



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, June 27, 2012

### MINUTES

#### CALL TO ORDER

- The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 5:58 p.m. on Wednesday, June 27, 2012. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.
- Trustee Bader read the Closed Session Agenda and asked for comments. No comments were made.
- Trustee Bader indicated that there is a need to act immediately on an item that came to the attention of the Board, just yesterday, to add the following to the Closed Session Agenda:
  - **Conference with Legal Counsel – Anticipated Litigation** – Initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one case)

It was moved by Trustee Baca, seconded by Trustee Chen Haggerty, and passed to add the item to the Closed Session Agenda:

#### STAFF PRESENT

Bill Scroggins, President & CEO; Virginia Burley, Vice President, Instruction; Mike Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Annette Loria, Vice President, Human Resources.

#### 1. PUBLIC COMMUNICATION

None.

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*The Board reserves the right to modify the order of business in the manner it deems appropriate.*

*Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.*

## 2. CLOSED SESSION

The Board adjourned to Closed Session at 6:00 p.m. to discuss the following items:

- **Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6.**  
Faculty Association; CSEA, Chapter 262; and CSEA, Chapter 651
- **Conference with Legal Counsel – Anticipated Litigation** – Initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one case)

## 3. PUBLIC SESSION

The public meeting reconvened at 6:00 p.m. The Pledge of Allegiance was led by Linda Baldwin, Associate Vice President, Administrative Services.

## 4. INTRODUCTIONS AND RECOGNITION

### • Introductions

- The following newly appointed classified staff members were introduced to the Board:

#### Classified Employees

**Elizabeth Estevez**, Clerical Specialist (Trio)  
**Lia Mason**, Account Clerk III (Fiscal Services)

### • Recognition

- Certificates of Service were awarded to the following retiring classified and faculty staff members:
  - **Linda Baldwin**, Associate Vice President, Fiscal Services, 11 years of service
  - **Lane Braver**, Professor, Emergency Medical Services, 25 years of service
  - **Cathy Gagnon**, Professor, Emergency Medical Services, 25 years of service
  - **Katsuyuki Kusaba**, Computer Operator, Information Technology, 10 years of service
  - **Americo Marano**, Professor, Foreign Languages, 26 years of service
  - **William Smith**, Laboratory Technician, Fine Arts, 31 years of service

Certificates of Services will be mailed to those who were not able to attend.

- Congratulated 2012 Presidential Award winner:
  - **Evelyn Hill-Enriquez**, Outstanding Curriculum Efforts (\$2,000), American Language
- Congratulated 2012 Educators of Distinction:
  - **Jennifer MacDonald**, Biological Sciences
  - **Elmer Rodriguez**, Student Services
  - **Edwin Romero**, Student Life

- Congratulated National Cyber League Championship winners, who were led by Professor Jim Gau.
  - **Christopher Nila (Captain)**
  - **Jimmy Tu**
  - **Philip Weniger**
  - **Raymond Wu**
  - **Brian Baligad**
  - **Yin Feng Cai**
  - **Robert Murray**
  - **Lam Cun**
- **Bruno Hernandez** for his year of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.

## 5. APPROVAL OF MINUTES

It was moved by Student Trustee Hernandez, seconded by Trustee Hall, to approve the minutes of the regular meeting of May 23, 2012. Motion carried. Student Trustee concurred.

## 6. REPORTING OF ACTION TAKEN IN CLOSED SESSION

None.

## 7. PUBLIC COMMUNICATION

Professor Barbara Gonzales informed the Board of a project where faculty will be bringing forward authentic research on the issue of so-called Remediation. This seems to be based on research that is biased and incomplete. She asked if we should trust the research paid for by vendors and foundations. She believes that pre-collegiate level students, curricula, and programs are being mischaracterized and dismissed. Mt. SAC's Developmental Education Team, the Learning Assistance Center, and other developmental educators are spending their time meeting and going over the research and doing some writing, looking at things such as this so-called Remediation.

Professor Thomas Edson spoke regarding the proposed International Students Program. He reported that, over the course of this recent semester, Vice President Yamagata-Noji, at the direction of Dr. Scroggins, has initiated a substantial revision of the International Students Program at Mt. SAC. This planning process has proceeded apace not only without any involvement of the Academic Senate, its officers, or formal appointees of the Senate, but also in direct conflict with Academic Senate Resolution 2012-06, which explicitly called upon Dr. Scroggins to take no further action on any expansion of the International Students Program until the potential impact to the College is fully researched through a shared governance procedure. As such, this initiative directly violates California statutory law and conflicts with Mt. SAC's long-standing and mutually respected forms of shared governance. Mr. Edson requested Dr. Scroggins to cease current planning efforts with regards to the International Students Program immediately, and state in written form to the Academic Senate President that he will cease.

## 8. REPORTS

A. Alex Mendoza, Associated Students President, reported the following:

- He introduced Ahmad Azawi, the new Associated Students President.
- He thanked the Board and College administration for working so well with him during the past year.

B. Dan Smith, Academic Senate Vice President, reported the following:

- The full Senate met on May 24 and approved a Student Success Plan.
- The full Senate also met on June 7 and voted to recommend the following items:
  - AP 4105 – Distance Learning
  - AP 4260 – Prerequisites and Corequisites
  - AP 4270 – Use of General Education Courses Completed at Other Accredited Institutions
  - AP 7120 – Faculty Hiring
  - Content Review Implementation Plan
  - Basic Skills Funding Plan
  - Study Abroad Task Force Recommendations
  - Associates in Transfer Degrees
  - Resolution 12-08 – Discussion, Debate, and Information Dissemination
  - Resolution 12-09 – Professional Concerns Related to Partnership with MyEDU
- Members of the Academic Senate Executive Board are scheduled to meet with Dr. Scroggins on July 12 to discuss the following resolutions and the future involvement of the Academic Senate: Regarding Resolution 12-03 – Introduction of Education Policy and Planning Models; Resolution 12-04 – Support for the Academic Senates in the Central Valley C-6 Consortium; and Resolution 12-06 – Expansion of the International Students Program.
- The Academic Senate, through Resolution 12-06, insists that no action be taken on any expansion of the International Students Program until the potential impact to the College is fully researched through a procedure agreed to through the shared governance channels. They called upon the Board of Trustees to support the creation of a planning group that involves all constituents of the campus.
- Eric Kaljumagi, Academic Senate President, and Dan Smith, Academic Senate Vice President attended the Academic Senate for California Community Colleges' Leadership Institute on June 14-16. Past president Michelle Grimes-Hillman also attended as she is continuing as a State Senate Executive Board member.

C. Marchelle Nairne-Proulx, Classified Senate President, reported the following:

- At the close of this year, there are some senator vacancies. They are currently working on filling those vacancies in order to maintain a full senate for the next year, and they hope to have them filled before the July meeting.
- She thanked the classified senators and executive board for their hard work this year. She said it has been a pleasure serving her fellow classified colleagues in this leadership role and wished the incoming Senate great success.
- Since this is her last meeting, she thanked everyone for their support during her year as the Classified Senate President.

- She congratulated and welcomed DeeJay Santiago, who will be taking over as the Classified Senate President.

D. Jennifer Galbraith, Faculty Association President, reported the following:

- She congratulated the Educators of Distinction, Linda Baldwin, and Presidential awardees.
- After concluding run-off elections for three positions, the 2012-13 Faculty Association Executive Board is:
  - Jennifer Galbraith, President
  - Luisa Howell, Vice President
  - Liz Ward, Secretary
  - Paul Sharpe, Treasurer
  - Deidre Vail, Tim Revell, Carol Impara, Jeff Archibald, Michelle Grimes-Hillman, Full-time Directors
  - Linda Chan, Michael Sanetrick, CTA State Council Representative Joan Sholars, and Linda Chan, Part-time Director
  - Eric Kaljumagi, Academic Senate President
  - Dan Smith, Academic Senate Vice President
- Reopener negotiations between the District and the Faculty Associated have concluded. She thanked Annette Loria (lead), Dr. Terri Long, and Rosa Royce, the District's team. The Faculty Association believes that they were able to come to mutual agreements on several issues that are in the best interest of the College.
- Ratification ballots were sent to all Faculty Associated members prior to finals week. The Faculty Associated is pleased to report that 91% of the Faculty Association members, who voted, voted to ratify the changes to the Faculty Agreement. The changed Agreement should come before the Board shortly for their approval.

E. Laura Martinez, CSEA Chapter 262 President, reported the following:

- She thanked Marchelle Nairne-Proulx for her leadership skills and welcomed DeeJay Santiago.
- Chapter 262 extended their appreciation to Bruno Hernandez for his valuable service and representation of Mt. SAC students.
- She attended her first commencement and was astounded by the hard work of so many people and departments who made it a memorable event for Mt. SAC's graduates.
- In February, Chapter 262 concluded negotiations with the District. The process was long and occasionally frustrating, but was handled with mutual respect and a willingness by both teams to do what was best for Mt. SAC. However, she is concerned about the current trend of negotiations between the District and Chapter 651. The very nature of negotiations is to strive for compromise on the issues. Without such compromise, the negotiation process erodes into one party simply insisting their point of view be adopted. The longer such a process continues, the more divided the parties become. Given the current budget crisis and with consideration of the major financial initiative to be determined by California voters in November, she remains hopeful for negotiations to be concluded efficiently and equitably. At this crucial time, Mt. SAC needs all its people and efforts focused on serving students by preserving this institution upon which they rely so heavily.

F. Johnny Jauregui, CSEA Chapter 651 President, reported the following:

- He thanked Student Trustee Bruno Hernandez for his service.
- Chapter 651 is looking into training on communication skills in order to get information to their constituents.
- He encouraged the Board to approve the purchase of the aerial lift that is being proposed tonight.
- Regarding negotiations, Chapter 651 believes that the Board deserves the respect to have full disclosure and information. Chapter 651 does not believe that the proposed impasse is appropriate, and he doesn't believe that the District is negotiating in good faith.

## 9. BOARD COMMUNICATION

A. All Board members shared the following comments:

- Congratulated all the graduates.
- Congratulated and welcomed the new employees.
- Congratulated the retirees.
- Congratulated the 2012 Presidential Award winner.
- Congratulated the 2012 Educators of Distinction.
- Congratulated and thanked Student Trustee Bruno Hernandez for his year of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.
- Congratulated the National Cyber League team for their award.
- Thanked Marchelle Nairne-Proulx and Alex Mendoza for their service over the past year.

B. Trustee Hall reported the following:

- He's been busy with all the awards events in the last month, attending the Honors Program ceremony, the graduation ceremony, the Student Scholarship ceremony (one sponsored by the Foundation and one sponsored by the Faculty Association), the Student Leadership Awards ceremony, and the Transfer Achievement celebration.
- He congratulated the Athletics Department for finishing second in the National Association Two-Year College Athletic Administrators Cup Championship.
- He participated in the Relay for Life event last weekend.
- He and Trustee Chen Haggerty are involved in raising money for Mt. SAC's Singcopation group, who has an invitation to perform in China in November.
- He attended the Walnut History Book ceremony last week at Walnut City Hall. He mentioned that one of the chapters in the book is about Mt. SAC and the impact the College has had on the city of Walnut.

C. Trustee Chen Haggerty reported the following:

- She mentioned that it's an honor for Mt. SAC's singers to be invited to China. A German company is sponsoring the group's in-country costs, and all the College has to do is raise money for their travel.
- She attended the Student Leadership Awards ceremony.
- She attended the Faculty/Management Recognition ceremony.
- Graduation was exciting.

D. Trustee Chyr reported the following:

- He acknowledged Linda Baldwin, who is well respected by all for her work, ethics, and dedication. He said she was and will always be a treasure and the heart of Fiscal Services.
- He attended graduation and said it has been a highlight of his for 16 years.
- Regarding the Wellness Center, he received numerous e-mails encouraging the Board to keep it open. He urged all parties to get together to discuss the ways to bridge the gap.
- Regarding the International Students Program, he still wants to see an active plan with active participants from the entire Mt. SAC community – faculty and staff to ensure that the end product is designed to serve the students that it impacts. He doesn't want to see a program that is forced on to the community. He said it's important that this is an open process. This endeavor requires active participation by all that will be impacted.

E. Trustee Baca reported the following:

- He attended a number of events and activities over the past month, such as the Students of Distinction, Relay for Life in Diamond Bar, graduation, the Adult School GED commencement.
- He congratulated Linda Baldwin and said she will be missed.

F. Student Trustee Hernandez reported the following:

- He attended commencement and led the Pledge of Allegiance.
- Alex Mendoza did a great job with his speech at commencement.
- Regarding the Wellness Center, it's a nice facility, and it has very good equipment.
- As the Student Trustee, his biggest concern was the transition of the current regime with the new one. He believes the current Executive Board members led by example, and that he's confident that the College is in good hands with the new leadership. He said it was an honor to serve on the Board for the past year, and that it was a life-changing experience.

G. Trustee Bader reported the following:

- She congratulated members of the Track and Field team for trying out for the Olympic trials and for the Junior National Championships.
- She attended Sophia Clarke's funeral. Mrs. Clarke did so much for the students of Mt. SAC. She started out selling popcorn at the football games. She dedicated part of her fortune to the Sophia Clarke Theater. There was even a Sophia Clarke Day

for the City of Walnut, where she was honored for a whole day. The students bought her a replica of a big popcorn machine. Her passing is a great loss to students.

- She attended the Scholarship Awards ceremony.
- She attended the Faculty/Management Awards ceremony.
- She attended commencement and would like to come up with a plan to get more students to walk.
- She talked about the Wellness Center and is very interested in looking at keeping it open. She said there was a meeting, and she's looking forward to hearing about the results.

**10. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:**

- He congratulated and welcomed new employees.
- He congratulated retirees, especially Linda Baldwin.
- He congratulated 2012 Presidential Award winner.
- He congratulated 2012 Educators of Distinction.
- He congratulated the National Cyber League team for their award.
- He talked about the Stars of Excellence program and its uniqueness. Research shows that Mt. SAC's graduates are employed at just a couple of percentage points below the general population.
- He congratulated and thanked Student Trustee Bruno Hernandez for his year of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.
- He congratulated and thanked Marchelle Nairne-Proulx for her year of service.
- He attended the Classys Awards and said it was fantastic.
- He talked about a meeting regarding the Wellness Center, where Trustee Hall was present, and a transition plan was established. The operations of the community portion of the Wellness Center will be continued through fee-based classes, the primary areas that constitute the community participation in the Wellness Center. Rather than a membership platform, that is not sustainable, each of the components will be offered separately through fee-based classes in the Continuing Education program. Joe Jennum, Dean of Athletics, will be helping with the scheduling of these classes, which will begin in September. He commended Donna Burns, Dean of Continuing Education, for running such an efficient operation. A letter will go out to all the members, letting them know that their membership is being extended through the first of September, at no additional cost to them.
- He commented on the State Budget, which was passed today. He said that the increase in student fees fell short by \$100 million of the projections, and that money disappeared for Mt. SAC.

Regarding Redevelopment, there was a presumption that \$116 million in this fiscal year would be transitioned to community colleges because of the dissolution of redevelopment. That did not occur. However, an agreement has been reached due to negotiations at the State level that, if the dollars that are presumed to come to

Mt. SAC don't materialize, they will be backfilled on a dollar-for-dollar basis. The redevelopment monies presumed for next year's budget are \$341 million in general fund pass-through money, and that includes \$140 million in tax increment money and \$200 million in liquidation of assets that would come to community colleges. He mentioned that Trustee Hall, Vice President Gregoryk, and he serve on oversight boards for the redevelopment agencies, and they're not seeing that. However, there is language that no more general funds would be taken that are actually received by the community colleges, which is a safety net.

The bottom line is that, if the Governor's tax initiative passes, community colleges will get \$50 million in growth money and, if it does not pass, we'll lose the buy-down money plus there will be \$338 million reduced from this year's level of allocation; that's about a 7% cut, and it would reduce the number of students we serve by about 6%. For Mt. SAC, that would be about 1,500 FTES or, in terms of actual students, about 3,000 students less.

- On the issue of International Students, as Trustee Chyr pointed out at the February meeting, it was asked to bring to the Board an outline of what a program like that would look like. No action has been taken in expanding the International Students Program. Research is being done at this time only. No action will be taken without direction from the Board to do so.
- He was very excited to participate in his first Mt. SAC graduation, and he was impressed with the passion and energy by all.
- At the request of Trustee Bader, he read excerpts from the Brown Act and Public Comment California Government Code.
- He read excerpts from BP 2345 – Public Participation at Board Meetings.
- He read excerpts from BP 2350 – Speakers.
- President Scroggins asked Mike Gregoryk, Vice President, Administrative Services, along with Linda Baldwin, Associate Vice President, Fiscal Services, to present the 2012-13 Tentative Budget.

Mr. Gregoryk told the Board that the College's reserves are shrinking and could get as low as \$6.9 million, which equals a 4.9% fund balance. This is considerably lower than the Board-preferred 10% fund balance. Mr. Gregoryk said that a fund balance below 5% could jeopardize Mt. SAC's fiscal independence status, which the College has worked three years to obtain. For 2012-13, the College's estimated revenue adds up to \$135 million, while the estimated expenditures total \$146 million, resulting in a structural deficit of \$11 million. Mr. Gregoryk noted that the entire College has worked for several years to reduce costs stating that, since 2009-10, the College has made a total of \$12 million in reductions. He said that, regardless of whether Governor Brown's tax initiative passes or not, more cuts will need to be made. Moving forward, the College will need to pull together as a team while administrators and the Board evaluate vacant positions, existing programs and services, and review the organizational structure.

## 11. BOARD INFORMATIONAL REPORT

Meghan Chen, Dean, Library & Learning Resources, along with Victor Belinski, Chief Technology Officer, presented a Moodlerooms Transition Update. Dean Chen told the Board that Information Technology (IT), the Online Learning Support Center (OLSC), and participating faculty have been making notable progress over some time in preparation of

the June 30, 2012, end to BlackBoard's contract. The Online Learning Support Center team communicated with faculty regularly through a variety of means in advance of the change. E-mails, portal announcements, department meetings, division meetings, a newsletter, and the OLSC webpage were all used to provide information on the impending change and on trainings available. Additional publicity included technology "boot camps" in winter 2012 and spring 2012. In fall 2011, one class used Moodlerooms as a pilot. Faculty had the choice of teaching with Blackboard or Moodlerooms as the number of faculty choosing to teach with Moodlerooms gradually increased from 12 classes in winter 2012 to 125 classes in spring 2012. In terms of number of users with Moodlerooms accounts, well over 90,000 accounts are being used in contrast to 30,000-35,000 accounts in Blackboard. The number of Moodlerooms users is expected to rise exponentially beginning in fall 2012 because more classes in credit and non-credit classes will use it.

## 12. CONSENT AGENDA

- Trustee Bader indicated the following changes and corrections to the Consent Agenda:
  - Item #1: Personnel Transactions
    - Page 18: Remove Laura Demetria from approval for a Temporary Out-of-Class Assignment.
    - Page 19: Remove Kathy Killiany from approval for a Temporary Out-of-Class Assignment.
    - Page 21: Remove Judith Hervey from New Hires/Academic Employment.
    - Page 34: Under Hourly Non-Academic Employees – Susana Valencia's Hire Date should read "7/1/12-6/30/13."
    - Page 36: Under Professional Expert Employees – New Assignments – Trevor Lazar's Hire Date should read "7/1/12-6/30/13."
    - Page 36: Under Professional Expert Employees – New Assignments – Lianne Maldonado-Greenlee's Title should read "Project Administrator," her Department should read "Continuing Education," her Pay Rate should read "\$60.00," and her Hire Date should read "7/1/12-6/30/13."
    - Page 37: Under Professional Expert Employees – Extended Assignments – Usha Bera's Hire Date should read "6/25/12-6/30/12."
    - Page 37: Under Professional Expert Employees – Extended Assignments – Steven Burgoon's Hire Date should read "5/1/12-6/30/12."
  - Item #44: Purchase Chairs for Design Technology Center
    - Page 113: The amount for Interior Office Solutions, Inc. should read "\$167,845.67" (not "\$169,845.67").

It was moved by Trustee Hall, seconded by Trustee Baca, and passed to approve or ratify the following items:

## HUMAN RESOURCES

1. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 13.

## **INSTRUCTION and STUDENT SERVICES**

2. Approval of an agreement with OCLC Worldshare Management System to provide a world-wide, cloud-based library platform replacing the current SirsiDynix subscription.
3. Approval of new courses for the 2012-13 academic year.
4. Approval of new AA-T and AS-T degrees, an AS degree, and credit programs for the 2012-13 academic year.
5. Approval of an externship agreement with La Puente Valley Regional Occupation Program for the Career Technical Education Community Collaborative grant.
6. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 14.
7. Approval of agreements with various medical directors for the Paramedic, Radiologic Technology, and Respiratory Therapy programs.
8. Approval of agreements with physical exam contractors for Health Sciences faculty.
9. Approval of program fees for students in the Technology and Health Division.
10. Ratification of the Track & Field athlete's and staff member's travel expenses to the USA Track & Field Olympic Trials in Eugene, OR, from June 27-July 1.
11. Ratification of the Track & Field athletes' and staff member's travel expenses to the USA Junior National Championships at Indiana University in Bloomington, IN, from June 13-June 17, 2012.
12. Ratification of the Cyber League Team's and staff member's travel expenses to the National Cyber League Championship Playoffs on June 10, 2012, in Lake Buena Vista, FL.
13. Approval of activities for the Enrollment Growth and Retention for Associate Degree Nursing Programs grant.
14. Approval of activities for the Campus Suicide Prevention grant.
15. Approval of activities for the Talent Expansion in Science and Technology – An Urban Partnership grant.
16. Approval of a contract with California Council on Gerontology and Geriatrics for the Family and Consumer Sciences Discipline/Industry Collaborative grant.
17. Approval of activities for the CTE Transitions grant.
18. Approval of activities for the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C grant activities.

19. Approval of additions and changes in the Continuing Education Division.
20. Approval of Student Services Expenditure Funding for 2012-13.

### **ADMINISTRATIVE SERVICES**

21. Approval of the Appropriation Transfers and Budget Revisions Summary.
22. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
23. Approval of the Tentative Budget for Fiscal Year 2012-13.
24. Approval of the Annual Investment Policy Statement.
25. Approval of Resolution No. 11-11 - Open New Bank Accounts and Close Existing Bank Account.
26. Approval of Aircraft Repair Services with Nostalgia Airways, Inc. dba NAI Aircraft Services for Fiscal Year 2012-13.
27. Approval for the Annual Advertisements for Goods and Services for Fiscal Year 2012-13.
28. Approval of the sale of Miscellaneous Surplus Items for Fiscal Year 2012-13.
29. Approval of an Assessment Fee for the Secondary Internet Circuit for Fiscal Year 2012-13.
30. Approval of the transfer of the AudienceView Software Contract from Auxiliary Services to the Mt. San Antonio Community College District.
31. Approval of the renewal of the College's Student Accident/Athletic Insurance Coverage with Student Insurance Company for the period July 1, 2012, through July 1, 2013.
32. Approval of the renewal of the College's Fine Arts Insurance Coverage with Huntington T. Block Insurance Agency for the period July 1, 2012, through July 1, 2013.
33. Approval of the renewal of the College's Aviation Insurance Policy with Falcon Insurance Agency of California, Inc. for the period July 1, 2012, through July 1, 2013.
34. Approval of the General Liability/Property Coverage Renewal with ASCIP for the period July 1, 2012, through July 1, 2013.
35. Approval of payment to the City of Walnut for the proposal to update the Multi-Jurisdictional Hazard Mitigation Plan.

36. Approval to reject a Claim Against the District by Christyl Sturrock, and that Administrative Services is instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
37. Approval to reject a Claim Against the District by Camille Robertson, and that Administrative Services is instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
38. Approval to reject a Claim Against the District by Nayomie Jarvis, and that Administrative Services is instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
39. Approval of an Addendum to the Lease Agreement with Valley Academies Foundation.
40. Approval to declassify and destroy documents which are classified as Class 3 records, per Article 2, Sections 16023 through 16028, of Title 5, California Administrative Code.
41. Approval of a Renewal Agreement with AT&T Mobility for the period October 1, 2012, through September 30, 2017.
42. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 15.
43. Approval of an agreement with the Los Angeles County Sheriff's Department to provide necessary and additional law enforcement services and assistance in providing for the safety, security, and order on or near the campus at regular and extracurricular school functions.
44. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 16.
45. Approval of agreements to provide Professional Design and Consulting Services with Cambridge West Partnership for the Facilities Master Plan project; H2 Environmental Consulting Services, Inc. for the Asbestos Air Monitoring and Lead Specifications project; Helix Environmental Planning for the 2012 Environmental Impact Report; P2S Engineering, Inc. for the Agricultural Sciences Complex HVAC Investigation project; Steven Fader Architects for the Founders Hall Improvements project; PAL id studio for the Campus Standards project; and Integrated Design Services for the Campus Structural Engineering Support Services project.
46. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 17.
47. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 18.

48. Approval of the following Contract Amendment:

- Contract Agricultural Science Complex and Music Building – Schindler Elevator Company (Annual Elevator Maintenance Agreement) – Amendment No. 1.

49. Ratification of the following Contract Amendments:

- Contract Agricultural Science Complex – Hill Partnership (Professional Design and Consulting Services) – Amendment No. 6.
- Contract Administration Building Remodel – PAL id studio (Professional Design and Consulting Services) – Amendment No. 2.
- Contract Child Development Center –tBP Architecture (Professional Design and Consulting Services) – Amendment No. 12.

50. Approval of the following Completion Notices:

- Bid No. 2855 Administration Building Remodel, General Construction - Angeles Contractor, Inc. (Contractor)
- Bid No. 2857 Administration Building Remodel, Plumbing and Sites Utilities - Empyrean Plumbing, Inc. (Contractor)
- Bid No. 2858 Administration Building Remodel, Mechanical/HVAC - DSG Mechanical Corporation (Contractor)
- Bid No. 2862 Physical Education Building, Plumbing - Empyrean Plumbing, Inc. (Contractor)
- Bid No. 2864 Physical Education Building, Mechanical/HVAC - ACH Mechanical Contractors, Inc. (Contractor)

51. Approval of the following Proposed Gifts and Donations to the College:

- TGS Management – Various Cisco Networking Switches, valued by donor at \$100,000, to be used by the Information Technology department.

Motion carried. Student Trustee concurred.

### **13. PERSONNEL TRANSACTIONS**

Trustee Chyr asked why there were so many corrections to this item. Human Resources Vice President Annette Loria indicated that most of the changes were due to typographical errors, and President Scroggins added that the two “Out-of-Class” employees were pulled because there wasn’t an appropriate job classification that properly described the work that was being done. The new hire that was removed was because the individual rescinded her acceptance of the offer of employment.

It was moved by Trustee Hall, seconded by Trustee Chyr, to approve this item. Motion carried. Student Trustee concurred.

**14. AGREEMENT WITH SOUTHERN ILLINOIS UNIVERSITY CARBONDALE**

Trustee Baca asked if there might be other areas of education that may emerge in the future. Vice President of Instruction Ginny Burley indicated that, as far as she knows, this is the only option in the area for students in Fire Technology, so it would be a good investment for them to establish this contract with Mt. SAC. Since the first Baccalaureate program was such a success, they felt confident that this one would offer significant opportunities to not only Mt. SAC students, but other students in the region.

Trustee Hall indicated that he knows that Southern Illinois University is known for their Aviation Science program; but, are they also known for their Fire Technology program? Vice President Burley didn't know the answer; however, since Mt. SAC has had to eliminate a number of program offerings that would give students higher or more advanced certification for employment, this would give Mt. SAC students an opportunity that would give them an advantage.

It was moved by Trustee Baca, seconded by Trustee Chen Haggerty, to approve this item. Motion carried. Student Trustee concurred.

**15. PURCHASE OF ALTEC AERIAL LIFT TRUCK**

Trustee Bader asked if a rental or lease had been considered. Vice President Mike Gregoryk explained that the current truck, owned by the College, is 25 years old and has become dangerous to use and has been scrapped. Gary Nellesen, Director, Facilities Planning & Management said that the old truck could no longer be certified. Options were considered, and it was concluded that road-worthy equipment was necessary. A lease vs. buy was considered; however, the need to respond effectively to urgent situations, such as replacing parking lot lights, wasn't reasonable. The purchase of a new truck provides safety to students and employees. Mr. Nellesen indicated that the payback would be four to five years. Right now, Classified work is being outsourced.

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve this item. Motion carried. Student Trustee concurred.

**16. PURCHASE CHAIRS FOR DESIGN TECHNOLOGY CENTER**

Dr. Scroggins indicated that there's a typographical error in the bid amount for Interior Office Solutions, Inc. The amount should read "\$167,845.67" (not "\$169,845.67").

It was moved by Trustee Chyr, seconded by Trustee Chen Haggerty, to approve this item. Motion carried. Student Trustee concurred.

**17. ASTRONOMY TELESCOPE DOME ADDITION (BID NO. 2911) (GDL BEST CONTRACTORS, INC.)**

Trustee Bader asked when the new bid process will start. Gary Nellesen, Director, Facilities Planning & Management, indicated that this may be a good candidate for the lease/lease-back process. This process should begin sometime in October, and it will be modeled after the San Diego Community College's process. Vice President Mike Gregoryk and Mr. Nellesen will be giving a presentation to CMPCT on the lease/lease-back process, and they would be happy to give the same presentation to Board members.

It was moved by Trustee Chyr, seconded by Trustee Baca, to approve this item. Motion carried. Student Trustee concurred.

## **18. CHANGE ORDERS**

Trustee Chyr asked about the percentage of Change Orders. Director Nellesen said that these changes were initiated many months ago. President Scroggins said that the Design Technology Center changes were owner-directed to suit campus standards, with students gathering areas in mind. Mr. Nellesen indicated that the Administration Building Change Orders should be coming to an end soon. He said that, today, he received three binders from Lend Lease with close-out information and documents for all the open projects. The close-out fee will not be paid to Lend Lease until all the close-out work is done.

It was moved by Trustee Hall, seconded by Student Trustee Hernandez, to ratify the following Change Orders:

- Bid No. 2844 Design Technology Center – Evans Brothers, Inc. (Site Prep & Site Utility Relocation Contractor) – Change Order No. 6.
- Bid No. 2847 Design Technology Center – Columbia Steel (Structural Steel Contractor) – Change Order No. 4.
- Bid No. 2849 Design Technology Center – RC Construction (General Contractor) - Change Order No. 15.
- Bid No. 2852 Design Technology Center – West Tech Mechanical (HVAC Contractor) – Change Order No. 6.
- Bid No. 2853 Design Technology Center – Brewster Electric (Electrical Contractor) – Change Order No. 16.
- Bid No. 2855 Administration Building Remodel – Angeles Contractor, Inc. (General Contractor) – Change Order No. 14.
- Bid No. 2857 Administration Building Remodel – Emphyrean Plumbing, Inc. (Plumbing Contractor) – Change Order No. 5.
- Bid No. 2862 Physical Education Program Building Renovation – Emphyrean Plumbing, Inc. (Plumbing Contractor) – Change Order No. 4.

Motion carried.

## **19. ASSOCIATED STUDENTS PROPOSED BUDGET FOR FISCAL YEAR 2012-13**

President Scroggins said this is the annual presentation of the Associated Students budget for Board consideration and approval. The student budget is set up so that student activities fees collected one year serve as the students' budget for the next year.

Alex Mendoza, Associated Students President, presented the Associated Students proposed budget for fiscal year 2012-13. There was a total request of \$729,203, and a total of \$573,000 was funded, representing a 2% decrease from last year's budget. This decrease is due to a decrease in student enrollment and an increase in students waiving the optional Student Activities fee.

Trustee Chyr asked what criteria is used in determining funding. Mr. Mendoza indicated that every request for Associated Students funding must directly impact students, overall. Trustee Chyr asked for an example of a request that was not funded, and Mr. Mendoza said that approximately 90% of all requests were funded. However, the Honors Society asked for computers; but, because it wasn't going to benefit all students, that request was denied. Also, the Child Development Center asked for funding for salaries, and it was denied.

It was moved by Trustee Baca, seconded by Trustee Hall, to approve the Associated Students Proposed Budget for Fiscal Year 2012-13. Motion carried. Student Trustee concurred.

## **20. PROPOSED REVISIONS TO BOARD POLICY 3565 – SMOKING ON CAMPUS**

At its last meeting, the Board received for first reading and discussion proposed revisions to Board Policy 3565 – Smoking on Campus.

It was moved by Trustee Chen Haggerty, seconded by Trustee Chyr, to approve proposed revisions to Board Policy 3565 – Smoking on Campus. Motion carried. Student Trustee concurred.

## **21. CLOSED SESSION**

The Board adjourned to Closed Session at 10:01 p.m. to discuss the following item:

- **Conference with Legal Counsel – Anticipated Litigation** – Initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one case)

The meeting adjourned in memory of Sophia Clarke, a friend of Mt. SAC. Also, in memory of Shane Todd, who was the grandson of one of Mt. SAC's former Board members, and passed away in Singapore last week. He was a 31-year-old electrical engineer and Ph.D.

## **22. PUBLIC SESSION**

The public meeting reconvened at 11:05 p.m.

## **23. REPORTING OF ACTION TAKEN IN CLOSED SESSION**

The Board has entered into a settlement agreement with the City of Industry. The vote was 4-1.

## **24. ADJOURNMENT**

The meeting adjourned at 11:09 p.m.

WTS:dl