



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 23, 2011

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:00 p.m. on Wednesday, March 23, 2011. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

John S. Nixon, President/CEO; Virginia Burley, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Annette Loria, Vice President, Human Resources.

1. PUBLIC COMMUNICATION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following items:

- Employment/Appointment of College President
- Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6
Faculty Association and CSEA, Chapters 262 and 651

3. PUBLIC SESSION

The public meeting reconvened at 6:40 p.m.

4. INTRODUCTIONS/RECOGNITION

- **Introductions**

- The following newly appointed classified staff members were introduced to the Board:

Classified Staff

Rafael Delgado, Tutorial Services Assistant II, Tutorial Services
Angelica Del Rio, Clerical Specialist, Nursing Department
Christopher Sweeten, Project/Program Coordinator, Upward Bound

Supervisory

Heather Jones, Supervisor, Planetarium & Astronomy Observation Center,
Natural Sciences

- **Recognition**

- The following professors who received tenure at last month's Board meeting:

Hansel Alvarez, English, Literature & Journalism
Lloyd Aquino, English, Literature & Journalism
Michelle Boyer, Nursing
Ema Burman, Learning Assistance
Michelle Dougherty, English, Literature & Journalism
Marlene Gallarde, Sociology, Philosophy
Daniel Garcia, Air Conditioning & Welding
Dirk Hagner, Fine Arts
Martha Hall, Learning Assistance
Laurie Hartman, Commercial & Entertainment Arts
Anthony Henry, Child Development
Phebe Hosea, Mathematics, Computer Science
Anabel Perez, Counseling
Hector Rivas, Commercial & Entertainment Arts
Oscar Romero, Nursing
Michelle Sampat, Learning Assistance
Sarah Scott, Biological Sciences
Michelle Stewart-Thomas, Sociology, Philosophy
Lyssette Trejo, Counseling
Jaime Uranga, Electronics & Computer Technology
Elizabeth Uyeki, Library
Kisha Williamson, Child Development

5. APPROVAL OF MINUTES

It was moved by Trustee Hall, seconded by Trustee Bader, to approve the minutes of the regular meeting of February 23, 2011, and the special meeting of March 10, 2011. Motion unanimously carried. Student Trustee concurred.

6. ACTION TAKEN IN CLOSED SESSION

None.

7. PUBLIC COMMUNICATION

KSAK radio news anchor and former student Chris Jones thanked President Nixon and Board members for supporting student attendance at the Radio and Television News Association of Southern California's annual awards ceremony held January 22 at the Universal Hilton, in Hollywood, where College students received three Golden Mike awards.

Mr. Jones said students have heard rumors about changes at KSAK. He encouraged the College to not make any changes without considerable thought and input from those who work at the station.

8. REPORTS

A. Xavier Padilla, Associated Students President, reported the following:

- More than 24,000 Associated Students activities stickers were mailed on Friday.
- For the first time, Associated Students has appointed students to serve on all College committees.
- Board members were provided with a copy of Associated Students Resolution No. 3 – Direct Support for Student Learning. The resolution, passed and ratified on March 1, asks the College to make “direct support for student learning services” a budgetary priority when considering budget reductions. Students feel that they cannot be successful without support services such as free tutoring and labs.
- President Padilla reported that 31 students and five advisors participated in the March 14 *March in March* in Sacramento. Students were protesting a possible fee increase, cuts to the number of classes offered, a possible limit to the number of units a student can take (that are State-funded), and cuts to student support services like tutoring, academic advising, EOPS, etc.
- The following nine new A.S. officers were appointed this week:
 - Vice President of Business – Alexandra Leon
 - ICC Vice Chair – Jason Theophilus
 - Activities Senator – Edgar Soto
 - Arts Senator – Yue Yan
 - Elections Senator – Jary Tsuei
 - Finance Senator – Mergnan Zhang
 - Historian Senator – Carlos Candillo
 - Internal Auditor Senator – Jose Jimenez
 - Public Relations Senator – Ahmad Azzawi
- On March 15-17, 50 clubs participated in Join-A-Club Days by hosting a booth to showcase their club to potential members. Approximately 700 students attended over the three-day period.

B. Eric Kaljumagi, Academic Senate President, reported the following:

- The full Senate met for the first time this semester on March 10, and opened nominations for its officers and senators-at-large. Officer elections are scheduled for April 14. During the meeting, the Senate approved the following four resolutions:
 - Resolution No.10-09 - Membership on Senate Committees. Sets a goal of a faculty majority on each Academic Senate committee or council and requires that any proposal to add non-faculty be accompanied by a rationale;
 - Resolution No. 10-10 - Department Chair Role in Shared Governance. Recognizes the importance of department chairs and establishes a task force to recommend improved mechanisms of communication between the Senate and department chairs;
 - Resolution No. 10-11 - Transfer Degrees Catalog Language. Recommends that the College inform students of the upcoming SB 1440 degrees while recognizing that the actual degrees will not make the publication deadline; and
 - Resolution No. 10-12 - Tutor Hiring Task Force. Recommends that the College form a task force to address the hiring and training of a sufficient corps of tutors.

The Senate also recommends that the College modify its room block schedule to provide for additional flexibility in room scheduling.

- President Kaljumagi reported that the Articulation Officer and the Outcomes Coordinator both resigned over the winter and temporary replacements are needed. Pending Senate confirmation, Silver Calzada has volunteered to serve as Articulation Officer, and Kristina Allende and Jason Chevalier have volunteered to co-serve as Outcomes Coordinator for spring 2011.

The positions of Outcomes Coordinator and Teacher Preparation Institute Coordinator for fall 2011 are in the process of being filled, and discussions are ongoing about how best to provide the College with an Articulation Officer.

- The Academic Senate for California Community Colleges (ASCCC) Spring Plenary will be held April 14-16 in Burlingame. Officially attending on behalf of the Senate are Liesel Reinhart, Barbara Gonzales, and Antoine Thomas. Several other Mt. SAC professors are expected to attend to present or to give support to the proposed disciplines of Art History and Classics. Professor Thomas will serve as our voting delegate, and the Senate will hold a special meeting on April 7 to review the proposed State resolutions.
- The California Intersegmental Articulation Council will hold its annual conference April 27-29, in Burlingame. Silver Calzada and Eric Kaljumägi will attend to receive Articulation Officer training.
- The Academic Senate has been made aware that the Board of Trustees is undertaking site visits for selected finalists for the position of College President. President Kaljumagi encouraged the Board to inquire on issues related to curriculum, outcomes, and student success.

C. Donna Lee, Classified Senate President, reported the following:

- President Lee congratulated Mary Lange on her selection as Mt. SAC's nominee for the California Community College Classified Employee of the Year award. Mary's 17 years of outstanding dedication as a Supervisor in the Older Adult Program and her statewide leadership were apparent to her colleagues that nominated her. Winners of this prestigious award will be announced at the May Board of Governors meeting.
- The Classified Senate will be presenting annual Classified Excellence Awards. The ten awards will celebrate and recognize many of the creative, enthusiastic, dedicated, and loyal classified employees on campus. Classified staff may be nominated by managers, faculty, or their classified colleagues. Recipients of these prestigious awards will be announced at the Classified Recognition Ceremony, "The Classys," on May 25.

D. Luisa Howell, Faculty Association Vice President, reported the following:

- Vice President Howell thanked Trustees Bader and Hall for attending the Faculty Association's Open House last week.
- Tickets are now available for Puttin' on the Hits. Shows are scheduled for April 1 and 2. If you aren't able to attend one of the shows, the Faculty Association would be happy to accept donations to the Student Scholarship Fund.
- The Faculty Association will be sending 14 delegates to the California Community Colleges Association (CCA) Spring Conference and W.H.O. (We Honor our Own) Awards on April 15-17 in Newport Beach. The Association will be honoring Eric Kaljumagi as the local W.H.O. award recipient.
- The Faculty Association has once again been asked to participate with the Relays in the VIP tent. The Association will be working with the Foundation to provide food to faculty and staff who attend the Relays.

E. President Nixon's report included the following:

- Paula Tanguay, Chief Executive Officer, from the Alliance of Schools for Cooperative Insurance Programs (ASCIP), presented a \$10,000 check to the College and Karen Saldana, Director of Safety, Health Benefits & Risk Management, in recognition of the College receiving the "Excellence in Risk Management" award. Ms. Tanguay said the College has excelled in providing outstanding risk management services and is a leader in emergency preparedness. She commended the Board, President Nixon, and Vice President Gregoryk for their excellent leadership.
- Vice President Gregoryk reported that the President's Advisory Task Force on Financial Planning held its first meeting today. This group will be working during the next two months to assess how the College can best deal with its budget issues. Working closely with the four vice presidents, it is hoped that the Task Force will provide President Nixon with a report on what the College can do less of and what can be eliminated in order to reduce its budget.

Last month, the Board was presented with three possible budget scenarios: The first scenario assumed the June tax package will be approved; the second scenario assumed the June tax package would fail and Prop. 98 would be funded at the minimum; and the third scenario assumed the June tax package would fail and Prop. 98 would be suspended. Vice President Gregoryk said he now believes that scenario one is no longer viable. As a result, the College is forced to look at

deep budget cuts and class reductions. The new “best-case scenario” is a reduction of 2,600 FTES along with a reduction of \$5.6 million.

- Vice President Yamagata-Noji presented a spring semester enrollment report. Efficiency is way up – even though no new classes have been added, enrollment is up. Dr. Yamagata-Noji said that, while day active enrollment decreased by 9% (down by 2,676 students), evening enrollment increased by 9% (up by 4,261 students). International student enrollment increased by 19%, part-time student enrollment increased by 6%, first-time student enrollment increased by 58%, and transfer student enrollment was up by 28%. Vice President Yamagata-Noji also said the wait list is working well.

9. INFORMATIONAL REPORT

Board members were provided with a written update on the Regional Information Systems Security Center (RISSC), prepared by Professor Jaishri Mehta.

The first RISSC Project was initiated by Mt. SAC and Cal Poly Pomona on July 1, 2003, and began as a three-year, \$900,000 National Science Foundation-ATE Award. Building on that framework, RISSC was awarded an additional three-year \$900,000 Continuation Award in October 2007 through September 2010. The second Project expanded to include California State University, Los Angeles; California State University, Dominguez Hills; and Long Beach City College. The Project is now in a no-cost extension period through September 2011.

In compliance with the Cyber Security Research and Development Act, HR 3394, the purpose of both projects was to address immediate needs in the field of Information Systems Security (ISS). In direct relation to that need, RISSC has made significant progress toward the goals set forth in both proposals. Both RISSC projects have engaged multiple partner institutions and provided a model for successful working relationships between two-year and four-year institutions and laid the framework upon which to reach the ultimate goal of housing a successful Regional Center.

In October 2010, building on the success of the initial two RISSC project grants, the RISSC Partner Institutions formed a new consortium (with additional partners from California State University, San Bernardino, and Whatcom Community College in the state of Washington). A proposal for a four-year, \$3 million NSF-ATE Center Grant was submitted. Once again, with Mt. SAC as the lead institution, the current proposal calls for the establishment of the CyberWatch West Center to be housed on the Mt. SAC campus. It will serve as a hub for cybersecurity education and outreach for the western United States.

10. CONSENT AGENDA

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve or ratify the following items:

HUMAN RESOURCES

1. Approval of Personnel Transactions, dated March 23, 2011.

INSTRUCTION and STUDENT SERVICES

2. Approval of a contract with Kellogg West Conference Center for the Counseling Department Planning Meeting.
3. Approval of new skills certificate credit programs for the 2011-12 academic year.
4. Approval of new credit programs in Graphic Design and computer graphic skills certificate credit programs for the 2011-12 academic year.
5. Approval for Audio8Ball.com students and faculty to travel to Las Vegas to receive the Student Radio Newscast awards.
6. Approval for student and faculty participation in the Wind Ensemble's performance/concert tour to San Diego and Irvine.
7. Approval of a contract between the Center of Excellence CTE Hub and eXist Design.
8. Approval of an affiliation agreement amendment with Arrowhead Regional Medical Center to include students enrolled in the Psychiatric Technician Program.
9. Approval of a use of facilities agreement with Emeritus at San Dimas for the Older Adult Program.
10. Approval of activities for the Family & Consumer Sciences Discipline/Industry Collaborative grant.
11. Approval of activities and acceptance of funds for the Promoting STEM Research to College Freshmen and Sophomores grant.
12. Approval of activities and acceptance of funds for the Workforce Innovation Partnerships grant.
13. Approval of an addition to the Continuing Education Adult Education program.
14. Approval of an addition to the Continuing Education Community Services Fee-Based program.
15. Approval for the Chemistry Department to host the 191st Two-Year College Chemistry Consortium Conference on March 25 and 26, 2011.

ADMINISTRATIVE SERVICES

16. Approval of the Appropriation Transfers and Budget Revisions Summary.
17. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
18. Consideration of approval of an agreement with SunGard Higher Education to provide on-site training for the operational data store/enterprise data warehouse system.

19. Approval to reduce retention from 10% to 5% with Continental Plumbing, Inc. for the Agricultural Sciences Complex; and with J. G. Tate Fire Protection Systems, Inc. for the Design Technology Center.
20. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 11.
21. Approval of the following Bid:
 - Bid No. 2882 Purchase of Furniture for Administration Building – Corporate Business Interiors (CBI) (Contractor). Awarded to Corporate Business Interiors, in the amount of \$927,209.26.
22. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 12.
23. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 13.

Motion unanimously carried. Student Trustee concurred.

11. PROFESSIONAL DESIGN AND CONSULTING SERVICES

Trustee Hall noted that the funding source for this Board item, and a few others, indicate that Measure RR Bond funds are to be used; however, since the College isn't currently able to sell those Bonds, he suggested that these items should indicate that they are being funded by BAN (Bond Anticipation Note). Vice President Gregoryk agreed and said future items will reflect BAN funding.

It was moved by Trustee Baca, seconded by Trustee Bader, to approve various agreements to provide Professional Design and Consulting Services with Cambridge West Partnership, LLC for the Capital Construction Management Program project; with H2 Environmental Consulting for the Business Division Building Construction project; with PAL id studio for the Building 45 Renovation project; and with Drew George & Partners, Inc. for the American College and University, President's Climate Commitment project. Motion unanimously carried. Student Trustee concurred.

12. CHANGE ORDERS

At the request of Trustee Hall, Director Nellesen provided an update on the Administration building remodel. Specifically, there have been issues with two contractors. Mr. Nellesen said he believes the building will be ready for occupancy in September.

Trustee Chyr voiced concern at the percent of change orders on projects. There was lengthy discussion on the reasons for change orders. It was decided that future backup information would include who initiated the change and more information on the detail and on why it is occurring (what's driving the change).

Vice President Gregoryk said that the College will have an opportunity to assess its building program and determine where improvements can be made during the time when there is no construction on campus (2013-17).

It was moved by Trustee Baca, seconded by Student Trustee Martinez, to approve the following Change Orders:

- Bid No. 2827 Child Development Center – Doja, Inc. (Grading Contractor) – Change Order No. 1.
- Bid No. 2846 Design Technology Center – K.A.R. Construction (Caissons and Concrete Contractor) – Change Order No. 6.
- Bid No. 2853 Design Technology Center – Brewster Electrical (Electrical Contractor) – Change Order No. 6.
- Bid No. 2854 Administration Building Remodel – Janus Corporation (Hazardous Materials Abatement Contractor) – Change Order No. 3.
- Bid No. 2855 Administration Building Remodel – Angeles Contractor, Inc. (General Contractor) – Change Order No. 5.
- Bid No. 2856 Administration Building Remodel – Donald M. Hoover Company (Flooring Contractor) – Change Order No. 1.
- Bid No. 2859 Administration Building Remodel – Rancho Pacific Electrical, Inc. (Electrical Contractor) – Change Order No. 5.

Motion unanimously carried. Student Trustee concurred.

13. CONTRACT AMENDMENTS

Trustee Chen Haggerty referred Board and audience members to page 85 of the backup packet. On the Marlene Imirzian & Associates contract amendment, the project title should be changed from Design Technology Center to Administration Building Remodel.

Regarding the Fire Technology Facility Programming and Design contract amendment, Dr. Hall asked that, in addition to exploring options that might exist on campus, the College should also explore partnerships with other agencies and organizations in the immediate area. He specifically mentioned the burn tower on Temple (in Pomona) or a partnership with the City of Industry. Vice President Gregoryk said the College would hold off on this contract amendment until it has done its due diligence.

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve the following Contract Amendments:

- Contract Parking Structure Precinct Planning – Hill Partnership, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 1.
- Contract Fire Technology Facility Programming and Design – HMC Architects (Professional Design and Consulting Services Consultant) – Amendment No. 1.

- Contract Administration Building Remodel – Marlene Imirzian & Associates Architects, Ltd. (Professional Design and Consulting Services Consultant) – Amendment No. 12, as corrected.

Motion unanimously carried. Student Trustee concurred.

14. PUBLIC HEARING REGARDING A SUCCESSOR AGREEMENT WITH CSEA, CHAPTER 262

In compliance with California Government Code, Chapter 10.7, Section 3547(b), the Board of Trustees held a public hearing to receive comments from the public on the successor agreement between the District and CSEA, Chapter 262 for the fiscal years 2011-14. The Public Hearing opened at 8:49 p.m. Hearing no requests to address the Board, the Hearing was closed at 8:50 p.m.

15. PROPOSAL TO INITIATE CSEA, CHAPTER 262 NEGOTIATIONS FOR SUCCESSOR AGREEMENT

It was moved by Trustee Bader, seconded by Trustee Chyr, to approve a Proposal to Initiate CSEA, Chapter 262 Negotiations for Successor Agreement for the period July 1, 2011, through June 30, 2014. Motion unanimously carried. Student Trustee concurred.

16. PUBLIC HEARING REGARDING A SUCCESSOR AGREEMENT WITH CSEA, CHAPTER 651

In compliance with California Government Code, Chapter 10.7, Section 3547(b), the Board of Trustees held a public hearing to receive comments from the public on the successor agreement between the District and CSEA, Chapter 651 for the fiscal years 2011-14. The Public Hearing opened at 8:51 p.m. Hearing no requests to address the Board, the Hearing was closed at 8:52 p.m.

17. PROPOSAL TO INITIATE CSEA, CHAPTER 651 NEGOTIATIONS FOR SUCCESSOR AGREEMENT

It was moved by Trustee Chyr, seconded by Trustee Hall, to approve a Proposal to Initiate CSEA, Chapter 651 Negotiations for Successor Agreement for the period July 1, 2011, through June 30, 2014. Motion unanimously carried. Student Trustee concurred.

18. 2011 ELECTION OF CCCT BOARD OF DIRECTORS

Trustee Bader recommended that the Board cast votes for Laura Casas Frier (Foothill-DeAnza CCD), Mary Figueroa (Riverside CCD), Robert Jones (Los Rios CCD), Paul J. Gomez (Chaffey CCD), and Pauline Larwood (Kern CCD).

It was moved by Trustee Bader, seconded by Trustee Hall, to cast votes for the following candidates for the 2011 CCCT Board of Directors:

Laura Casas Frier, Foothill-DeAnza CCD
Mary Figueroa, Riverside CCD
Robert Jones, Los Rios CCD
Paul J. Gomez, Chaffey CCD

Pauline Larwood, Kern CCD

Motion carried with a 4-0 vote. Trustee Chyr abstained. Student Trustee concurred.

19 PROPOSED REVISIONS TO BOARD POLICY 5030 – FEES

Board members received for first reading and discussion proposed revisions to Board Policy 5030 – Fees. No additional revisions were recommended. The revised policy will be brought back to the Board in April for approval.

20. BOARD COMMUNICATION

- All Board members shared the following comments:
 - All newly-appointed staff members were welcomed to the College.
 - Congratulations were extended to newly-tenured faculty.
 - Academic Senate President Kaljumagi was congratulated for being selected to receive the W.H.O. Award.
 - Mary Sue Lang was congratulated for being selected by the Classified Senate as the College's nominee for the California Community College Classified Employee of the Year Award.
- Trustee Chyr said that he and his son attended the celebration for the national championship football team and state championship men's soccer team at the Pacific Palms Resort. According to Trustee Chyr, it was an incredible celebration, and he appreciated so many College sports alumni attending. The event ended up being a celebration of student athlete accomplishments over many decades.

Trustee Chyr said he's been reading articles on students who take more than 60-100 units. He's noticing that community colleges are beginning to look at legislation that could affect how we prioritize registration. This could help new students gain better status in the registration process.
- Trustee Hall said he is pleased to see the administration is keeping communication open as it addresses budget issues. He also commended Women's Softball Coach Kelly Ford on her 400th victory.
- Trustee Baca thanked John Semcken and Ed Roski (Majestic Realty) for hosting the celebration for the football and men's soccer teams. It was a wonderful event and the College appreciates their support.
- Trustee Bader said she attended the Faculty Association's Open House where she was reminded of how impressive Mt. SAC faculty are. She was asked how the presidential search is coming, and she assured everyone that the Board is doing its due diligence.
- Student Trustee Martinez said he is working with Richard Morley, Executive Director of the College Foundation, and Trustee Bader (President of the Pomona Rotary Club) to bring Rotaract to campus. Student Trustee Martinez said students will begin budget deliberations next Thursday.

Student Trustee Martinez thanked Vice Presidents Burley and Yamagata-Noji for speaking recently to the Student Senate. He also mentioned an honors video that he hopes to present to the Board in the future.

- Trustee Chen Haggerty said that, while the budget situation is bleak, she appreciates the College community working in a spirit of respect for each other.

21. ADJOURNMENT

The meeting adjourned at 9:18 p.m.

JSN:dc