The meeting was called to order at 3:05 p.m.

Guest: Barbara McNeice-Stallard

1. **Review of April 11, 2012, Meeting Notes**

   Approved, as presented.

2. **IEC Update**

IEC is working on changes to the Strategic Plan. The group assigned either a master plan or committee/department to each of the College Goals. IEC discussed the upcoming expanded PAC June 6 meeting, where strategic objectives and key performance indicators will be solicited. IEC will release the ACCJC Proficiency Outcomes Report requirements, shortly. Questions were asked on the progress of the outcomes assessment. Course SLOs are doing well, and program and institutional outcomes are coming along. IEC is also talking about the accreditation mid-term report. The three accreditation recommendations are two that have to do with SLOs and one regarding Classified/employee engagement. Meetings will be held with each constituency group to ensure that they are involved in the mid-term accreditation process, which is due in October 2013; however, the goal is to have it done by June 2013. For general education outcomes, it was asked if, when a student gets an associate’s degree, will he/she be familiar with these outcomes. Given the breadth and depth of students’ experience with general education outcomes at Mt. SAC, the answer is yes. Can we measure it perfectly, uniquely, and on a student-by-student basis, not with our current outcomes method? Bill Scroggins discussed ePortfolios and other methods that could be used to measure students’ individual progress. Bill will speak with the Outcomes Committee to discuss it further. One way to gather more information is to use common outcomes across the college. The general education outcomes groups are being asked to provide both an update on their progress as
well as to consider the Association of American College and University’s Value Rubrics. There are several Outcomes workshops that are being offered.

3. **Proposed Revisions to BP and AP 3565 – Smoking on Campus**

The Faculty, Students Association, and CSEA 262 have approved these, but Faculty may have an issue with some of the proposed areas. They also would like this to be effective as soon as possible; to not wait until the different areas are constructed. It was suggested that warnings begin in the summer. The first violation would be a warning, with citations being issued for the second violation. Signs will be posted, and it will be put on the portal. Flyers will also be printed and distributed across campus. The committee will be called back to review the proposed locations. Concrete tables and benches have been ordered for the locations. Smoking cessation statements will also be included in the literature.

It was moved by Laura Martinez, seconded by Richard McGowan, and passed unanimously.

4. **Policies and Procedures Log**

Bill proposed that he does an administrative review of the open policies and procedures; then, look at them as a group (maybe 10 or 12), without the cover sheet, and determine the level of attention each one needs.

5. **Other**

The meeting adjourned at 3:55 p.m.

**FUTURE MEETINGS:**

- June 6, 2012 (Joint PAC/IEC Meeting)
- July 11, 2012
- August 1, 2012

Meetings are held on the first Wednesday of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440