

**Student Preparation and Success Council
2014-2015 Year-End Accomplishments**

Major Accomplishments

STUDENT SUCCESS AND SUPPORT PROGRAM PLAN

- **Student Success and Support Program Plan (SSSP)** was reviewed and approved by the Council in September 2014. Status: ***Approved through the governance process and the Board of Trustees on October 8, 2014, and submitted to the Chancellor's office on October 17, 2014. May 28, 2015: Full approval of SSSP Plan received from Chancellor's Office.***
- **Update on the Implementation of the SSSP** presentation was provided to the Board of Trustees on October 8, 2014; at the Academic and Student Success Ed Master Plan Summit in November 2014 and May 2015; at the Spring Opening Faculty Meeting in February, 2015; at the Board of Trustees Retreat in March of 2015; at the Student Services Professional Development Day in May, 2015.
- **The Student Success and Support Program Advisory (Assessment and Matriculation) Committee** continues to provide oversight to the implementation of the plan along with a working group comprised of key Student Services administrators and staff.

STUDENT EQUITY PLAN

- **Student Equity Plan** was reviewed and approved by the Council November 2014. Status: ***Approved through the governance process and the Board of Trustees on December 10, 2014, and submitted to the Chancellor's office on December 19, 2014. May 26, 2015: Plan was approved by the Chancellor's Office with three areas noted for improvement: executive summary, target populations, and evaluation.***
- **Student Equity Briefing Meeting:** The committee hosted a meeting on Friday February 27, 2015. There were approximately 50 participants ranging from faculty, staff, and administrators who attended. The purpose of the briefing meeting was to review and clarify the key individuals or departments who will be working on implementing the major components of the plan.
- **Update on the Student Equity Plan** was provided to the Board of Trustees in March 2015; at the Spring Opening Faculty Meeting in February, 2015; at the Academic and Student Success Ed Master Plan Summit in November 2014 and May 2015; and at the Student Services Professional Development Day in May 2015.
- **The Student Equity Committee** continues to work on implementing and monitoring progress of the Student Equity Plan along with a smaller student equity research group.

BASIC SKILLS

- **The Basic Skills Revised Budget Plan:** The Council reviewed the revised 2014-15 budget plan submitted by the Basic Skills Coordinating Council in September 2014. **Status: *Approved by the Council and Academic Senate with augmented funding provided through SSSP to balance the reductions received in the Basic Skills 2014-15 allocation.***
- **2015-16 Basic Skills Proposals:** Reporting to Student Preparation and Success, the Basic Skills Coordinating Council presented their 2015-16 recommended budget of \$887,630. Out of 15 submissions, 14 were recommended to be funded. **Status: *Approved by the Council in May 2015.***

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STUDENT SUCCESS AND SUPPORT PROGRAM ADVISORY COMMITTEE (SSSPAC)

- **Foreign Language Placement Test Proposal** – The Council review and approved the proposal. The proposal recommended 1) a placement test be implemented for second language acquisition learners and some heritage learners to help them to be placed in the appropriate levels. 2) Implement a Pilot in Fall 2015. **Status: Approved by SP&S and forwarded to Academic Senate, who in turn approved it March, 2015.**
- **Placement Distribution Data** was distributed and reviewed by the Council, noting changes in trends for English writing (higher) and math (no change).
- **Recommendation to reinstate the holds for assessment and orientation** was received and approved by the Council in May, 2015. **Status: Approved by Academic Senate and to be discussed at AMAC in June 2015. Reinstatement of holds will be implemented Fall 2015.**
- **Multiple Measures Survey Results**– The Council began a review of the Multiple Measures criteria along with the scoring and use of scores for placement. A recommendation to change the use of the Multiple Measure point system for placement into English 67 was approved. **Status: This discussion will continue by the Council in 2015-16.**

PROPOSALS

- **Counseling Liaison Proposal:** The Council reviewed and approved the Counseling’s department proposal with four recommendations to create a comprehensive approach to the current liaison process. The proposed recommendations are to better serve students and facilitate collaborative relationships with instructional faculty and their respective departments. **Status: Approved by Academic Senate in March 2015.**

ACADEMIC SENATE ISSUES

Early Alert Task Force: A presentation was made to update the Council on the Task Force and the implementation status (May, 2015). The task force has been approved to continue in 2015-16. The following are the Task Force’s approved recommendations:

1. Modify system to include the ability to give positive progress reports – call it “early progress report” versus “early alert.”
2. Add option: “Visit the professor during office hours”
3. Add channel on Mountie Alert.
4. Pilot an Early Alert system campus wide from different departments.

Status: Approved by Academic Senate and AMAC. The task force requested to continue to work on the implementation of the approved recommendations

ADMINISTRATIVE PROCEDURES and BOARD POLICIES

- **AP 5110 – Counseling:** The Council reviewed and approved the revised AP with minor changes. **Status: Approved by Academic Senate in December 2014; Approved by PAC in Jan 2015; to be reviewed by Board of Trustees as an informational item in June 2015**
- **BP 5110 – Counseling:** The Council reviewed and approved the revised BP with minor changes. **Status: Approved by Academic Senate in December 2014; Approved by PAC in Jan 2015;**

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will go to the Board of Trustees as an action item (first reading) in June 2015 and for approval in July 2015.

- **AP 5055 – Enrollment Priority** – The Council reviewed and approved the revised AP. The minor revisions were aligning language with the new SSSP changes with existing practices and to re-structure the flow of the AP. **Status: Approved by Academic Senate in March 2015, Approved by PAC April 2015; forwarded to the Board of Trustees as an informational item in June 2015.**
- **BP 5050 – Matriculation/SSSP:** The Council reviewed and approved to revise the BP to align with the new SSSP requirements based on Title 5 language. **Status: Approved by Academic Senate in April 2015; AMAC will review in June 2015**
- **AP 5050 – Matriculation/SSSP:** The Council reviewed and approved the revised AP to align with the new SSSP requirements based on Title 5 language. **Status: Approved by the Academic Senate in April 2015; AMAC will review in June 2015**
- **AP 4255 – Dismissal and Re-Instatement:** The Council reviewed and approved the revised AP with minor changes. **Status: Approved through the governance process and received by the Board of Trustees May 27, 2015.**
- **BP 4260 - Prerequisites, Corequisites, Advisories:** The Council reviewed and approved the revised BP. The minor revisions came from the changes made in BP and AP 5050 – SSSP related to prerequisites. **Status: Academic Senate rejected the proposed changes because the revised language in BP 5050 was no longer necessary, therefore revisions to this BP was not needed.**
- **AP 5010 – Admissions:** The Council reviewed and approved the revised AP. The revisions referenced recommended language under section Prior Expulsion Assessment referenced in AP 5520-Student Discipline. **Status: Forwarded to Academic Senate for approval in June 2015**
- **BP 5010 – Admissions:** The revisions referenced recommended language under section Prior Expulsion Assessment referenced in AP 5520-Student Discipline. **Status: The BP will be reviewed in Fall 2015.**
- **AP 5520 – Student Discipline:** The Council continued to review and revisions to this AP based on legal counsel input, council members' input, and recent federal and state regulatory changes. **Status: Review will continue through Fall semester 2015**

PRESENTATIONS/PUBLICATIONS/REPORTS

- **CCSSE Presentation** in November 2014 by Barbara McNiece-Stallard and Minerva Avila reviewed the results of the survey that was administered in Spring 2014 to 1,372 students and 298 faculty. The recommendations presented were: 1) moving the student-faculty interaction benchmark score to at least average by increasing opportunities for students to interact with instructor in non-coursework related activities, 2) moving the student effort benchmark back to its former upward trajectory by increasing the use of skill labs (writing, math, etc.) and the use of peer/other tutoring and/or computer lab, and 3) moving the support for learner's benchmark back to its forward upward trajectory by emphasizing how to help cope with non-academic responsibilities; providing support needed to thrive socially, and increasing the use of career counseling. The Council will continue to review these issues as well as the Custom Survey (institutional) items.
- **Common Core and College Readiness PowerPoint** – was distributed to the Council as an informational item after presentation to high school principals, superintendents and board members.

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- **2014 CIRP Survey** – The Council received a copy of a draft analysis. The analysis was presented by Micheline Pontious and Shannon Rider as an informational item on May 18, 2015 based on administration of the survey to first time freshmen in Fall 2014. The Council will review the institutional survey items to reflect current issues and concerns.
- **Graduate Survey** – The Council received a copy of the survey drafted by Annel Medina as an informational item in June 2015. This survey will be reviewed in depth in the Fall of 2015.
- **Mt. SAC’s SSSP Plan Feedback** received from the Chancellor’s Office was distributed to the Council as an informational item (May, 2015)
- **Mt. SAC’s Student Equity Plan Feedback** received from the Chancellor’s Office was distributed to the Council as an informational item (May 2015).

PENDING ISSUES – CARRY OVER TO 2015-16

The following issues were recommended to be continued into the 2015-16 year.

Issue	Status
Student Success and Support Program Plan	To review and approve a revise plan before the due date in November 2015. Assignment: James Ocampo and Lucy De Leon
Student Equity Plan	To review and approve a revised plan before the due date of November 23, 2015. Assignment: Carolyn Keys and Tony Rivas
AP 5520 – Student Discipline Procedures	The Council will continue discussion on the revisions. Assignment: Audrey Yamagata-Noji and Carolyn Keys
Early Alert Task Force	An update on the progress of the task force’s approved recommendations. Assignment: Jeff Archibald
CIRP Survey Supplemental Institutional Questions	To review and modify the Mt. SAC’s supplement Questions in the CIRP Survey. Assignment: Audrey Yamagata-Noji
CCSSE Survey	Review the institutional (Custom Survey) items and further review student-faculty interaction, ways in which students can access and use instructional and other student support services.