PRESIDENT’S ADVISORY COUNCIL
MINUTES
March 26, 2014

The meeting was called to order at 3:07 p.m.

1. Review of January 8, 2014, Meeting Notes

Karen Saldana noted that “and the Insurance Committee” should be removed from number 8. Approved, with correction.

2. Spring Expanded PAC Meeting

Dr. Scroggins reminded everyone that we will have an Expanded PAC meeting during the Spring semester. The major objective is to adopt the revised Strategic Plan. Dan Smith noted that the Strategic Plan Task Force would like a target date for that meeting. The Task Force is looking for information from the campus community. Dan thinks they should have revised Strategic Objectives and KPI’s in the next few weeks. Process and Outcomes Objectives are not something that the campus community have very much experience with. The Task Force recommends that we use Expanded PAC as a place to get a reduced version of the Strategic Plan and train people on how to break down SO’s to pieces they can use. It was agreed that revised Goals, Strategic Objectives, and KPI’s would be a good discussion and to also continue the discussion on the strategy of how to carry out the rest of it. Dr. Scroggins stated that this would meet Accreditation Standards. The Task Force doesn’t feel it has the authority to recommend revised Goals, but that the recommendation comes from PAC. PAC would like the reasoning of the Task Force on any changes to the Goals. It was decided that the next Expanded PAC meeting will be June 11, 2014, with the understanding that it may not include the complete draft of the Strategic Plan, in that there are some parts that may not be ready to be presented.
3. **Student Equity**

Dr. Scroggins attended a Student Equity Committee meeting. This Committee is being reactivated. They will be bringing forth a revised Purpose & Function Statement to increase the membership. Discussions included the State’s mandate for an updated Student Equity Plan, the integration with the Student Success Plan, research needs for the Student Equity Plan, and Title V requirements--finding the chokepoints and finding out why, look at who they would like involved, and conducting focus groups and surveys. This may not be completed by November 21st, but whatever is done will make it into the Plan.

4. **Establish a Task Force on Student Housing**

A few years ago, there was some discussion with the Board on student housing. The College has been approached by an equity development group, Antarctica, which is interested in financing and operating the parking structure, solar fields, and on-campus student housing. Student Housing is not in our current Facilities Master Plan. The option of student housing was discussed this with the Board and they agreed for the exploration of the possibility. Gary Nellesen has looked at locations on campus where it could be located, which was approved by the Board. The Cokley Group wants to do a needs analysis study. There are three issues the Board took action on: take a look at the feasibility study and needs analysis that the Cokley Group would do (takes approximately 60 days), take a look at the Master Plan and see how it works within the Plan, and conduct a supplemental environmental impact analysis. Discussion from PAC:

- Is there a revenue stream for this kind of housing? Yes, there is. Currently, there are 11 community colleges that have residential student housing.
- How big are we talking? The estimates are approximately 500 beds.
- Would there be any restrictions on use--open to the entire community or just Mt. SAC students? It would be open only to Mt. SAC students.
- What about the resources around the location—parking lots, walkways, infrastructure? They are talking about doing the full cost of construction and infrastructure.
- How many extra parking spaces will be needed? That will be found out in the needs analysis study.
- As part of that study, will they bring in information from the other 11 community colleges? The Cokley Group will work with us to get any information needed or wanted.
- If Antarctica is building and funding it, what’s in it for Mt. SAC? A funding stream and it will be attractive to certain populations: namely athletes and out-of-state and international students.
- Who would pick up the additional staffing and security? Our discussions with them is that it will be entirely self-servicing.
- What else is in it for us? At some point, we inherit the asset. It’s a lease-leaseback operation.
- How will we study what demand exists? They are looking at our student population.
- At some point would we be ready to entertain expanding it? Part of their feasibility study would be possible expansion.
• If things don’t work, can we get out of this agreement? This would be included in a contract. They put the money in to build it, so if they walk away, they lose their investment. This model is not one that the other 11 community colleges have used—they own and operate their own student housing.

• Would having Antarctic run it shield the college from liability? We’re never totally shielded from liability.

Dr. Scroggins asked for volunteers to serve on a Task Force. Gary Nellesen volunteered to serve on the Task Force, as well as a representative from CSEA 262, Associated Students, the Health and Safety Committee, and Academic Senate. It was requested to bring the names of those representatives to the next meeting.

5. 2013-14 Committee Goals

There was feedback that this is too late to be done, the timeline is wrong. Dr. Scroggins explained that the timeline has been established for a while. There was discussion that the Goals used to be due in October and then you had the Spring to execute the goals. It was recommended to submit the Report with the following information:

Goal #1: To ensure the currency of the College’s BP’s and AP’s.
Goal #2: To oversee the College’s strategic planning and budgeting processes.
Goal #3: To oversee the committee structure process.

6. BP 2716 - Political Activity

This BP was presented for second reading. This is a change recommended by the CCLC. One typographical error. Motion, seconded, and carried. This BP will be presented for adoption to the Board.

7. BP and AP 3410 - Nondiscrimination

This BP and AP were presented for second reading. These are changes recommended by the CCLC. Motion, seconded, and carried. This BP will be presented for adoption and the AP will be presented for information to the Board.

8. BP 7340 - Leaves

This BP was presented for second reading. These are changes recommended by the CCLC. Motion, seconded, and carried. This BP will be presented for adoption to the Board.
9. **AP 3500 - Campus Safety**

   This AP was presented for second reading. These are changes recommended by the CCLC. It was recommended to add the information to the BP, as well. There was some discussion about no known public policy on when the armed officers can draw and use their weapons. Motion, seconded, and carried. This AP will be presented for information to the Board.

10. **AP 4225 - Course Repetition and Withdrawals**

    This AP was presented for first reading. The changes proposed by the CCLC were distributed along with our current version. This is an Academic and Professional and will be referred to Academic Senate.

11. **AP 6700 - Campus Events and Use of Campus Facilities**

    This AP was presented for first reading. There was a request to add a section that dealt with “hosted events” that are sponsored or co-sponsored by a Mt. SAC unit. There was some discussion about competitive non-athletic teams and where they fit in this schedule. It was recommended to change number 5 to also include competitive non-athletic teams. It was also recommended that there should be a distinction between Club teams and competitive teams. Dr. Scroggins will revise number 5 to include competitive non-athletic teams. Motion, seconded, and carried, with changes to number 5. This AP will be presented for a second reading at the next meeting.

12. **BP/ AP Log Review**

    The log was reviewed.

13. **Other**

    The meeting adjourned at 4:35 p.m.

Future Agenda items:

- Formalizing Advisory Committees
- Substantive Change Update (Malmgren-Future Meeting)
- Expanded PAC (June 11, 2014)
- Complete Committee Goal and Progress Report 2013-14 (June 27, 2014)

**FUTURE MEETINGS:** April 9, 2014
April 23, 2014 - canceled
May 14, 2014
May 28, 2014
June 11, 2014 - Expanded PAC (Founders Hall)
June 25, 2014

Typically, meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440.