***Attendance:***

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| √ | Lisa Rodriguez | A | Mary Ann Gomez-Angel |  | CSEA 651 Vacant | √ | Tania Anders | √ | John Lewallen | √ | Kolap Samel  |
| A | Sarah Plesetz | A | Rosa Asencio | A | Maria Macedo | √ | Lizbet Sanchez |  | ***Minutes:***  | √ | *Maria Cardenas* |

|  |  |  |  |
| --- | --- | --- | --- |
| **Standard** | **Item** | **Purpose** | **Outcome** |
|  | **Welcome**  | * Review minutes from May 4, 2023 meeting
 | * Minutes from May 4, 2023 were moved to approve by Tania Anders, Kolap Samel 2nd, John Lewallen abstained, all other members present voted to approve minutes.
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| III. A.8, III. A.14 | **Conference and Travel** | * Budget Update
* Clarification on moving C&T funds in POD
 | * Lisa Rodriguez provided a breakdown of conference and travel spending historically. Budget update report was shared with the council.
* PDC members voted to allocate $4,000 from faculty, and $4,000 from management for FY 2023-24 out of the $77,000 to raise the amount for Classified.
* Lizbet motioned to move, John 2nd, all other members present voted to allocate $50,000 for Classified initial cap, $24,000 for Faculty initial cap, $3,000 for Management initial cap out of the $77,000.
* PDC members agreed that faculty usage for C&T funding should occur in the following order: $100,000 first, $24,000 second, and $85,000 third.
* A proposal was made for a subgroup from PDC to put together a document to provide instructions for POD C&T processes for MT. SAC employees.
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|  | **Reports** | * CPDC (Rosa Asencio or John Lewallen)

 * FPDC (Tania Anders)

 * MPDC (Maria Macedo)
 |  |
| III. A.14 | **Other** | * PDC Goals/Accomplishments – due to PAC June 9
* Review BP/AP 7160
* CSEA 651 Vacancy: Vote was not officially taken on changing the meeting time to mornings in the Fall to accommodate 651 member (there was discussion, not a vote)
 | * PDC goals/accomplishments were finalized, Lisa will email document to PDC members on June 5.
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*Next Meeting: September 7, 2023*