
 11. The item was pulled and acted upon separately (see Paragraph 16).
 12. The item was pulled and acted upon separately (see Paragraph 17).
 13. Approval of an Agricultural Sciences Complex Corrective Measures Change Order using the Lease/Leaseback Construction Delivery Method.
 - Tilden-Coil Constructors (Contractor) – Change Order No. 1.
 14. Approval of agreements to provide professional design and consulting services with Campbell-Anderson & Associates, Inc. for the Parking Structure; and Steven Fader Architects for the Athletics Modular Structure and the Modular Buildings Site Installation projects.
 15. Approval of the following Contract Amendment:
 - Contract Major Grading, Site Improvements, and Temporary Parking – Psomias (Contractor) - Amendment No. 1.
 16. The item was pulled and acted upon separately (see Paragraph 18).
- Approval of the following Child Development Center Unilateral Deductive Change Order.
- Bid No. 2830 Liberty Mutual/Safeco (General Contractor) – Change Order No. 10.
17. Approval of the following Completion Notices:
 - Bid No. 2834 Child Development Center, Electrical, Tri-Power Electric, Inc., (Contractor)
 - Bid No. 2936 Lead/Asbestos Abatement, Classroom Building Renovation, formerly Agricultural Sciences Building 12, Castlerock Environmental, Inc., (Contractor)

HUMAN RESOURCES

18. Approval of Personnel Transactions.

INSTRUCTION

19. Approval of contracts with Davis Research LCC, Modesto Junior College, and Jennifer Oliver.
20. Approval of changes in the Continuing Education Division.
21. Consideration of approval of the acceptance of funds and approval of purchases from the California Community Colleges Chancellor's Office for the Technical Assistance Provider for Contract Education Grant.
22. Approval of the acceptance of funds and approval of activities from the Federal Workforce Investment Act for the Workforce Initiative Act, Title II Grant.
23. Approval of the acceptance of funds and approval of purchases from the U.S. Department of Education for the Asian American and Native American Pacific Islander-Serving Institutions Grant.
24. Approval of the acceptance of funds and approval of purchases from the U.S. Department of Education for the Child Care Access Means Parents in School Grant.
25. The item was pulled and acted upon separately (see Paragraph 19).
Approval of the acceptance of funds and approval of purchases from the U.S. Department of Education for the Title V – Developing Hispanic-Serving Institutions, "Building Pathways of Persistence and Completion," Grant.
26. Approval of the acceptance of funds and approval of purchases from the U.S. Department of Education for the Upward Bound Grant.

STUDENT SERVICES

27. Approval of a contract with UCLA Conference Center in Lake Arrowhead for the Annual Associated Students Fall Leadership Conference.

Motion unanimously carried. Student Trustee concurred.

16. CONSENT ITEM #11 – NON-REFUNDABLE DEPOSIT PAYMENT IN THE AMOUNT OF \$20,000 TO SOUTHERN CALIFORNIA EDISON (SCE) FOR SOLAR POWER INCENTIVES

It was moved by Trustee Hall and seconded by Trustee Hidalgo to approve this item.

Trustee Hall asked how much additional savings does SCE have in mind and how does the SCE study compare to Mt. SAC's. Gary Nellesen, Director, Facilities Planning and Management, said that, in our analysis, we used an inflation rate for energy of 4% per year, and SCE sees that inflation rate at 4.5%. So, by producing our own electricity, buying it with capital dollars, our savings is going to be much greater.

Trustee Hall also asked if the deposit payment in the amount of \$20,000 was a one-time payment, and Mr. Nellesen said yes, that it locks us in at Tier 9, and Tier 10 would be about a 25% less incentive. He said that we don't want to lock in too soon because there's an 18-month required period of time, with one six-month extension allowed for community college districts to realize the incentives.

Trustee Hall asked how much of the facility would be paid by these incentives, and Mr. Nellesen said that the solar panels, installation, the duct bank, all the equipment necessary to run the solars would be approximately \$3,000,000, or about a third of it.

Motion unanimously carried. Student Trustee concurred.

17. CONSENT ITEM #12 – FINAL RECONCILIATION AND NOTICE OF COMPLETION USING THE LEASE/LEASEBACK CONSTRUCTION DELIVERY METHOD FOR THE EMERGENCY COMMUNICATIONS INFRASTRUCTURE PROJECT

It was moved by Trustee Hall and seconded by Trustee Bader to approve this item.

Trustee Hall asked if it's in the best interest of the College to reduce the lease period to the minimum of term of 35 days. Mr. Nellesen said that we wouldn't pay the contractor interest on the final payment. There would be finance charges on the final 5% if we extend it beyond 35 days at the rate of 3% annually. So, the savings would be 3% annually.

Trustee Bader said she was pleased to see how this construction method compares to past methods.

Motion unanimously carried. Student Trustee concurred.

18. CONSENT ITEM #16 – CHILD DEVELOPMENT CENTER UNILATERAL DEDUCTIVE CHANGE ORDER

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Trustee Hall asked, on Page 39, what the -57.75% figure represented. Mr. Nellesen said that Great West was the contractor, and they went bankrupt. So, we terminated their contract and had the bonding company take over as the contractor. The bonding company had to hire a new contractor to do the work and, during that time, damages were experienced. At this time, we're entering into arbitration and the dollars are being held until a ruling is made. Mr. Nellesen has faith that Mt. SAC will prevail because the other company's claim is very weak.

Motion unanimously carried. Student Trustee concurred.

19. CONSENT ITEM #25 – ACCEPTANCE OF FUNDS AND APPROVAL OF PURCHASES FROM THE U.S. DEPARTMENT OF EDUCATION FOR THE TITLE V – DEVELOPING HISPANIC-SERVING INSTITUTIONS, "BUILDING PATHWAYS OF PERSISTENCE AND COMPLETION," GRANT

It was moved by Trustee Chen Haggerty and seconded by Trustee Baca to approve this item.

Trustee Hall asked Dr. Irene Malmgren, Vice President, Instruction, how we can deliver on the promise to maintain successful outcomes beyond grant funding, and what would be our priorities if we couldn't do it all. Dr. Scroggins said that, as we saw the Student Success

Plan develop by the system, we realized that this was going to be our goal work going forward; so, this Title V grant was designed to match the goals of the Student Success Initiative. We got this money a year before we're getting the augmentation to SSSP and Student Equity. So, not only does he expect us to do all of this, but a lot more, because the sustaining money is the Student Success and the Student Equity money. Getting all of this money at once, we can't hire people fast enough, we can't change processes fast enough, and we can't build facilities fast enough. We need to watch that we're performing on the grant.

Dr. Malmgren said that she's having a grand time putting this in place and helping bringing it up to speed. Dr. Yamagata-Noji's and her team have put a lot of thought into the counseling of the student support efforts that this will support. We have academic programs that are developing in cohorts for students to complete faster. It's about design and, because they wrote this to be able to be in the forefront of the SSSP effort, we have ongoing funding to support it once this goes away.

Dr. Hall asked if the Student Success and the Student Equity money is going to be there in perpetuity, and Dr. Scroggins said that it's appropriated to be ongoing money.

Trustee Baca said that the SSSP and the Student Equity monies weren't meant to be categorical such as in the nature of EOPS or CalWorks. This is in an effort by the governor and legislature to address areas that they want to see addressed, so they packaged it this way.

Motion unanimously carried. Student Trustee concurred.

20. ACTION ITEM #1 – ACTION ITEM #1 – PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2014-15

In accordance with Title 5 of the California Code of Regulations, Section 58301, the 2014-15 Proposed Budget was made available to the public from September 7, 2014, through September 10, 2014, and a Public Hearing was scheduled for 6:30 p.m., on Wednesday, September 10, 2014. Trustee Chyr opened the Public Hearing at 9:47 p.m. There were no statements made relative to the proposed Budget. The Public Hearing was closed at 9:48 p.m.

21. ACTION ITEM #2 – ADOPTION OF THE 2014-15 BUDGET (DISTRIBUTED AS A SEPARATE DOCUMENT)

It was moved by Trustee Baca and seconded by Trustee Chen Haggerty, to approve the 2014-15 Adopted Budget.

Motion unanimously carried. Student Trustee concurred.

22. ACTION ITEM #3 – CONTRIBUTION TO THE OPEB TRUST

It was moved by Trustee Bader and seconded by Trustee Chen Haggerty to approve this item.

Motion unanimously carried. Student Trustee concurred.

23. ACTION ITEM #4 – AMENDMENT TO DR. SCROGGINS' EMPLOYMENT AGREEMENT

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Trustee Hall said that giving an annual tax-sheltered annuity was done for previous presidents. He asked Dr. Scroggins if he plans to serve out the term of his contract, and Dr. Scroggins said yes, which is why Trustee Hall recommends approving the changes to Dr. Scroggins' Employment Agreement.

Motion unanimously carried. Student Trustee concurred.

24. ACTION ITEM #5 – PROPOSED REVISIONS TO BOARD POLICY 3410 - NONDISCRIMINATION

It was moved by Trustee Chen Haggerty and seconded by Trustee Baca to approve this item.

Motion unanimously carried. Student Trustee concurred.

25. INFORMATION ITEM #1 – ADMINISTRATIVE PROCEDURE 3410 - NONDISCRIMINATION

The Board received Administrative Procedure 3410 - Nondiscrimination, for information only.

26. INFORMATION ITEM #2 – ADMINISTRATIVE PROCEDURE 6700 – CAMPUS EVENTS AND USE OF CAMPUS FACILITIES

The Board received new Administrative Procedure 6700 – Campus Events and Use of Campus Facilities, for information only. It was noted that the revised date for Administrative Procedure 6700 should be May 14, 2014.

27. INFORMATION ITEM #3 – ADMINISTRATIVE PROCEDURE 7211 – MINIMUM QUALIFICATIONS AND EQUIVALENCIES

The Board received new Administrative Procedure 7211 – Minimum Qualification and Equivalencies, for information only.

28. INFORMATION ITEM #4 – ADMINISTRATIVE PROCEDURE 7715 – FACULTY CODE OF ETHICS (NEW)

The Board received new Administrative Procedure 7715 – Faculty Code of Ethics, for information only.

29. ADJOURNMENT

The meeting adjourned at 9:52 p.m.



Associated Students Report

*Presented by A.S. President Christopher Nguyen
September 10, 2014*

Blood Drive

I would like to congratulate Mt. SAC for winning the award from the American Red Cross for donating the most blood of any single campus college in southern California during the 2013-2014 year (1524 pints of blood). During September 2nd and 3rd, Mt. SAC donated 176 pints of blood.

Committee Delegation

All college committee student representative positions have been filled and the committee chairs have been notified.

A.S Visibility

During September 2nd, 3rd, and 4th, we hosted A.S. Visibility, which is an event to inform students about the objectives and mission of A.S. and also to inform students about the various programs at Mt. SAC like the LEAD program. The LEAD program is an acronym standing for Leadership Education and Develop, which is a program to develop students to become future leaders on campus and their community.

Senate Chairs

Last week, the Senate voted in two Senate Chairs: Fernando Aguayo and Ayo Osilaja. These officers will chair senate meetings and serve on the Executive Board. There are 8 vacant senate positions and applications are due this Friday, Sept. 12. Those positions will be filled by Sept. 25th.

Student Services Fair

A.S. had a booth at the Student Services Fair, which was held today.

..... ▼ **UPCOMING EVENTS** ▼

Join A Club Week: During September 16th, 17th, and 18th, there will be various clubs promoting opportunities to become active on campus.

Constitution Day: On September 17th, A.S will celebrate Constitution Day by handing out miniature Constitutions to students in front of building 9C. In addition, the A.S. is collaborating with the Political Science and History departments to host a panel discussion regarding constitutional issues on Thursday, Sept. 18th, in building 13-1700 from 1:30-4:30pm.

A.S Leadership Retreat: The Leadership Retreat is October 24th-26th. Student applications to attend are now available in the Student Life office. I would like to invite all the board members and executive leadership of the campus to join us on Sunday, October 26th at 10am for our annual Campus Leadership Panel. We also hope you can stay for lunch.

**Academic Senate Report
to the Board of Trustees
September 10, 2014**

Full Senate Activity

The Senate held its first meeting of the year on August 28. Five items were discussed, and the Senate confirmed appointments to the Student Equity Committee, the Early Alert Task Force, and the Faculty Professional Development Committee.

The full Senate will next meet tomorrow to elect a new Director for the Executive Board, consider the creation of a task force on a possible Baccalaureate Pilot Program, as well as another task force to address Regional CTE Program Expansion, and determine our positions on a resolution addressing the American College and University Presidents Climate Commitment. The full Senate will also get its first look at the proposed Student Success and Support Program plan.

Senate Participation

There are 72 voting members of the Academic Senate this year, which makes for one of the most representative Academic Senates in the community college system.

The Academic Senate has 160 positions on college-wide committees currently staffed by 115 distinct faculty.

Hiring

The Academic Senate, in conjunction with the Instruction Office, has begun the process for hiring faculty for 2015-16. Department chairs received a letter last spring asking for submission of a request form from the divisions by September 30. We expect the number of faculty to be hired this year to reflect the ongoing growth of the college as well as needed replacements, and it is necessary to prioritize so as to align potential hires with the most significant program needs.

Respectfully submitted,
Dan Smith
President, Academic Senate



MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

**REPORT TO THE BOARD OF TRUSTEES
WEDNESDAY AUGUST 13, 2014**

1. The Classified Senate met August 14 and started making plans for their October 31, Halloween event/mixer. This will be the second year for this event, with last years gathering being very popular and well attended. This is a costume optional event. The Classified Senate is interested in hosting periodic events/mixers throughout the year for classified staff. These gatherings are a great way for all classified to meet and share information about work, personal growth and receive general support. Lucky Friday, February 13, has been set as the date for our Valentine's Day event/mixer.
2. The Classified Professional Development Committee (CPDC) met Tuesday, September 9. We continued discussion on how best to move forward with setting up better dates and times that would allow more classified staff to attend professional development.
 - a. CPDC is looking into offering a set of workshops for classified staff in December. These would focus on health and stress reduction issues.
 - b. CPDC is interested in keeping a spring Flex Day schedule for classified, as well.
3. The Mt. SAC Classified Senate is hoping, along with several other California community colleges, and the California Community Colleges Chancellor's Office, that Governor Brown signs the recently passed AB 2558. This bill would allocate any available additional funds to go to community colleges for professional development of both faculty and classified staff.
4. The Classified Senate will continue to watch closely the unfolding budget process for California in the coming months. At least \$25 million has been requested for professional development that includes both faculty and staff.

Respectfully submitted by,
John Lewallen, President, Classified Senate



FACT SHEET: AB 2558 – Professional Development

As Introduced

Assembly Member Das Williams (D-Santa Barbara)

The California Community Colleges Urges Your Support of AB 2558

Background

The Student Success Task Force of 2011 resulted in a historic series of recommendations to improve student outcomes in the California community college system. Included among these recommendations was a call to re-energize professional development opportunities and resources for all community college employees. A Professional Development Committee convened by the Chancellor's Office produced a report this fall to specify the steps needed to accomplish this goal.

Problem

Professional development resources for community college personnel have been in a state of neglect in recent years. A previous state funded program for this purpose lost its funding in 2002 and since then few resources for professional development have remained. The few professional development activities existing have been focused on faculty and not *all* campus employees, such as classified staff and administrators, who are also essential to providing a successful environment for students.

What AB 2558 does

AB 2558 revises current statute to establish the Community College Professional Development Program and authorizes the use of state money for those activities if it becomes available through the budget. It also clarifies that districts that participate in the Community College Professional Development Program must provide professional development opportunities to other staff as well as faculty.

Why Professional Development is Important

Simply put, students don't thrive in a vacuum. They need effective and well-trained personnel to help them with activities such as developing an education plan, navigating the assessment process, arranging their financial aid, and utilizing online resources. The diversity of our students also requires that campus personnel be trained and ready to serve a wide range of student needs. Finally, the changing nature of higher education demands that employees adapt to new technologies to stay up-to-date to better assist students. A highly skilled campus workforce will help our students become successful and complete their educational goals.

For more information contact: Mary Meuel, Legislative Analyst, mmeuel@cocco.edu or Vincent Stewart, Vice Chancellor of Governmental Relations, vstewart@cocco.edu.

Successful Employees Equals Successful Students



Strengthen, Increase, Promote and Advance

**Faculty Association Report
To the Board of Trustees
September 10, 2014**

1. Executive Board Changes

With the ascension of Michelle Grimes-Hillman to work on curriculum issues with the Chancellor's office and the State Academic Senate, an appointment was made to fulfill the last year in her term. At the September 9th Representative Council meeting the appointment of Joan Sholars was confirmed to fill the director vacancy. The other new member on the board is Al Kirchgraber. He was elected as treasurer and replaced Paul Sharpe who retired this year. Both Joan and Al have already made valuable contributions. The FA should be better served with the work they will be doing this year.

2. Faculty Association Business

The Representative Council and Executive Board held their first meetings of the fall. Items on the agenda included the commencement taskforce, the FA committee structure, and negotiations. Among the many committees proposed, several are already at work, including the Political Action Committee, the Calendar Committee, and the Negotiations Survey Committee. The Council has asked for information regarding Interest Based Bargaining in order to make a decision on how collective bargaining is conducted in the future. The next step would be to get adequate training on IBB in order for it to be an option. The FA has offered the District the CTA IBB training workshop and we are awaiting a decision regarding that. Although we have a new contract that will hopefully be available soon, one unresolved issue has surfaced concerning whether all current adjunct faculty come under the new rehire rights process. The Council has directed me to obtain a recommendation for a solution to this issue at their next meeting October 7th.

3. Puttin' on the Hits Cast Party

All cast members are invited to celebrate this year's show Saturday September 20th from 10:30am to 1:00pm in the FA office. In addition to food and video entertainment, we can talk about what is in store for Puttin' on the Hits 2015.

Respectfully submitted by,
Lance Heard, Faculty Association President



Foundation Report to the Board of Trustees September 10, 2014

I am pleased to report the occurrence of a milestone event at Mt. SAC last week. It was the very first meeting of our Alumni Advisory Board. A small group of Alumni joined us to begin the process of engaging our alumni members in the developing and executing the college alumni program. We had great conversation about a number of topics including philanthropy, events, new grads/student engagement and how our alumni population feels about Mt. SAC. We are more convinced than ever that we can and we will build a program that feeds off the same loyalty and appreciation that institutions such as USC, Stanford, and UCLA alumni feel for their alma maters.

On a related note, planning for Alumni Day activities continues. Among the newest additions to the schedule are a couple of alumni talks—one by our very own Indiana Jones! Joe Orozco, an archeology grad student at Cal State LA who just came back from a dig in Belize, will be doing a presentation in the Redinger Science Exploration Center. Kim and Erica Harrison will hold a joint talk about their work as writers and producers for some of the most widely watched and highly anticipated programs on the air today.

Other activities of note:

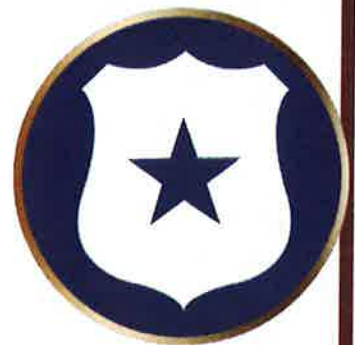
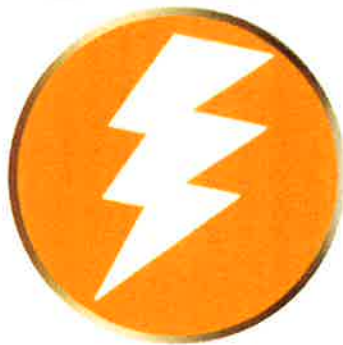
- Gail Kiralla, Majestic Realty—Gail is now back on the Foundation Board and we met to discuss ways to continue to strengthen the relationship we have with them. She’s helping to shape our outreach to the Majestic Senior Leadership team.
- Reyna Del Haro, Kaiser Permanente—Reyna is also back on the Board. I shared with her the early results of our Student Success Coach—a position they helped to fund with a gift last spring. She was very pleased with the success we’re having and we are continuing to talk about KP’s possible ongoing support beyond February 2015.
- Great meeting with Bruce Rogers and Sue Long to talk about ways to help raise money to support the activities of the Chamber Singers and the music program overall. One of the ideas that came up was to look for sponsors for each night of Wassail (similar to what we do with the golf tournament). A sponsor would get special recognition at the event and perhaps even behind the scenes access to the event itself. This is a signature event for the entire campus community and we are doing all we can to support it.
- I also had the opportunity to attend a special luncheon for the CA Retired Teachers Association. This group provides annual scholarship support for our students and has done so for years and years. Their leadership enjoys attending the Mt SAC scholarship event in June, but this allows us to get in front their audience to show our appreciation for their commitment to our students.
- Tomorrow is our Foundation Board Retreat. We have a good agenda that includes a presentation by Dr. Malmgren, an update from the President and some serious conversation about the strategic goals and objectives and how the board will help us achieve our goals.

Annual Giving Stats	FY2013/14	FY2014/15	FY2014/15 Goal	FY2014/15 % to Goal
Total Dollars Raised	\$532,757.53	\$35,676.37	\$559,395.41	6.3%
Total # of Donors	468	50	491	10%

Submitted by Bill Lambert, Executive Director, Mt. SAC Foundation

EMERGENCY

PREPAREDNESS WEEK



SEPTEMBER 15 - SEPTEMBER 19

EXHIBITS

Learn more from community groups and vendors

Sept. 15 and 18, 11:30 a.m. - 2:30 p.m.

Kerr's Corner (located just west of building 9C)

Experience an 8.0 magnitude earthquake. Learn about preparedness and response.

Vendors include Safe N Ready, American Red Cross and Safe T-Proof.

SPEAKERS AND WORKSHOPS

Understand emergencies and how you can prepare

Topics include:

- KEYNOTE: "Understanding Earthquakes" with CalTech staff scientist
- "Building Competence, Getting Results: The role of a leader" leadership speaker
- "Psychological First Aid and Physical and Emotional Recovery Techniques" LA Department of Mental Health
- "Fire Safety Preparedness for the Home" with LA County Fire
- See weeklong calendar on reverse for more!

DRILL

Put your knowledge to the test

Emergency drills will be held Wednesday, Sept. 17 between 9:00 a.m. and 10:00 p.m. at surprise times and locations. More information will be sent via email.



To view the workshop calendar, visit <https://www.mtsac.edu/pod/> and click on "Workshop Calendar" Call Professional & Organizational Development at x4504.

EMERGENCY PREPAREDNESS WEEK: SEPTEMBER 15 - SEPTEMBER 19

M: 15 T: 16 W: 17 TH: 18 F: 19

9:30 a.m. - 11:00 a.m.
Keynote Speaker
Understanding Earthquakes:
Science, Monitoring Impacts,
and Preparedness
(13-1700)*

11:30 a.m. - 2:30 p.m.
Exhibits at Kerr's Corner

12:00 p.m. - 1:00 p.m.
Fire Extinguisher Training
(61-3311)

12:00 p.m. - 2:00 p.m.
Rape Aggression Defense
Systems Certification
(6-160)

2:00 p.m. - 3:00 p.m.
CERT Basics
(Founders Hall)

3:00 p.m. - 4:00 p.m.
Your Obligation to
Prevent & Report
Sexual Misconduct
(Founders Hall)

* Students are welcome to attend.

9:00 a.m. - 10:00 a.m.
Fire Safety Preparedness:
Safety Reminders for the Home
(13-1700)*

10:00 a.m. - 11:00 a.m.
Psychological First Aid
and Physical and Emotional
Recovery Techniques
(Founders Hall)

12:00 p.m. - 2:00 p.m.
Rape Aggression Defense
Systems Certification
(6-160)

1:00 p.m. - 2:00 p.m.
Fire Safety Preparedness:
Safety Reminders for the Home
(13-700)*

2:00 p.m. - 3:00 p.m.
Fire Extinguisher Training
(61-3311)

3:00 p.m. - 4:00 p.m.
First Aid Basics: What
Everyone Needs to Know
During a Disaster
(6-160)

* Students are welcome to attend.

9:00 a.m. - 10:00 p.m.
EMERGENCY DRILLS
**Be ready to put your
knowledge to the test!**
*This can occur at any
time and location.*

12:00 p.m. - 2:00 p.m.
Rape Aggression Defense
Systems Certification
(6-160)



9:00 a.m. - 12 p.m.
Building Competence - Getting
Results: The Role of a Leader
(Founders Hall)

10:00 a.m. - 11:00 a.m.
Psychological First Aid
and Physical and Emotional
Recovery Techniques
(13-1700)*

11:00 a.m. - 12:00 p.m.
Caring for Your Animals
During a Disaster
(9C-Stage)

11:30 a.m. - 2:30 p.m.
Exhibits at Kerr's Corner

12:00 p.m. - 2:00 p.m.
Rape Aggression Defense
Systems Certification
(6-160)

1:00 p.m. - 3:00 p.m.
Know Your Role as a Disaster
Service Worker
(Founders Hall)

3:00 p.m. - 4:00 p.m.
Your Obligation to Prevent
& Report Sexual Misconduct
(Founders Hall)

* Students are welcome to attend.

10:00 a.m. - 12 p.m.
Know Your Role as a Disaster
Service Worker
(Founders Hall)

12:00 p.m. - 1:00 p.m.
Motivation to Prepare,
Respond & Recover
(Founders Hall)

12:00 p.m. - 2:00 p.m.
Rape Aggression Defense
Systems Certification
(6-160)

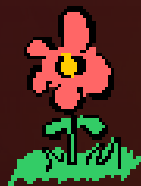
3:00 p.m. - 5:00 p.m.
Active Shooter
Preparedness Training
(Founders Hall)



Mt. San Antonio College

CALENDAR OF EVENTS

Board of Trustees Fall 2014 Enrollment Update

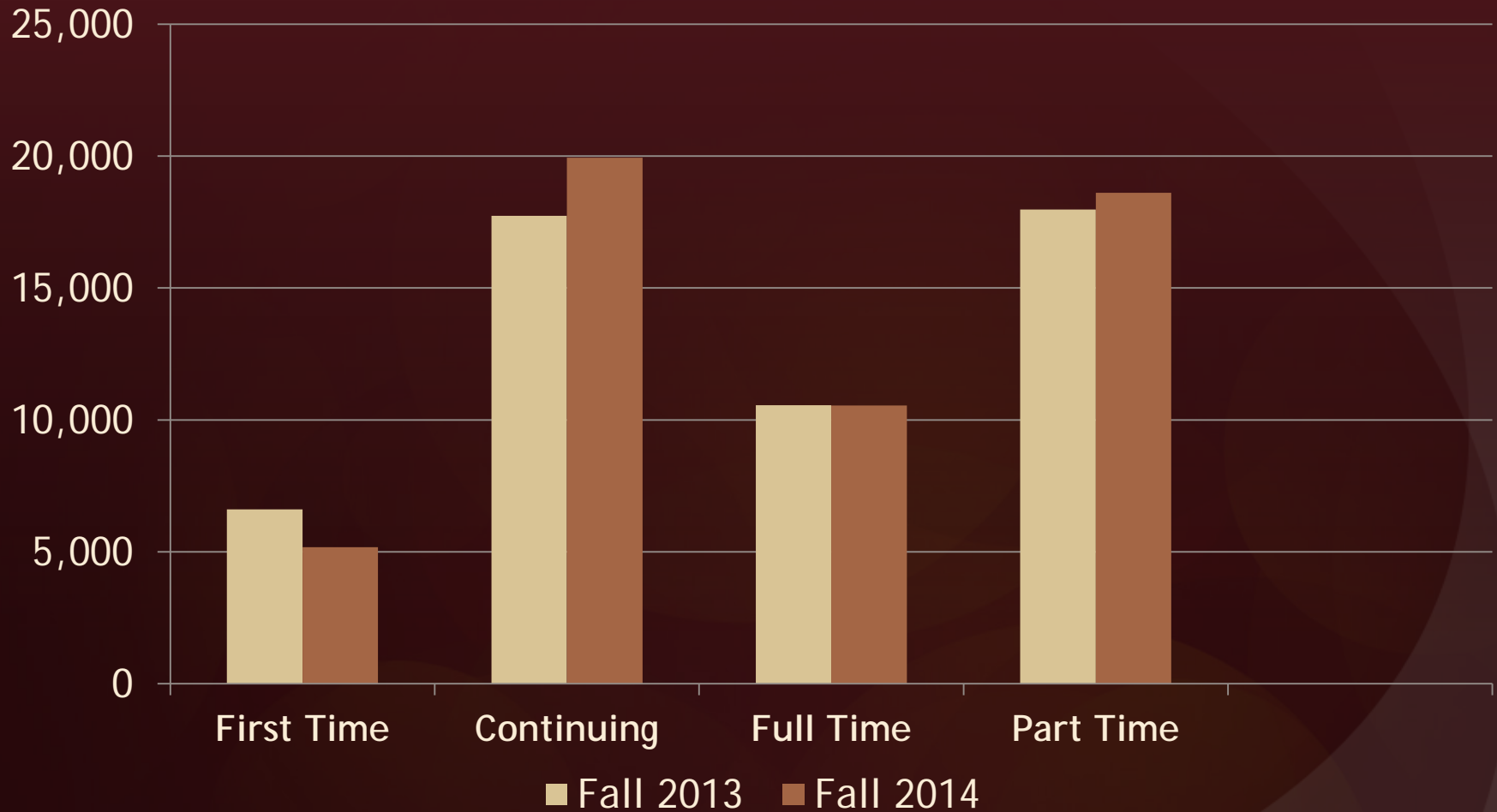


September 10, 2014

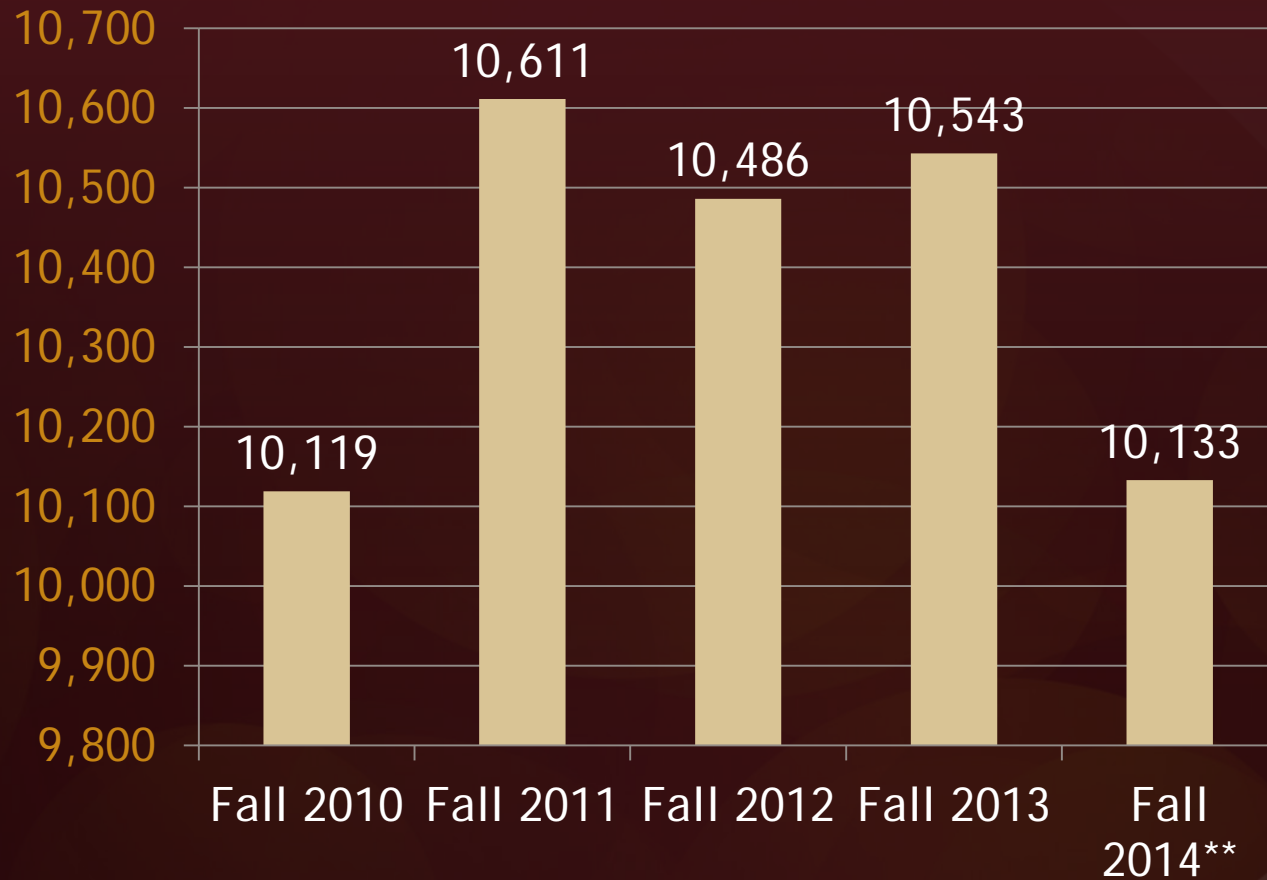
Registration: Fall 2014

- Major Change: Enrollment Priority Changes - Title 5 58108
 - Students lose registration priority based on excessive units and probationary status
 - 1,948 received lower priority registration dates due to having accumulated in excess of 100 degree applicable units at Mt. SAC
 - Of the 1,948 - 653 of them (33.5%) - did complete fall registration
 - Many of these students have graduated or transferred
 - Probation process - not new for Mt. SAC - no impact on registration
- SSSP: Mandatory Services
 - Required Assessment - mandatory aspect new for fall 2014
 - Required Orientation - not new for Mt. SAC
 - Required Education Plan - began implementing several years ago
 - Over 15,000 abbreviated and comprehensive education plans completed

Student Enrollment Census Date Comparison

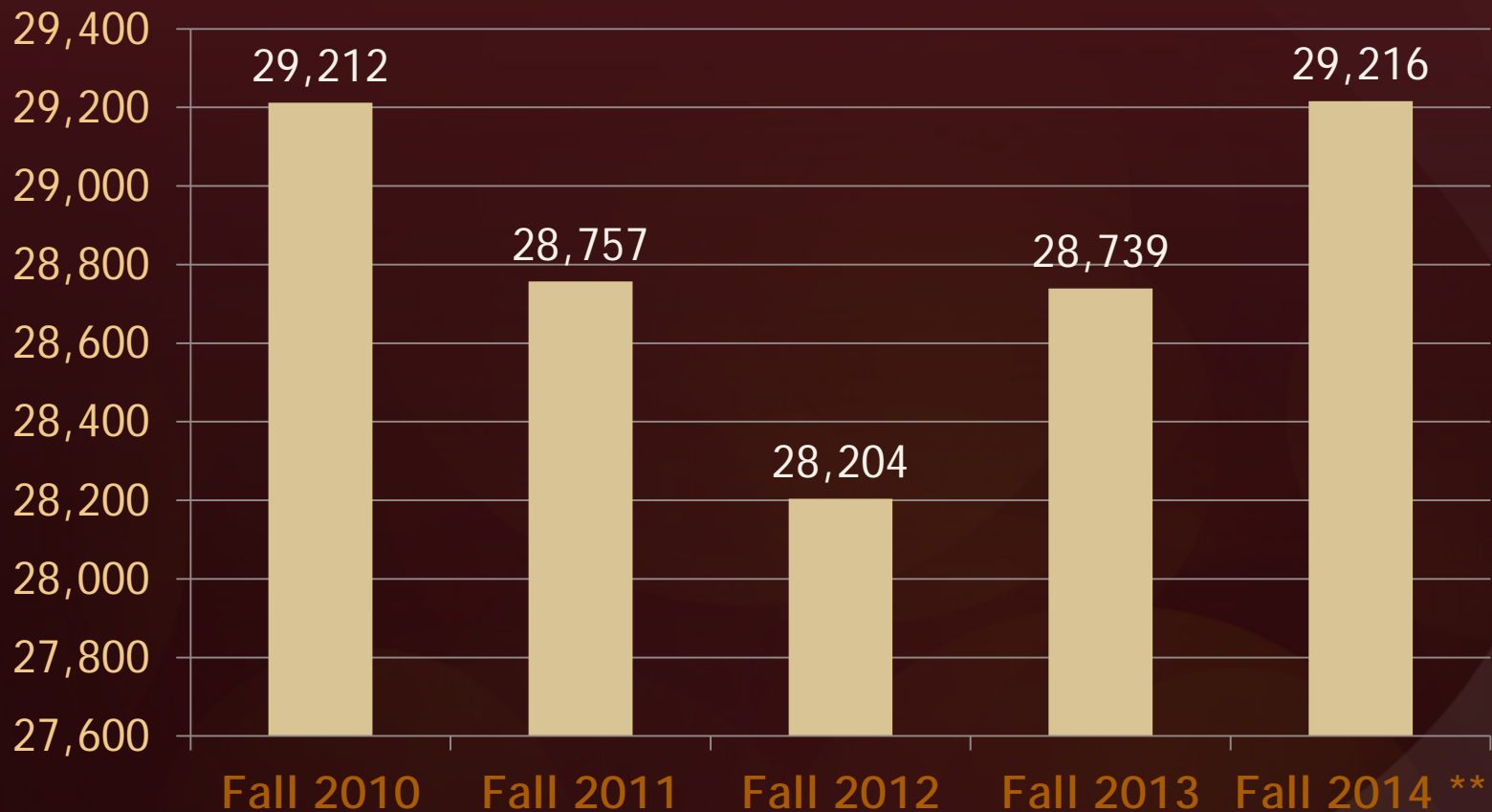


Credit FTE Comparison 320 Report at P-1



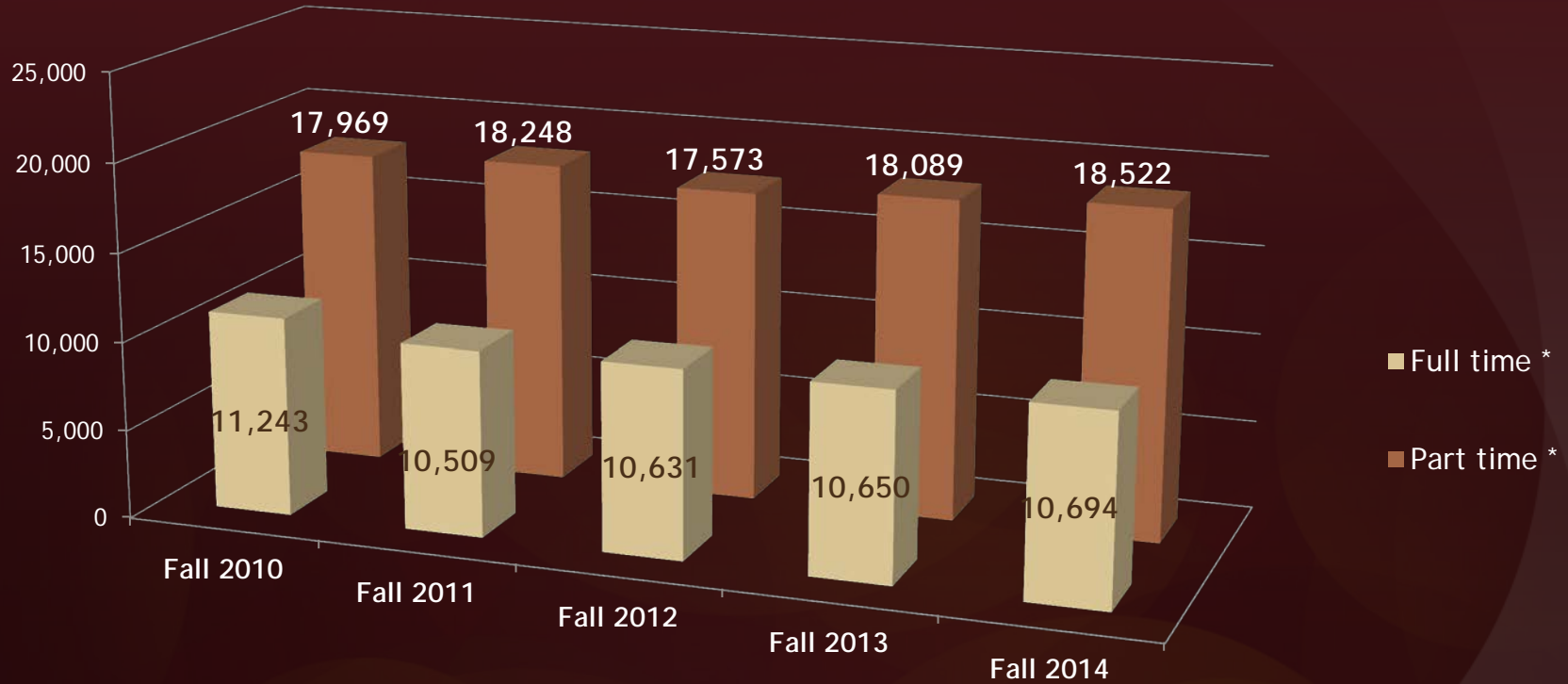
** Fall 2014 as of 9/10/14 (2 days post census)—numbers will continue to fluctuate until end of the P-1 reporting period

Full Time Enrollment Headcount Fall Term Comparison

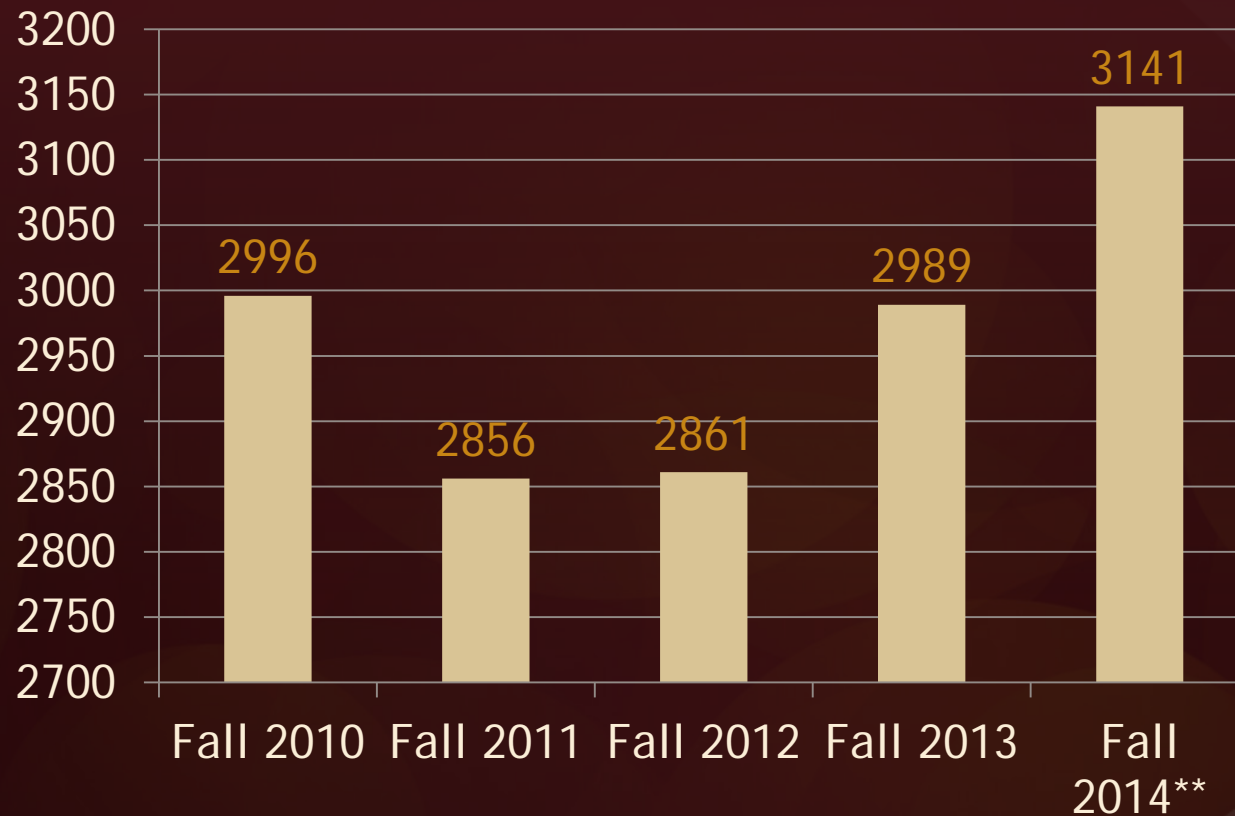


** Fall 2014 as of 9/4/14

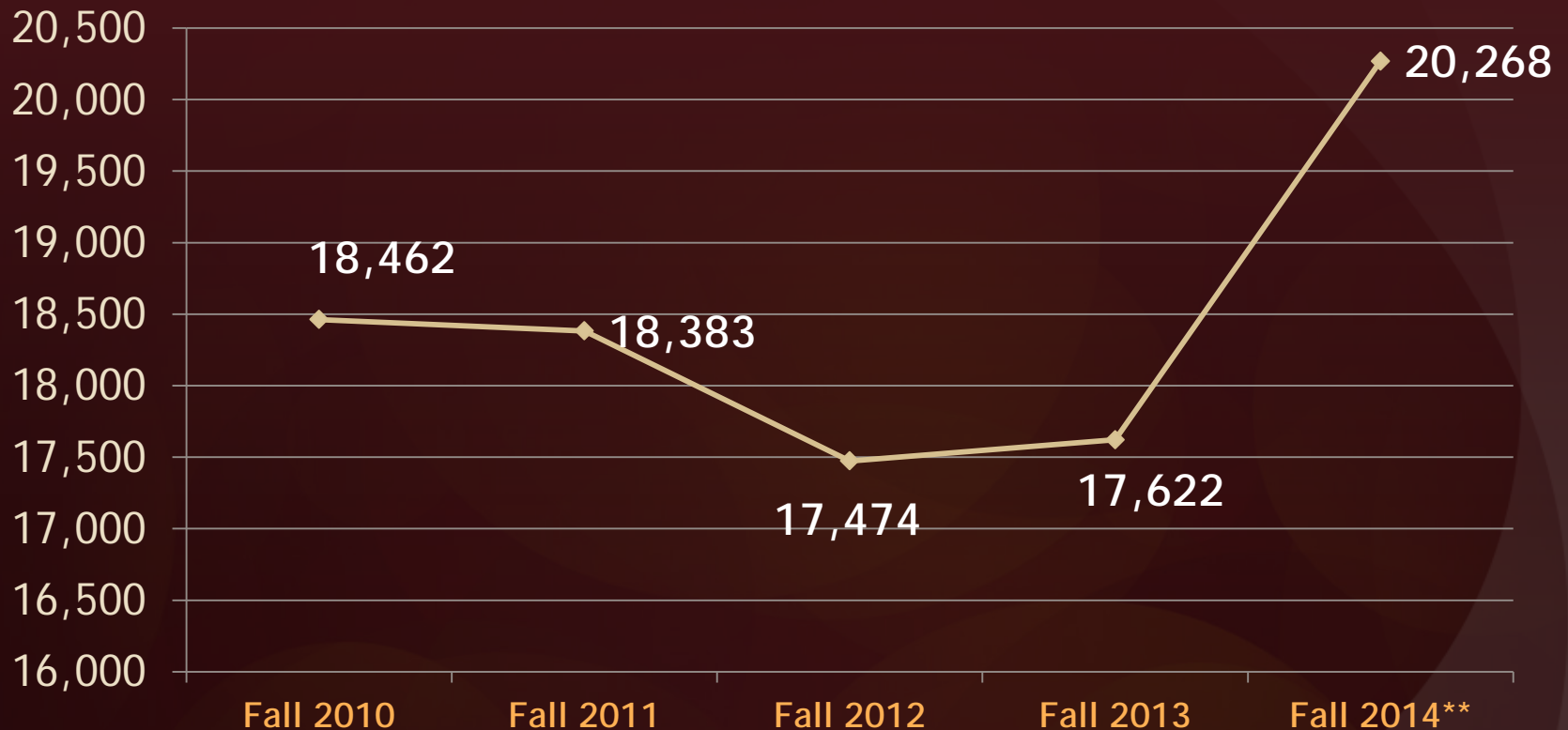
Full-Time to Part-Time Enrollment Comparison



Total Class Offerings: Comparison End of Term; Fall 2014 as of 9/4/14



Changes in Applications for Admission

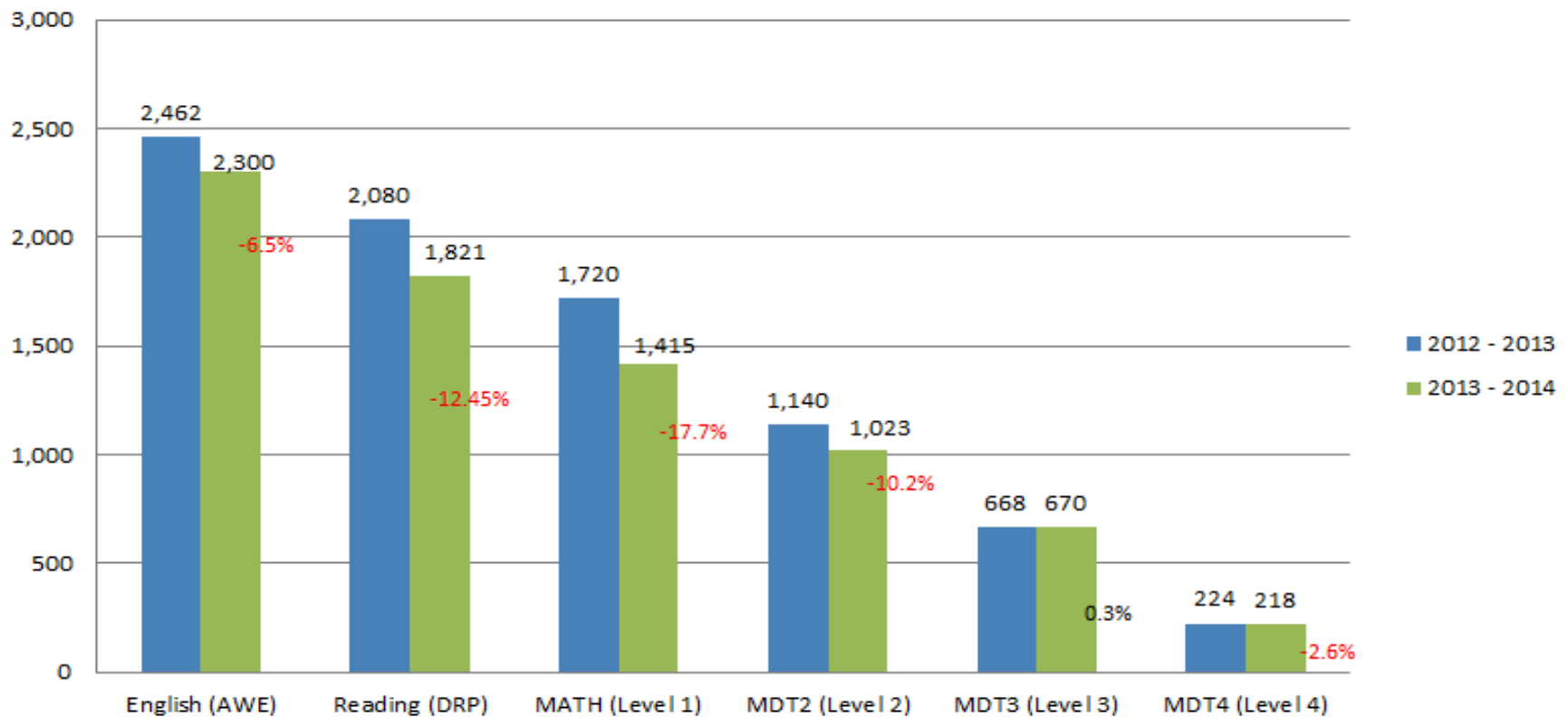


**Fall 2014 applications as of 9/10/14

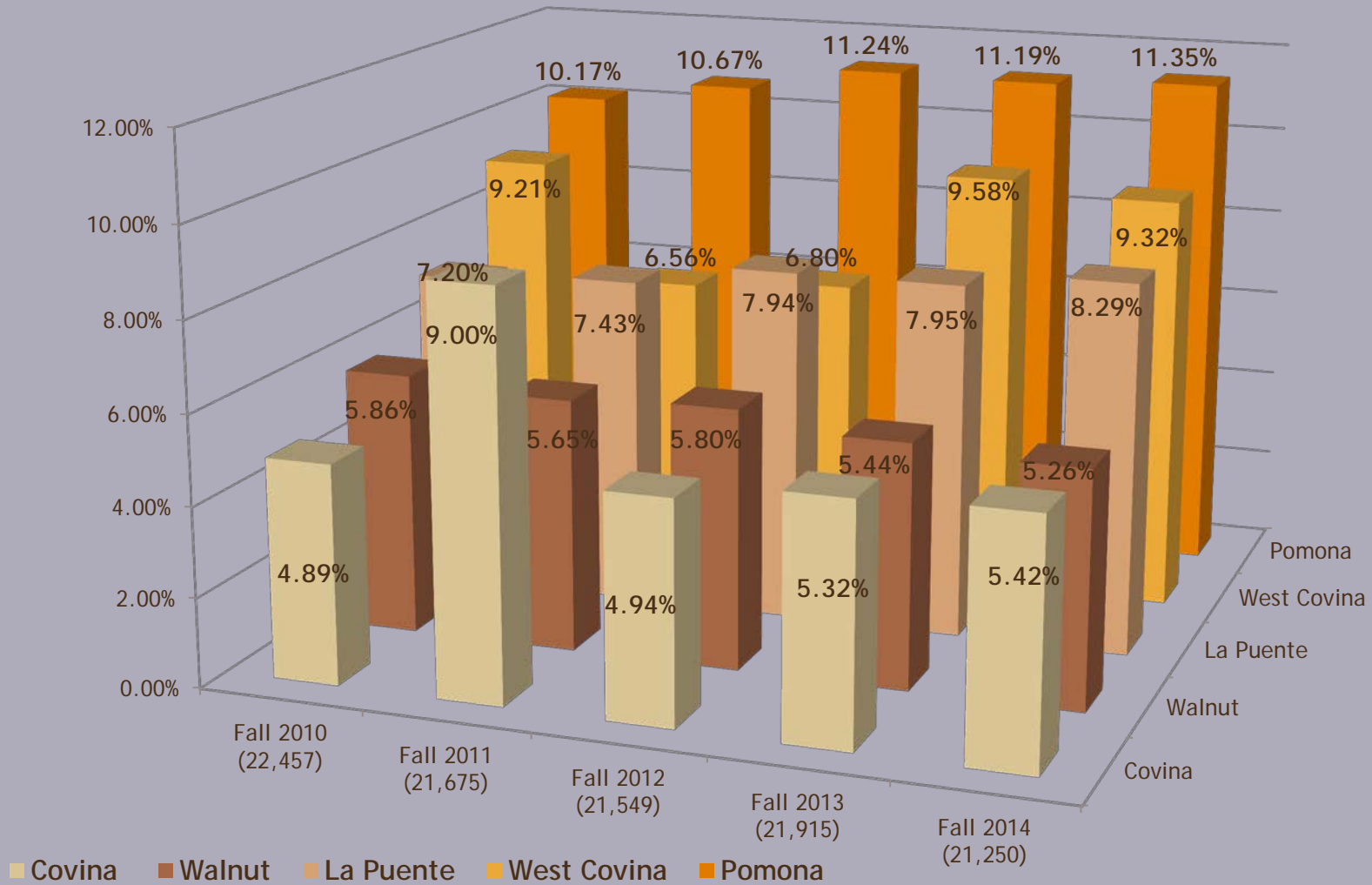
[potential duplication and artificial increase due to changes in Open CCC Apply]

Comparison of Assessment Testing 2012-13 to 2013-14

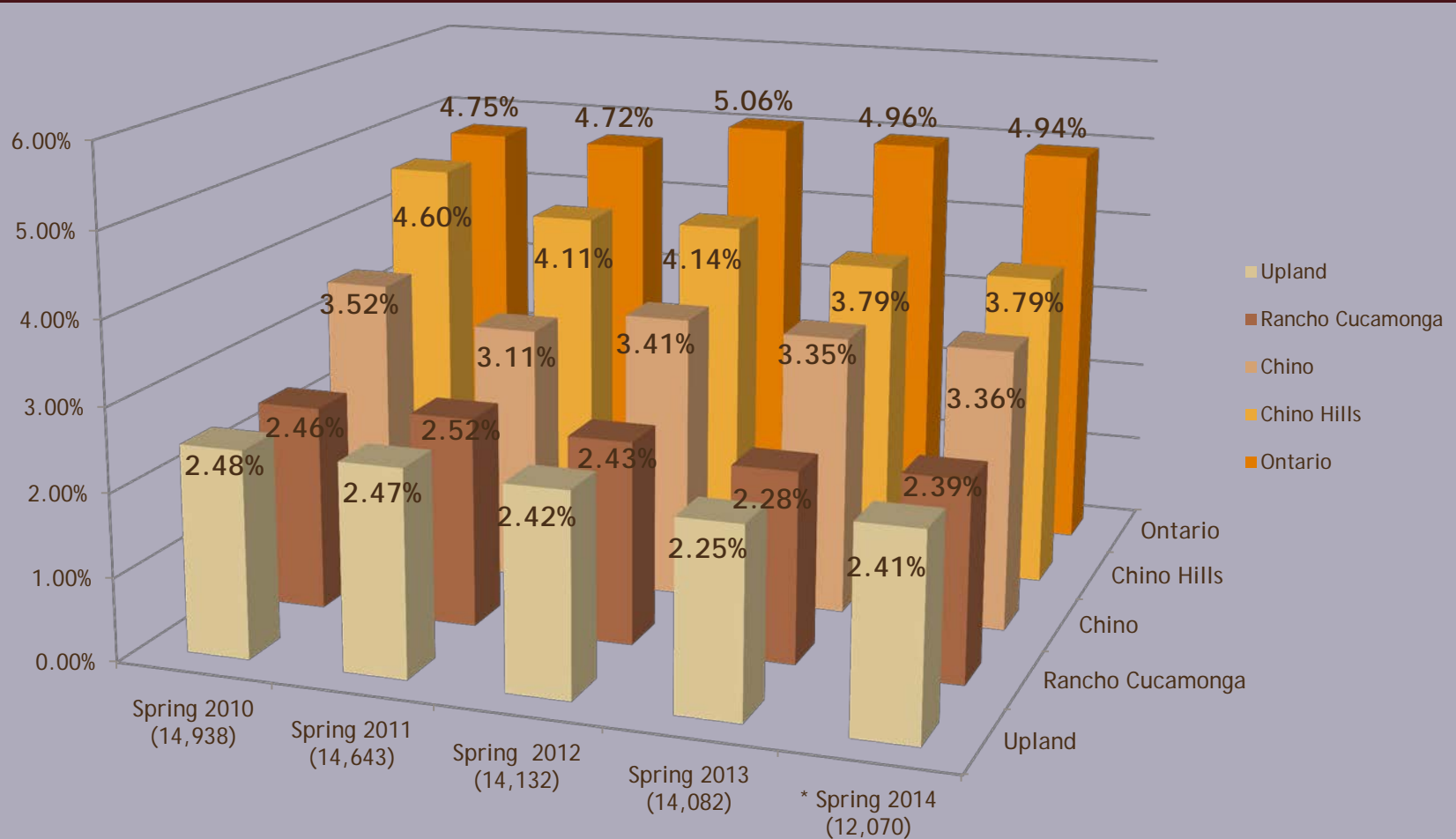
Number of Students Tested between June 1 - July 23



Top 5 In-District Enrollment



Top 5 Out-of-District Enrollment (Percentage)



The Importance of Enrollment in 2014-15

- Maximize our ability to capture additional revenues based on enrollment growth
- Compliance with policy changes through the Student Success and Support Program
- Campus-wide goal to increase students' successful entrance and pathway into college through the provision of efficient and quality services
- Develop strategies to increase the enrollment of first time students taking more units and follow-up services to increase the number of student applicants enrolling in classes



MT. SAN ANTONIO COLLEGE

2014-15 ADOPTED BUDGET

September 10, 2014

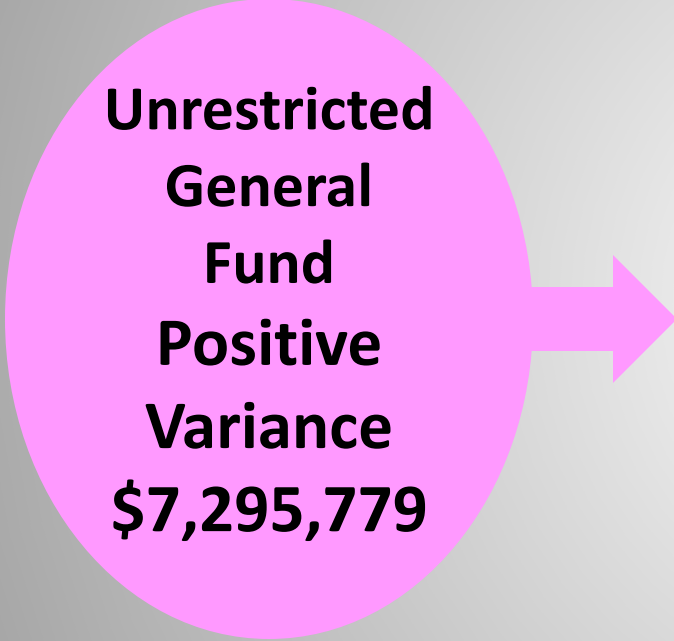
2014-15 FUNDING FOR MT. SAC

GOOD NEWS!

- COLA 0.85% - \$1,114,919 for Mt. SAC
- Growth 2.75% - \$3,587,437 for Mt. SAC
- Student Success and Support Program - \$1,675,053 (Very Preliminary) for Mt. SAC
- Student Equity Plans - \$1,655,272 for Mt. SAC
- Disabled Students Programs and Services – \$30 Million Statewide, Mt. SAC's Allocation TBD
- Scheduled Maintenance - \$1,959,851 for Mt. SAC (No Match)
- Instructional Equipment - \$1,959,851 for Mt. SAC (No Match)
- Economic and Workforce Development Program (CTE) - \$50 Million Statewide, Mt. SAC's Allocation TBD
- Mandate Reimbursement Claims - \$812,089
- Proposition 39 Energy Efficiency Projects - \$836,777
- \$498 Million Statewide to Reduce Apportionment Deferrals from \$592 to \$94 Million
- A Positive Trigger if Revenues Come in Above Budgeted Levels, and the First Priority for These Funds Would be to Pay Down the Remaining Apportionment Cash Deferrals
- Increase in the Career Development and College Preparation Courses (CDCP) Rate to the Level of Credit FTES for 2015-16

2013-14 Positive Variance

**Unrestricted
General
Fund
Positive
Variance
\$7,295,779**



Changes in Revenues:

•Nonresident Tuition	\$0.8M
•2012-13 Over Cap Growth/Restoration	\$0.7M
•2013-14 Over Cap Growth/Restoration	\$1.3M
•2012-13 One-time Apportionment Deficit	\$1.1M
•2012-13 Redevelopment Revenues	\$2.0M
•2013-14 One-time Apportionment Deficit	(\$1.0M)
•Prior Year Lottery & Misc. Revenues	\$0.6M

Changes in Expenditures:

•Positive Budget Balances	\$2.6M
•Salary & Benefit Savings	\$1.4M
•2013-14 New Resources Allocation	(\$0.7M)
•Additional Cost of Course Offerings to Earn the 2013-14 Growth	(\$1.5M)

2014-15 ADOPTED BUDGET

UNRESTRICTED GENERAL FUND

ONGOING REVENUE BUDGET ASSUMPTIONS

2013-14 Adopted Budget				2014-15 Adopted Budget
\$ 137,408,765	→	Increase \$5,147,407	←	\$ 142,556,172
				\$ 347,614
				5,458
				1,813,906
				1,262,599
				1,114,919
				204,250
				50,000
				600,000
				<u>(251,339)</u>
				\$5,147,407

- 2012-13 Growth/Restoration
 - 2013-14 COLA - 1.57%
 - 2013-14 Growth/Restoration - 1.63%
 - 2013-14 Over Cap Growth/Restoration
 - 2014-15 COLA - 0.85%
 - Lottery - Increases: FTES by 1,137, from \$126 to \$128
 - Interest - Decrease in Apportionment Deferrals
 - Nonresident Tuition - Based on 2013-14 Actuals
 - Other Miscellaneous Revenues - Discontinue Medicare Part D
- Total Ongoing Revenue Budget Increases

2014-15 ADOPTED BUDGET

UNRESTRICTED GENERAL FUND

ONGOING EXPENDITURE BUDGET ASSUMPTIONS

2013-14 Adopted Budget		2014-15 Adopted Budget
(140,268,112)		(146,304,389)
(6,585,543)		(6,903,119)
\$ (146,853,655)		Increase (\$6,353,853)
		\$ (153,207,508)

- 2014-15 Salary Schedule Progression - Personnel Changes \$(552,518)
- New and Reinstated Positions (199,331)
- 2014-15 Salary & Benefit Increase - 1% and \$500 H&W (1,804,661)
- 2013-14 Salary & Benefit Increase for Managers,
Supervisors, and Confidential - COLA of 1.57% (378,967)
- PERS - Rate Increase from 11.442% to 11.771% (106,328)
- STRS - Rate Increase from 8.25% to 8.88% (382,861)
- Retiree Health Premiums - Decrease in Rates 190,495
- Payment to the OPEB Trust - Actuarial of March 2014 (508,071)
- Worker's Compensation - From 1.48% to 1.59% (82,327)
- Reclassification - To be Determined -

ONGOING EXPENDITURE BUDGET ASSUMPTIONS

Continued

2013-14 Adopted Budget		2014-15 Adopted Budget
(140,268,112)		(146,304,389)
(6,585,543)		(6,903,119)
\$(146,853,655)	→ Increase (\$6,353,853) ←	\$(153,207,508)

- Eliminated Vacant Positions - Three Faculty Positions \$ 375,902
- Backfill for Eliminated Faculty Positions (127,320)
- Positions Transferred to the Restricted General Fund 127,288
- Increase in Course Offerings - Increased 1,037 FTES to Earn the 2013-14 Growth (2,601,790)
- Budget Increases - Approved by President's Cabinet (131,364)
- Conference and Travel, Management Department Funds (172,000)
- Total Ongoing Expenditure Increases** **\$(6,353,853)**

2014-15 ADOPTED BUDGET
UNRESTRICTED GENERAL FUND
ONE-TIME REVENUE BUDGET ASSUMPTIONS

• 2013-14 Apportionment Deficit - Est. at 1.7% & Will be Reduced to 1% at the February 2015 Recalculation	\$ 900,000
• 2014-15 Growth/Restoration - 2.75%, Estimated at \$3,587,437	-
• 2014-15 Apportionment Deficit - Estimated at 0.75% of Total 2014-15 Estimated Apportionment	(992,114)
• Mandated Cost Block Grant - 29,003 FTES at \$28	<u>812,089</u>
Total One-time Revenue Budget	\$ 719,975

2014-15 ADOPTED BUDGET

UNRESTRICTED GENERAL FUND

ONE-TIME EXPENDITURES BUDGET ASSUMPTIONS

• Purchases in Progress & Carryover Budgets	\$(2,332,579)
• One-time Support - Child Development Center	(116,957)
• Positions and Operating Expenses Funded with Anticipated 2014-15 Growth	(488,253)
• Computer Replacement Program	(250,000)
• Increase in Course Offerings - To Earn the 2014-15 Growth	(2,408,703)
• Immediate Needs Requests	<u>(279,628)</u>
Total One-time Expenditure Increases	<u>\$(5,876,120)</u>
• Payment to OPEB Trust - An Annual Payment of \$2.5 Million is Included in the Budget	521,140
• Retiree Benefit Premiums - Paid from the OPEB Trust	3,881,979
• One-time Savings from Vacant Positions	<u>784,504</u>
Total One-time Expenditure Increases/Decreases	<u>(\$688,497)</u>
Total One-time Revenues and Expenditures	<u>\$31,478</u>

UNRESTRICTED GENERAL FUND REVENUE-GENERATED ACCOUNTS REVENUE AND EXPENDITURE ASSUMPTIONS

Total Beginning Fund Balance	\$3,245,417
Revenue Budgets - Matching Revenue and Expenditure Accounts	\$2,149,213
Total Revenue Budget	\$5,394,630
2013-14 Carryover - Revenue-Generated Accounts, Fund Balance	(\$3,245,417)
Expenditure Budgets - Matching Revenue and Expenditure Accounts	(2,149,213)
Total Expenditure Budget	(\$5,394,630)
Total Ending Fund Balance	-

2014-15 ADOPTED BUDGET UNRESTRICTED GENERAL FUND BALANCE

Assigned Fund Balance - 15% 2013-14 Over Cap Growth/Restoration for Health & Welfare	0.26%	\$407,197
Unassigned Fund Balance - 10% Board Policy	10.00%	15,929,063
Unassigned Fund Balance	0.02%	34,650
Total Fund Balance	10.28%	\$15,631,759

BUDGET AND ACTUALS COMPARISON HISTORY

	2013-14 Adopted	2013-14 Actuals	2014-15 Adopted
Base Apportionment	\$ 125,762,935	\$ 125,762,935	\$ 128,090,485
2013-14 Growth/Restoration	-	-	1,813,906
2013-14 Over Cap Growth/Restoration	-	-	1,262,599
TOTAL ONGOING REVENUES	\$ 137,408,765	\$ 139,186,522	\$ 142,556,172
Salaries, Benefits, and Operating Expenditures	(140,268,112)	(135,785,480)	(146,304,389)
OPEB Payment and Retirees Premiums	(6,585,543)	(6,482,208)	(6,903,119)
TOTAL ONGOING EXPENDITURES	\$ (146,853,655)	\$ (142,267,688)	\$ (153,207,508)
STRUCTURAL ONGOING DEFICIT	\$ (9,444,890)	\$ (3,081,166)	\$ (10,651,336)
2013-14 Growth/Restoration	1,842,576	1,813,906	-
2013-14 Over Cap Growth/Restoration	-	1,262,599	-
2014-15 Growth/Restoration	-	-	-
TOTAL ONE-TIME REVENUE	\$ 2,816,794	\$ 6,512,278	\$ 719,975
One-Time Expenditures Course Offerings	(1,105,014)	(2,654,280)	(2,408,703)
One-Time Exp.Savings - OPEB Payment & Retiree Health Premiums	6,585,543	6,482,208	4,403,119
TOTAL ONE-TIME EXPENDITURES	\$ 1,313,831	\$ (1,449,598)	\$ (688,497)
TOTAL ONE-TIME REVENUES AND EXPENDITURES	\$ 4,130,625	\$ 5,062,680	\$ 31,478
TOTAL REVENUE GENERATED - INCREASES/DECREASES	\$ (2,720,704)	\$ 524,713	\$ (3,245,417)
SUMMARY OF FUND BALANCE:			
Assigned Fund Balance - 15% 2013-14 Over Cap Growth for Health & Welfare	\$ -	\$ -	\$ 407,197
Assigned Fund Balance - New Resources Allocation Requests/Carryovers	1,238,791	2,332,579	-
10% - Board Policy	\$ 14,984,613	\$ 14,648,657	\$ 15,929,063
Unassigned Fund Balance	3,471,585	10,009,732	34,650
Total Fund Balance - Unrestricted General Fund	\$ 19,694,989	\$ 26,990,968	\$ 16,370,910
		\$ 7,295,779	
Assigned Fund Balance - Revenue-Generated Accounts	\$ -	\$ 3,245,417	-
Total Fund Balance Unrestricted General Fund	\$ 19,694,989	\$ 30,236,385	\$ 16,371,110
Total Fund Balance Percentage Unrestricted General Fund	13.14%	20.64%	10.28%

TOTAL APPORTIONMENT COMPUTATIONAL REVENUE

	2011-12		2012-13		2013-14		2014-15 Adopted Budget ⁽²⁾	
	Actuals	%	Actuals	%	Actuals	%	Budget ⁽²⁾	%
Property Taxes	\$ 17,854,370	14%	\$ 30,060,724	24%	\$ 21,260,878	16%	\$ 19,399,742	15%
Education Protection Account ⁽¹⁾	-	0%	20,322,901	16%	19,741,454	15%	21,085,304	16%
Student Enrollment Fees	7,294,458	6%	8,268,855	7%	7,822,620	6%	7,924,512	6%
State General Apportionment	99,234,790	80%	67,458,069	53%	82,342,038	63%	83,872,351	63%
Total Base Apportionment	\$ 124,383,618	100%	\$ 126,110,549	100%	\$ 131,166,990	100%	\$ 132,281,909	100%

(1) Created by Proposition 30, which temporarily raises the sales tax and use tax by .25 cents until 2016, and raises the income tax on annual earnings over \$250,000 until 2018. These funds are one-time in nature, occurring over several years.

(2) Includes 0.85% COLA of \$1,114,919. Does not include 2014-15 Growth Restoration estimated at \$3,587,437.

WHAT'S AT RISK?



- OPEB Trust
 - Retirees' Health Premiums - \$ 3,881,979
 - Payment to OPEB Trust - \$521,140
- 2013-14 Apportionment Deficit - Shortfall in Property Taxes and Enrollment Fees
 - At Second Principal Apportionment 1.7% or \$2,253,660 for Mt. SAC
 - Mt. SAC Budgeted only 1% at \$1,295,780
- STRS Increases
 - Increase “Employer Share” **Rate from 8.25% to 8.88% in 2014-15**, and Consistent Increases to Reach a Rate of 19.10% on 2020-21
- PERS Increases
 - Increase “Employer Share” **Rate from 11.442% to 11.771% in 2014-15**, and Consistent Increases to Reach a Rate of 20.4% on 2020-21
- Proposition 30 is Temporary (\$21.1 for Mt. SAC in 2014-15)
 - Sales Tax Increase Terminates at the End of 2016
 - Income Tax Increase Terminates at the End of 2018

WHAT'S NEXT?

- Advocate for a Permanent Backfill for Shortfalls in Property Taxes & Enrollment Fees
- Determine Best Use of Student Success and Support, Student Equity, and DSPS Categorical Funds
- Complete Reclassification Study
- Plan Careful Enrollment Management to Earn the 2.75% Growth for 2014-15
- Continue with Collaboration, Teamwork, and Campus-wide Effort in Working Together to Find Solutions to Ensure Mt. SAC's Fiscal Stability



QUESTIONS

