The meeting was called to order at 3:04 p.m. Since there was not a quorum, all items were open for discussion only and held for action at the next meeting.

1. **Review of July 11, 2012, Meeting Notes**
   Hold for action at the next meeting.

2. **Welcome New Committee Member**
   Hold for action at the next meeting.

3. **Budget Committee Update**
   None.

4. **ITAC Update**
   None.

5. **Facilities Advisory Committee Update**
   None.

6. **IEC Update**
   None.
7. **Review Planning Themes and College Goals**

The attachment was reviewed and is a nice organizing tool for the College Goals. As a tool for accreditation, this document will be reviewed. The draft mid-term report for accreditation has been reviewed and a final draft is coming soon. Hold for action at the next meeting.

8. **Review Mt. SAC Student Success Plan - DRAFT**

There was discussion on forming Task Forces and ensuring that they are coordinating with each other. This plan has been reviewed and approved by Academic Senate and AMAC. Item IIB, there was a question about FIGS, and it should be revised to read “Inquiry,” not “Interest”. Hold for action at the next meeting.

9. **Review Revised International Student Program Advisory Committee Purpose & Function Statement**

This draft evolved from e-mail exchanges after the last PAC meeting. There was discussion of having the counselors being appointed by the Academic Senate since this is a shared governance committee. It was stated that these counselors are included because of their role of counselors to the international students, not necessarily in a “faculty” role. It is the District’s interest to have counselors who, as part of their assignment, work with international students. After discussion, it was recommended that the following changes be made:

- Under Membership, number 7, instead of reading, “Appointed by the Vice President, Student Services”, it should read, “International Students Counselors.”
- To ease in confusion, change the numerals under “Membership” with bullets.
- It was recommended that regular reports or updates be provided to PAC. Add Function #6: “Provides regular updates to the President’s Advisory Council.”

Hold for action at the next meeting.

10. **BP 6625 and AP 6625 – College Fund-raising (New)**

There was some concern that if you funnel everything to one area do you limit the number of applications and does it stop individual departments from trying to raise monies? This BP and AP solves the following concerns: coordination of donors, compliance with how donations are solicited and received, accountability to track in-kind and cash gifts, and a notification requirement when the College receives the gift.

The Faculty Association has a 501 (c) (3) organization, Student Achievement Fund, and raises money and takes donations; because of this designation, they will not be subject to this Policy and Procedure.

There was discussion regarding the awarding of some scholarships by the Foundation; Faculty feels that they have no control over the selection and the scholarships have been
awarded to students who they don’t feel deserve the particular scholarship. It was explained that the Scholarship Committee has a process to choose awardees and the selection must be anonymous to avoid bias.

Hold for action at the next meeting.

11. **BP 3550 and AP 3550 – Drug-Free Environment and Drug Prevention Program (Revision)**
   It was recommended that since this deals with employees’ working conditions it go through the Faculty Association and CSEA units first. This AP will be sent to Human Resources for review.

    Hold for action at the next meeting.

13. **AP 3510 – Workplace Violence Plan (Revision)**
    It was recommended that since this deals with employees’ working conditions it go through the Faculty Association and CSEA units first. This AP will be sent to Human Resources for review.

14. **AP 3720 – Computer and Network Use (Revision)**
    It was recommended since changes have been made after the original review, that it be sent back to Academic Senate for an additional review.

15. **AP 4020 – Program and Curriculum Development (Revision)**
    Hold for action at the next meeting.

16. **AP 4225 – Course Repetition and Withdrawals (Revision)**
    The attachment was not the most current version and needs to be changed from 30% to 20%. Hold for action at the next meeting.

17. **AP 4270 – Use of General Education Courses Completed at Other Accredited Institutions (Revision)**
    Hold for action at the next meeting.
18. **AP 6700 – Campus Events and Use of Campus Facilities (Revision)**

   The Faculty Association and Academic Senate are in disagreement with this AP. Hold for action at the next meeting.

19. **Other**

   A review of Mt. SAC’s Mission Statement, Vision Statement, and Core Values to be put on the Agenda for future discussion.

   There was a question on the location of the smoking areas. Sandy Samples to provide an update on the areas and when the policy is going to be implemented.

   It was recommended that since most of these Agenda items will be brought back to the next meeting, the back-up items do not need to be included in the next packet.

   The meeting adjourned at 4:06 p.m.

**FUTURE MEETINGS:**

   - August 22, 2012
   - September 12, 2012, September 26, 2012
   - October 10, 2012

Meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440