

Minutes for August 14, 2018

12:30 to 1:30 p.m., 6-144

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| **VOICES** | | | |
|  | Loralyn Isomura – Appointed by CSEA 262 |  | Ralph Jagodka – Appointed by Faculty Association |
| x | Eva Figueroa – Appointed by Classified Senate (Co-chair) |  | Ruben Flores – Appointed by CSEA 651 |
| x | Lianne Greenlee – POD Director | x | Melissa Cone – Appointed by Confidentials |
|  | VACANT – Appointed by Academic Senate |  | Nicole Blean – Appointed by Management Steering |
|  | Julie Laverty – Member At-Large, Appointed by the President |  | Guest: Marlene Espina |

| **ITEM** | **DISCUSSION** | **OUTCOME** |
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| Minutes | July 17, 2018 | No quorum to approve. |
| Membership/Roles | Welcome Loralyn!  Committee Roles Needed:   * Secretary * College Champion Awards sub-committee | Eva will contact Loralyn to ask if she can be secretary.  Eva is preparing list of role/project responsibilities and timeline. |
| College Champion Awards | Dr. Scroggins has selected the winners:   * Burning Bright – Chisa Uyeki * Torch Bearer – Melissa Berkley * Eternal Flame – Debbie Cavion   Artist options for future trophies:   * Art dept. – Historically, we have had communication challenges, i.e., trouble getting in touch and don’t hear back until the last minute. * 3D printing – Marlene has been unsuccessful in getting in touch with anyone on campus for 3D printing. * Outside vendor – This is our most feasible option.   To Do:   * Photos of recipients * Create PowerPoint for CPD Day and Flex Day, send to Brigitte Hebert * Headcount for breakfast (8/24, 7:15am) to Brigitte | Melissa will research cost of trophies from outside vendors.  Eva will contact Mike Taylor, Uyen Mai, and John Lewallen for photos of recipients.  Melissa will create the PowerPoint. Eva will email the PPT template to Melissa.  Eva will email the committee for a headcount at the breakfast on Flex Day. |
| Celebration of Excellence | Eva has reserved Founders Hall Conference Center for Friday, May 31, 2019, all day. | Eva will update reservation time block once the committee decides on a time for the event. |
| Good of the Order | Lianne suggested requesting a Teams account through IT for VOICES minutes and files. | Eva will contact IT to request an account. |
| **Next Meeting** | **Tuesday, September 11, 2018 – 12:30-1:30 pm – POD, Innovation Room, 6-144** | |

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| TOPICS FOR FUTURE MEETINGS | |
|  | Bulletin Board Update |
|  | Website |
|  | Repository |