The meeting was called to order at 3:06 p.m.

1. **Review of April 10, 2013, Meeting Notes**

   Number 6, last sentence revise to read, “Department Chair duties, the moving between departments, and the evaluation process specifying which peers are conducting the evaluation is what will be reviewed. Also, it was revised to be referred to Human Resources, not Faculty Association. Approved as corrected.

2. **BP and AP 6750 – Traffic and Parking Regulations**

   This BP and AP were presented for first reading. The revision prohibits skateboards, skates, and scooters. The first violation is a warning and the second violation is a citation. Prohibiting bicycles was discussed in Cabinet and it was decided to study this issue a little more. Motion, seconded, and carried. These items will be brought back to the next meeting for a second reading.

3. **BP 4040 – Library Services**

   This AP was presented for second reading. This was presented to the Library Staff for their comment and discussion. Motion, seconded, and carried. This will be presented to Board for adoption.

4. **AP 5142 – Students with Disabilities – Accessibility of Multimedia Instructional Material: Captioning**

   This AP was presented for information only. The intention is to have the information prioritized for the staff this summer. We are currently doing an inventory of classrooms that are not
technologically capable of displaying captioning and creating a work plan and budget to get this issue resolved, which is expected to be completed by the end of the calendar year. This will be presented to Board for information only.

5. **Annual Review of College Committees**

The annual Memo was reviewed. It was agreed that the memo was ready to be sent out to all campus Committees.

6. **Review of New Committees Purpose & Function Statements**

   Curriculum and Program Planning Committee – Most of the Educational Master Planning occurs at the Instructional Team meeting and they saw a need for a faculty-informed group that discussed modifications to the Educational Master Plan. This Committee will also take on a couple of tasks that other Committees are currently tasked with; to arbitrate course and curricular overlap issues and to recommend processes for planning between academic programs and departments. It was envisioned that this committee help guide Educational Master Planning. It was recommended that the presence of Department Chairs on this committee may be important. This Committee was wary of restricting the membership of this committee from a specific area. Motion, seconded, and carried, with one objection.

   Sustainability Committee – This group wants to meet and talk to the President about their sustainability ideas and they want to work with faculty about sustainability in the curriculum and in the way they do their work. There was a concern about a committee without a distinction of where they tie in to the governance of the College. If this committee is going to be making recommendations on college policies, it is recommended that this group report to a group like the Facilities Advisory Committee. Recommendation is that it is not in the scope of committees that PAC recognizes and, further, to keep it an informal committee. It was requested to communicate to the committee that PAC understands the significance of the work that they're doing, but doesn't currently have a process of recognizing advisory committees in the structure.

7. **Mission Statement**

An amendment of the Mission Statement is being brought back for second reading. There were faculty concerns that we don’t make our Mission Statement too narrow due to the current state climate. It was recommended to send the amendment out, give rationale, and see what the feedback is from the campus community. PAC recognizes that we don’t welcome all students, due to current limits placed on us that does not make the word “all” appropriate anymore. It was agreed that the President’s Office will send this information out via e-mail for feedback to be returned to PAC after one month. Motion, seconded, and carried.

8. **BP/AP Log Review**

The log was reviewed.
9. Other

The meeting adjourned at 4:30 p.m.

Future Agenda items:

- Strategic Planning (Expanded PAC)
- PIE - College Goals and Strategic Objectives (April 10, 2013)
- AP 6700 – Campus Events and Use of Campus Facilities Review (January 2014)
- Formalizing Advisory Committees

FUTURE MEETINGS:  
May 8, 2013 – Expanded PAC
May 22, 2013
June 12, 2013
June 26, 2013

Typically, meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440.