***Attendance:***

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| √ | Lisa Rodriguez | √ | Mary Ann Gomez-Angel |  | CSEA 651 Vacant | √ | Tania Anders | √ | John Lewallen | A | Kolap Samel  |
| **√** | Sarah Plesetz | **√** | Rosa Asencio | **√** | Maria Macedo | **√** | Lizbet Sanchez |  | ***Minutes:***  | **√** | *Maria Cardenas* |

|  |  |  |  |
| --- | --- | --- | --- |
| Standard | Item | Purpose | Outcome |
|  | **Welcome**  | * Review minutes from June 2, 2022 meeting
 | * Lizbet Sanchez was welcomed as new PDC Co-chair.
* Minutes from June 2, 2022 were moved to approved by John Lewallen, Rosa Asencio 2nd, Lizbet Sanchez abstained, all other members present voted and moved to approve.
 |
| III. A.8, III. A.14 | **Conference and Travel** | * Budget Update
* Travel Banned States
 | * C&T balance: $176,000, less $44,185, remaining balance: $131,815, pending: 15,900.
* Group travel is capped by PDC at a reasonable amount for local conferences.
* Travel Banned states: <https://www.mtsac.edu/governance/trustees/apbp/AP7400.pdf>
 |
| II. A.2, III. A.1, III. A.14 | **Reports** | * CPDC

 * FPDC

 * MPDC
 | * CPD Day was a success. They did not have a keynote speaker, instead they offered an interactive activity. Based on staff survey, this type of activity was requested. Taskforce has received positive feedback on event, giveaways were well received. Pool yoga activity was very well attended. Rosa gave a shoutout to POD for all the work put into this day. Great Staff Retreat is scheduled for October 26-28, 2022, to be held at UCLA conference center for 3 days. About 36 classified staff plus facilitators will attend the retreat. Request was made through CPDC for CPD Day to be placed on academic calendar.
* FLEX Day was all virtual, 538 faculty/staff attended, keynote: Dr. Regina Standback Stroud – with lively chat discussions was well received. FLEX Day might stay virtual.
* Managers Fall Gathering was held August 15 at Heritage Hall, keynote: Dennis Chernekoff of Franklin Covey facilitated on trust and change. They did aeronautics flight simulators, Hilmer Lodge tour, and Planetarium. The management retreat is scheduled for January 5-6, 2023.
 |
| III. A.8, III. A.14 | **PDC Workgroups Next Step** | * C&T Guiding Principles
* Professional Development Plan
 | * C&T guiding principles is set, update link to AP 7400 on the Smartsheet: add an exemption question if asking to travel to a banned state.
* PDC approves PD Plan, then constituent groups, then to PAC for feedback/approval 9/28/22.
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| III. A.14 | **Other** | * CSEA 651 Vacancy
* Goals for 2022/23
 | * Goals due November 2022
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*Next Meeting: October 6, 2022*