

Minutes for August 11, 2020

**12:30 to 1:30 p.m., Zoom Meeting**

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| **VOICES** | | | |
| X | Loralyn Isomura – Appointed by CSEA 262 | X | Ralph Jagodka – Appointed by Faculty Association |
|  | VACANT – Appointed by Classified Senate | X | Ruben Flores – Appointed by CSEA 651(Co-chair) |
| X | Lianne Greenlee – POD Director | X | Melissa Cone – Appointed by Confidentials (Co-chair) |
| X | Francesca Rinaldi – Appointed by Academic Senate | X | Desiree Marquez – Appointed by Management Steering |
|  | Julie Laverty – Appointed by the President |  |  |
|  |  |  | Guest: |

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| **ITEM** | **DISCUSSION** | **OUTCOME** |
| Minutes | Review July minutes | Melissa motioned to approved, Desiree seconded, minutes approved by acclamation. |
| Way to Go, Joe! | Update/Next steps | Ruben is still working  with Skill Craft to select next recipient |
| Shout Out | August Announcement: Back to School Shout Out   * Flex Day * CPD Day * Email Announcement | VOICES slide will be played in a loop with other announcement at the start and during breaks |
| Membership Changes | Vacancy Update – Classified Senate  Melissa Maternity Leave | Classified Senate will be meeting tomorrow -update at next meeting.  Melissa will be on maternity leave 8/31/2020-1/31/2021. |
| Upcoming Activities/Events | **College Champion Awards Update:**   1. Trophies ordered 2. Powerpoint complete 3. Virtual breakfast attendance - Friday, August 21 at 7:15 a.m. 4. Yard sign plan 5. Startbucks gift cards? | Hugo Aguilera – Burning Bright  FCLT – Burning Bright  Daniel Cantrell – Torch Bearer  Craig Petersen – Eternal Flame  Marketing created a design and Loralyn will check with vendor on accepting a credit card payment. Work with Maria Cardenas to use her p-card.  Loralyn will reach out via email to winners and see if they are ok with delivering to home addresses.  No Starbucks gift cards due to IRS implications |
| Website Updates | Turbulent Shout Out Recipients - Complete  April - June minutes - Complete |  |
| Night Shift Thank You’s | Need list employees/faculty with shift differential   * Status of employee list (Lianne) * Faculty list (Melissa)   Tootsie roll thank you gifts   * Order status (Lianne)   Name labels   * Include recipients’ names, office location, and “from VOICES”   Distribution plan   * Postpone? | **DISTRIBUTION OF GOODIE BAGS - ON HOLD**  Loralyn suggested mailing a certificate of appreciation to home addresses but on hold for now due to shift in schedules for some employees from night to day shift. |
| Future Event(s) | Discussion about possibility of  Virtual Halloween event | Ruben can discuss at Senate and get their input.  Lianne will host kick off meeting with group and see what people’s thoughts are. |
| 2019-20 Meeting Dates & Times | Confirmed 2nd Tuesday of each month, 12:30-1:30pm  Outlook invites sent to committee |  |
| **Next Meeting** | **TENTATIVELY: Tuesday, September 8, 2020 – 12:30-1:30 pm – Zoom Meeting** | |

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| TOPICS FOR FUTURE MEETINGS | |
|  | Website |
|  | Repository |
|  | Award listing – descriptions of each award to be added |
|  | Use of Mt. SAC Social Media, Marquee, and tv screens across campus as additional outreach |