

Minutes for August 11, 2020

**12:30 to 1:30 p.m., Zoom Meeting**

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| **VOICES** |
| X | Loralyn Isomura – Appointed by CSEA 262 | X | Ralph Jagodka – Appointed by Faculty Association |
|  | VACANT – Appointed by Classified Senate | X | Ruben Flores – Appointed by CSEA 651(Co-chair) |
| X | Lianne Greenlee – POD Director | X | Melissa Cone – Appointed by Confidentials (Co-chair) |
| X | Francesca Rinaldi – Appointed by Academic Senate | X | Desiree Marquez – Appointed by Management Steering |
|  | Julie Laverty – Appointed by the President |  |  |
|  |  |  | Guest:  |

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| **ITEM**  | **DISCUSSION** | **OUTCOME** |
| Minutes | Review July minutes | Melissa motioned to approved, Desiree seconded, minutes approved by acclamation.  |
| Way to Go, Joe! | Update/Next steps  | Ruben is still working with Skill Craft to select next recipient  |
| Shout Out | August Announcement: Back to School Shout Out* Flex Day
* CPD Day
* Email Announcement
 | VOICES slide will be played in a loop with other announcement at the start and during breaks |
| Membership Changes | Vacancy Update – Classified Senate Melissa Maternity Leave | Classified Senate will be meeting tomorrow -update at next meeting.Melissa will be on maternity leave 8/31/2020-1/31/2021. |
| Upcoming Activities/Events | **College Champion Awards Update:**1. Trophies ordered
2. Powerpoint complete
3. Virtual breakfast attendance - Friday, August 21 at 7:15 a.m.
4. Yard sign plan
5. Startbucks gift cards?
 | Hugo Aguilera – Burning BrightFCLT – Burning Bright Daniel Cantrell – Torch BearerCraig Petersen – Eternal FlameMarketing created a design and Loralyn will check with vendor on accepting a credit card payment. Work with Maria Cardenas to use her p-card.Loralyn will reach out via email to winners and see if they are ok with delivering to home addresses.No Starbucks gift cards due to IRS implications |
| Website Updates | Turbulent Shout Out Recipients - CompleteApril - June minutes - Complete |  |
| Night Shift Thank You’s | Need list employees/faculty with shift differential * Status of employee list (Lianne)
* Faculty list (Melissa)

Tootsie roll thank you gifts* Order status (Lianne)

Name labels* Include recipients’ names, office location, and “from VOICES”

Distribution plan * Postpone?
 | **DISTRIBUTION OF GOODIE BAGS - ON HOLD**Loralyn suggested mailing a certificate of appreciation to home addresses but on hold for now due to shift in schedules for some employees from night to day shift.  |
| Future Event(s) | Discussion about possibility of Virtual Halloween event  | Ruben can discuss at Senate and get their input. Lianne will host kick off meeting with group and see what people’s thoughts are. |
| 2019-20 Meeting Dates & Times | Confirmed 2nd Tuesday of each month, 12:30-1:30pmOutlook invites sent to committee |  |
| **Next Meeting** | **TENTATIVELY: Tuesday, September 8, 2020 – 12:30-1:30 pm – Zoom Meeting**  |

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| TOPICS FOR FUTURE MEETINGS |
|  | Website |
|  | Repository |
|  | Award listing – descriptions of each award to be added |
|  | Use of Mt. SAC Social Media, Marquee, and tv screens across campus as additional outreach  |