The meeting was called to order at 3:06 p.m.

Guests: Vic Belinski, Barbara McNeice-Stallard, and Deejay Santiago for Marchelle Nairne-Proulx

1. Review of March 27, 2013, Meeting Notes

Approved as written.

2. Budget Committee Update

No update given. Bill Scroggins noted that there was not a quorum for the last Budget Committee Meeting.

3. ITAC Update

Vic Belinski reported that ITAC has met since our last update. They have reviewed and finalized AP 3720 and that item will be presented to Board this month. They are also continuing work on the Technology Master Plan and the content and additions to the Plan. There are plans to insert a new section on the critical nature of professional development and the training on technology. They expect the plan to be completed by June. Vic Belinski will present the finalized plan to PAC at a future meeting.

4. Facilities Advisory Committee Update

Gary Nellesen reported that the Facilities Advisory Committee met on April 1, 2013 and they will now be meeting regularly the first or second Monday of the month at 10:00 a.m. The Committee discussed the list of lease-leaseback projects and worked on a tutorial on the pricing structure of lease-leaseback. This tutorial will be shared with Citizens Oversight Committee in May. They
have also been working on the status report on major project and receiving, evaluating, and prioritizing project requests that come out of the PIE process. Gary Nellesen will present the system for project proposals that Facilities is using at a future meeting. The majority of their time was spent on the discussion of some of the projects that Facilities Advisory Committee will be taking on in the future. They are also discussing state funding, implementing design teams, Master Plan changes, bond project financials, and future space planning. Facilities Advisory Committee question to PAC: do you want the Facilities Advisory Council to bring a recommendation to the committee of things they want to work on or would PAC like to create the list to send to them? It was recommended that the Facilities Advisory Committee bring a prioritized list to PAC.

5. IEC Update

Barbara McNeice-Stallard reported that IEC met today before the PAC meeting. They reviewed and finalized the new PIE process that will be rolling out tomorrow. They have created a form that is a fixed form, fillable Word document and this tool will be sent out via e-mail. Barbara discussed the information that was sent to PAC on the employee survey. Some questions were removed by IEC because it was felt that they were redundant. This survey was last conducted in 2007. There was discussion that this was a corporate business survey that uses terminology and assumptions that pertain to a different kind of organization structure than we have here; it doesn't reflect shared governance. There was discussion that Faculty don't have “supervisors” and, maybe, there needs to be two different surveys. It was reported that this is the last year we’ll be conducting this survey. The data from this survey is important because of the considerable initiatives that were put in place after issues that were brought up during the last survey. The next survey will be used twice before our next accreditation visit. Barbara is starting a research ad hoc group to look at all of the different surveys that the campus is doing, looking into alternative surveys, and looking at how the data is used. Deejay Santiago and Liesel Reinhart volunteered to serve on this ad hoc group.

IEC has also reviewed the Mid-Term Report. Barbara requested that any questions be directed to her.

6. AP 3110 – Academic Department Reorganization

This AP was presented for first reading. This has been seen by the Academic Senate, although it is not an academic and professional matter. There was a discussion that a change in location of a department is within the Faculty Association contract and an employee’s working conditions. It was recommended that this AP be reviewed by Human Resources. Department Chair duties, the moving between departments, and the evaluation process specifying which peers are conducting the evaluation is what will be reviewed.

7. AP 5142 – Students with Disabilities – Accessibility of Multimedia Instructional Material: Captioning

This AP was presented for information only. This is not the correct version and will be brought back to the next meeting.
8. **Title V Grant**

Adrienne Price gave an overview of the Title V Grant Proposal that we submitted during the last phase of the grant. There is still no word and it could be a couple months before we hear from the Department of Education. Any questions can be directed to Adrienne Price.

9. **PIE – College Goals and Strategic Objectives Task Force**

A notice for participants for this Task Force went out. Bill Scroggins, Eric Kaljumagi, Richard McGowan, and Mark Fernandez (designee for 262) have volunteered. Jennifer Galbraith volunteered and Barbara McNeice-Stallard volunteered. Carol will contact to set up some meetings, hopefully four meetings--twice this month and twice next month.

10. **BP/AP Log Review**

A few items will be moved to the Agenda because there have been answers.

11. **Other**

The new Community College Scorecard was discussed. This is the broadest of the report-card-type programs. It's important to have a 6-year window on the data. The problem with it is that we are defined by the values set by four-year universities. It leaves out our strongest comparative fact, the cost of going to community colleges.

The meeting adjourned at 4:26 p.m.

Future Agenda items:

- Strategic Planning (Expanded PAC)
- AP 6700 – Campus Events and Use of Campus Facilities Review (January 2014)

**FUTURE MEETINGS:**

- April 24, 2013
- May 8, 2013 – Expanded PAC
- May 22, 2013

Typically, meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440.