The meeting was called to order at 3:04 p.m.

Guests present: Mike Gregoryk, Vic Belinski, and Barbara McNeice-Stallard

1. **Review of August 22, 2012, Meeting Notes**
   Approved, as written.

2. **Budget Committee Update**
   The Budget Committee has met. Mike distributed a spreadsheet that showed a Budget and Actuals Comparison History and a History of Ongoing Budget Reductions. The reductions total $15,274,098 from 2009-2013. Mike explained the 2012-13 adopted budget if Proposition 30 passes, the adopted budget if Proposition 30 does not pass, as well as the projected 2013-14 budget. Mike also distributed an Executive Summary spreadsheet on the OPEB Trust. The investments on the Trust have done very well and will enable the College to use only the interest to pay for the retiree health benefits this year.

3. **ITAC Update**
   The ITAC has met and set goals for the Fall. At the last Committee meeting, Eric Turner gave a report and presentation on the status of web enhancement services. There has been a lot of training in this area, both in general OmniUpdate training and specific training with individual departments on updating and organizing their webpages. It was determined there are 45,000 webpages on our public website, with about 4,500 broken links. There was a lot of web content that was outdated and needed to be cleaned up. Eric’s group is working on setting up automatic alerts when content changes so that the changes are made on multiple pages, if needed.
The Committee has reviewed the Student Success Plan Draft since it references ITAC. A general concern from the committee has been that there is no money for the computer replacement program or new faculty computers; Vic stated that they will see more costs in maintaining and fixing old computers. The Committee has been told that there will be a solution once bonds are sold next year for both scheduled maintenance and technology. Vic also noted that when the Technology Master Plan was designed, the Educational Master Plan and the Facilities Master Plan were used for planning, but that the Educational Master Plan that was reviewed seems to be out of date due to the changes we’re seeing because of reductions. Barbara McNeice-Stallard noted that the plan has been revised in light of reductions.

4. Facilities Advisory Committee Update

The Facilities Advisory Committee has met. Much of the work in the Committee has been to bring the group up to date on facilities work. Facilities Planning & Management has made the move from a construction management firm to a consultant. The Committee met yesterday and evaluated five construction firms from a RFP process. The Committee found consensus on two firms that they would like to forward to the Campus Master Plan team. The successful candidate will begin work on smaller projects first. The Committee also worked on completing the revision of AP6610 – Facilities Project Prioritization.

Gary recommended increasing the Committee meetings to monthly instead of quarterly. He also noted that the membership needs to be updated due to some members terming out. He will be contacting the constituent groups to discuss that.

5. IEC Update

IEC met for the first time for the Fall semester. They have reviewed the Vice Presidential PIE Summaries and are synthesizing the information to put into a College-wide PIE Summary. The Committee is evaluating and recommending changes to the PIE process. A report for improvements or changes should be presented to PAC in November.

The Accreditation mid-term report is due October 2013. The Committee has requested progress or update reports from Managers and Chairs of committees. The requests were made pursuant to information from the 2010 Self-study. The mid-term report will be presented to the Board of Trustees in June.

6. Review the College Mission Statement, Vision Statement, and Core Values

This is an annual review process that will occur every September. The Mission Statement was reviewed. Comments made:

- Many felt that due to outside budgetary circumstances, the College is not able to serve all students.
- Since the Mission statement is a public message, we should be as honest as possible.
Continuing to say that we support a student’s personal goals do not apply because of the change in registration processes from the Chancellor’s Office.

It was suggested that a Task Force be assigned to review and recommend changes to the Mission Statement and Vision Statement. The Task Force will be Jean Garrett, Liesel Reinhart, Johnny Jauregui, and Bill Rawlings (appointed by Laura Martinez). There were no suggested changes to the Core Values. There was a recommendation of having a theme every year, which plays off of the Core Values.

7. **Student Preparation and Success Council 2011-2012 Year-End Accomplishments**

   The Council had a very busy year and accomplished a lot. Audrey was thanked for being the driving force, making sure everything discussed came forward to the appropriate parties. There are still a number of captioning issues, which the Council will be working on in the future. It was recommended to discuss assessment at a Future PAC meeting and invite Jim Ocampo to see where his group is.

8. **ACCJC’s Manual on Substantive Change (Section 3.1-3.6)**

   One of the Accreditation requirements is that we review Section 3.1-3.6. When one of these substantive change standards is triggered, we are required to submit the change to the Commission for approval. It was decided that there are no substantive changes.

9. **Review Mt. SAC Student Success Plan (Amended)**

   Pulled for review at the next PAC meeting.

10. **BP 2015 – Student Member (Revision)**

    This BP was presented for second reading. Motion, seconded, carried. This item will be presented for adoption to the Board of Trustees.

11. **BP 3410 – Nondiscrimination (Revision)**

    This BP was presented for second reading. Motion, seconded, carried. This item will be presented for adoption to the Board of Trustees.

12. **BP 3500 – Campus Safety (Revision)**

    This BP was presented for first reading. This BP has similar language as the new proposed BP 3505 – Emergency Response Plan. It was recommended that 3500 and 3505 be reviewed and possibly combined into one BP. This item will be brought back to a meeting in the future.
13. **BP 3505 – Emergency Response Plan (New)**
   This BP was presented for first reading. Pulled to be reviewed with BP 3500. This item will be brought back to a meeting in the future.

14. **BP 3507 – Use of Force (Revision)**
   This BP was presented for first reading. It was requested to be pulled to be reviewed with BP 3500 and BP 3505. It was recommended to renumber to 3505.

15. **BP 3515 – Reporting of Crimes (Revision)**
   This BP was presented for second reading. It was recommended that the reference to Campus Safety Office be changed to Public Safety Office. Motion, seconded, carried. This item will be presented for adoption to the Board of Trustees.

16. **BP 3560 – Alcoholic Beverages (Revision)**
   This BP was presented for second reading. Motion, seconded, carried. This item will be presented for adoption to the Board of Trustees.

17. **BP 3830 – Flag at Half Staff**
   This BP was presented for second reading. Motion, seconded, carried. This item will be presented for adoption to the Board of Trustees.

18. **BP 3900 – Speech: Time, Place, and Manner (New)**
   This BP was presented for second reading. It was recommended to remove the references to specific populations and just include “all” or eliminate the list of persons. Changes will be made to remove the references and will be brought back to a meeting in the future.

19. **BP 7130 – Compensation (Revision)**
   This BP was presented for second reading. Motion, seconded, carried. This item will be presented for adoption to the Board of Trustees.

20. **AP 4020 – Program and Curriculum Development (Revision)**
   This AP was presented as an information item. This item will be presented to the Board of Trustees as an information item.
21. **AP 4105 – Distance Learning (Revision)**
   This AP was presented as an information item. This item will be presented to the Board of Trustees as an information item.

22. **AP 4270 – Use of General Education Courses Completed and Other Accredited Institutions (Revision)**
   This AP was presented as an information item. This item will be presented to the Board of Trustees as an information item.

23. **AP 6610 – Facilities Project Prioritization (New)**
   This AP was presented for second reading. Some changes have been made since first presented to PAC in April. Motion, seconded, carried. This item will be presented to the Board of Trustees as an information item.

24. **AP 6700 – Campus Events and Use of Campus Facilities (Revision)**
   This AP was presented for second reading. It was recommended to table this AP to gather additional information. This item will be brought back to a meeting in the future.

25. **Other**

   The meeting adjourned at 4:51 p.m.

**FUTURE MEETINGS:**
- **September 26, 2012**
- **October 10, 2012, October 24, 2012**
- **November 14, 2012, November 28, 2012**

Typically, meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440