

Minutes for December 11, 2018

**12:30 to 1:30 p.m., 6-144**

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| **VOICES** | | | |
| x | Loralyn Isomura – Appointed by CSEA 262 |  | Ralph Jagodka – Appointed by Faculty Association |
| x | Eva Figueroa – Appointed by Classified Senate (Co-chair) |  | Ruben Flores – Appointed by CSEA 651 |
| x | Lianne Greenlee – POD Director | x | Melissa Cone – Appointed by Confidentials |
| x | Maria Estrada – Appointed by Academic Senate |  | Nicole Blean – Appointed by Management Steering |
| x | Julie Laverty – Member At-Large, Appointed by the President | x | Guest: Marlene Espina |

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| **ITEM** | **DISCUSSION** | **OUTCOME** |
| Minutes | Melissa moved to approve, seconded by Maria. | Minutes approved. |
| Way to Go, Joe |  | Eva will send out voting email to Financial Aid today. |
| Budget Update |  |  |
| Night/Evening Shift Recognition | Melissa suggested prepping cookie gifts to be delivered to classified working night/evening shift, starting after 2 p.m., and faculty teaching afternoon/evening courses for recognition. | Julie will obtain the list of adjunct members and Marlene will obtain the list of classified members.  Lianne will follow up with Ken to confirm if they still need desserts for the appreciation dinner hosted by Mike G. |
| High Fives for ASL Ceremony | 35 High Fives for Interpreters and Captioners |  |
| High Fives for Managers Retreat | Managers have chosen to continue awarding High Five awards to recognize managers across campus. |  |
| Valentine’s Day | We will maintain status quo for Valentine’s Day preparation. | Maria will follow up with John Lewallen to confirm a VOICES table will be set up at the event. |
| Shout Outs | Building assignments have been redistributed.  Eva confirmed that the shout outs for Lisa Rodriguez and Lisa DiDonato are in progress. | Eva will post the updated redistribution list. |
| Champion Awards Trophies | Melissa has submitted the requisition to order the trophies. Requisition is pending budget transfer to fund the account provided. |  |
| **Next Meeting** | **Tuesday, January 8, 2018 – 12:30-1:30 pm – POD, Innovation Room, 6-144** | |

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| TOPICS FOR FUTURE MEETINGS | |
|  | Repository |
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