The meeting was called to order at 3:06 p.m.

Guests: Mike Gregoryk

Lance Heard replaces Luisa Howell.

1. **Review of June 12, 2013 Meeting Notes**

   Notes were reviewed and approved as presented.

2. **Budget Committee Update**

   Vice President Gregoryk distributed the 2013-14 Tentative Budget packet, which would be presented at tonight’s meeting of the Board of Trustees. He reminded council members that the figures contained within the pages of the packet are “ballpark,” and if approved by the Board, will fiscally serve to carry the College through until September, when the final budget is presented for adoption by the Board. Mike reviewed the first few pages, and answered questions regarding estimated variances, instructional funding, and ongoing revenue assumptions. He concluded his update with review of the Budget and Actuals comparison history for the past four years.

3. **AP 3110 – Academic Department Reorganization**

   Upon second reading, a motion to approve was given by Eric Kaljumagi. Marchelle Nairne-Proulx seconded the motion. Administrative Procedure 3110 was approved unanimously.
4. **AP 5055 – Enrollment Priorities**

Upon second reading, Eric shared concerns voiced by the Academic Senate regarding the process and categories/special recognized programs. Jennifer Galbraith wondered about the hierarchy within the special program priorities (i.e., Connect 4 students given priority to their first semester only). Johnny Jauregui asked if there are plans to revisit enrollment priority to staff members who are taking classes at the College. Laura Martinez shared that Michelle Grimes Hillman gave her some feedback about the change that was made to staff enrollment priorities a few years back. It was also mentioned that the enrollment process, itself, has become more difficult for our students (change in BOG waiver, limited offerings). Dr. Scroggins reminded council members that the past years of high demand/low supply is slowly reversing. He offered that we should form a research group to establish data collection methods, review the data (remembering to pose the correct questions), and work with the Academic Senate and SP&S to establish a clearer process. Jennifer moved to table approval of Administrative Procedure 5055 until further data review could be done. Eric seconded the motion. This item was tabled for a future date.

5. **College Goals and Strategic Objectives Task Force Update**

Dr. Scroggins shared that the recommendation by the Task Force was to move forward with the model as presented. Through coordination and collaboration across the College, his hope is to set instructional objectives, prioritize resources and institutional goals. Eric noted that the reporting structure looks like it will be a lot of work and wondered if we could look at models from other community colleges.

6. **Other**

- Eric shared that ITAC’s report will be online by June 30. **Dr. Scroggins suggested that ITAC be invited to review the proposed technology plan at the next PAC meeting.**
- For future meeting: Review of Purpose/Function/Membership statement.

**FUTURE MEETINGS:** July 24, 2013

Typically, meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440.