The meeting was called to order at 3:05 p.m.

   Approved, as written.

2. **Welcome New Committee Member**
   Gary Nellesen was welcomed as a new Management Staff representative.

3. **Review Planning Themes and College Goals**
   This document is a result from the Extended PAC meetings. The themes, which were taken from the Mission statement, are the organizing tool. Moved, seconded, carried.

4. **Review Mt. SAC Student Success Plan - DRAFT**
   A campus-wide group met to discuss the priorities for student success. The three goals were engagement and persistence, achievement of student’s own goals, and completion of basic skills sequence/“college ready”. The Student Preparation and Success Council will be shepherding the process with the collaboration of those departments or individuals identified in the Plan. It was agreed that there be an annual progress/process report provided to that Council. The co-chairs of the Student Preparation and Success Council, along with Dr. Scroggins and Eric Kaljumagi, will communicate to affected departments to let them know of their inclusion in the plan. Moved, seconded, carried.
5. **Review Revised International Student Program Advisory Committee Purpose & Function Statement**

   It was recommended to make the changes that were discussed at the last committee meeting:

   - Under Membership, number 7, instead of reading, “Appointed by the Vice President, Student Services”, it should read, “International Students Counselors.”
   - To ease in confusion, change the numerals under “Membership” with bullets.
   - It was recommended that regular reports or updates be provided to PAC. Add Function #6: “Provides regular updates to the President’s Advisory Council.”

   It was agreed that if there are more than two counselors that work with International Students, the Academic Senate appoint them. Carol to edit and e-mail to committee members. Moved, seconded, carried.

6. **BP 6625 and AP 6625 – College Fund-raising (New)**

   This BP and AP were presented for first reading. The District has been working with the Foundation on this BP and AP. Fund-raising is important to Faculty and the Faculty commented on the ability of the Foundation to process requests timely. In the past, there have been issues with the timeliness of responses from the Foundation as it related to fund-raising activities. Bill assured the Committee that he will communicate these concerns to the new Foundation Director. Bill also noted that the Foundation accounting will be moved to Fiscal Services before the end of the year. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.

7. **BP 2015 – Student Member (Revision)**

   This BP was presented for first reading. There was a change in the law that doesn’t require a Student Trustee to be a resident in the State of CA. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.

8. **BP 3830 – Flag at Half Staff (Revision)**

   This BP was presented for first reading. The CCLC changed the numbering (previously this BP was 3900). Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.

9. **BP 3410 – Nondiscrimination (Revision)**

   This BP was presented for first reading. There was a change in state law to the list of protected groups. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.
10. **BP 3505 – Emergency Response Plan (New)**
   This BP was presented for first reading. After some discussion that this BP resembles our BP 3500 – Campus Safety/Emergency Plan, it was decided to get some clarification. This item will be brought back to a meeting in the future.

11. **BP 3515 – Reporting of Crimes (Revision)**
   This BP was presented for first reading. The CCLC added an additional reference. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.

12. **BP 3560 – Alcoholic Beverages (Revision)**
   This BP was presented for first reading. The CCLC added an additional reference. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.

13. **BP 3900 – Speech: Time, Place, and Manner (New)**
   This BP was presented for first reading. There was some confusion as it is similar to BP 5550 - Freedom of Expression. Bill stated that the language in BP 5550 was used in conjunction with the CCLC recommendations for this new BP. This BP is a result of a statutory responsibility to control hate speech on campus. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.

14. **BP 7130 – Compensation (Revision)**
   This BP was presented for first reading. The revision includes U.S. Department of Education regulations against compensation for foreign students to attend U.S. colleges. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.

15. **AP 3260 – Institutional Review Board (New)**
   This AP was presented for second reading. Motion, seconded, carried. This item will be presented to the Board of Trustees as an Information Item.

16. **AP 4020 – Program and Curriculum Development (Revision)**
   This AP was presented for first reading. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.
17. AP 4225 – Course Repetition and Withdrawals (Revision)

This AP was presented for first reading. This AP needs to be amended because of the interpretation of the census date. It will be sent back to Student Preparation and Success Council for revision. This item will be brought back to a meeting in the future.

18. AP 4270 – Use of General Education Courses Completed at Other Accredited Institutions (Revision)

This AP was presented for first reading. Motion, seconded, carried. This item will be brought back for a second reading at the next meeting.

19. AP 6700 – Campus Events and Use of Campus Facilities (Revision)

This AP was presented for first reading. The AP references the Baseline Schedule for the Performing Arts Center, which is confusing since AP’s don’t usually reference supporting documents. It was requested the Baseline Schedule be presented to PAC. Bill stated that this is just a cost recovery policy, not an attempt to discourage groups from renting facilities on campus. Motion, seconded, carried, with one objection. This item will be brought back for a second reading at the next meeting.

20. Other

The meeting adjourned at 4:11 p.m.

FUTURE MEETINGS:  September 12, 2012, September 26, 2012
October 10, 2012, October 24, 2012
November 14, 2012, November 28, 2012

Meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440