The meeting was called to order at 3:00 p.m.

Guests: Paul Kittle
      Mike Gregoryk

1. **Review of February 1, 2012, Meeting Notes**

   Approved, as corrected.

2. **Budget Committee Update**

   Vice President Mike Gregoryk distributed the 2012-13 Austerity Budget of the Status Quo Budget Review. Managers will be asked to look at their spending habits over the past three years and make recommendations on how their budgets could be cut. Then, the vice presidents will discuss it at Cabinet, and then it will go back to the Budget Committee for its review. There will be $14M less revenue for 2011-12, and possibly $6M less for 2012-13.

   Mike also distributed a handout from the Community College League of California entitled “A Defining Moment,” dated March 14, 2012, outlining two initiatives that will go the voters in November, regarding Governor Jerry Brown’s temporary sales and income tax increase and the California Federation of Teachers-led coalition’s “Millionaires Tax.”

3. **ITAC Update**

   Paul Kittle distributed copies of the final student survey on how they would like to receive communication from the College. The results showed they like the portal and Facebook, but not Twitter. IT announced that they’re looking at mobile applications and OmniUpdate. IT is working on the ability to allow page comments, to have image galleries, and to have the ability to add forms. There are some design issues to be resolved first. IT is also looking at desktop
virtualization. Paul reported to ITAC that this semester is going much smoother with Moodlerooms. Approximately 178 courses are open for use in Moodlerooms this semester. Approximately 469 courses are open to the students; however, some are directed to Moodlerooms.

4. **Facilities Advisory Committee Update**

   None.

5. **IEC Update**

   None.

6. **Proposed Revisions to BP and AP 3565 – Smoking on Campus**

   Sandy Samples distributed a memo from her to Dr. Scroggins, dated December 13, 2011, with proposed designated smoking areas. PAC members were concerned about enough seating areas for students, and Sandy pointed out that there would be ample seating. Faculty asked for a map showing the proposed areas, and Bill Scroggins stated that he would forward the map with a code system and pictures.

   BP and AP 3565 – Smoking on Campus were accepted for first reading and will be brought back to PAC after the Representative Council reviews and approves it.

7. **Mt. SAC Governmental Affairs Advisory Committee (GAAC)**

   Bill Scroggins distributed a document entitled “Mt. SAC Governmental Affairs Advisory Committee,” and stated that community colleges are drawing a lot of attention from the legislature and the national government. He mentioned that he’s been appointed to the Student Success Task Force on Enrollment Priority, and it’s moving fast; in fact, it’s going to the Board of Governors meeting in May. He said that Mt. SAC needs representatives that would go out to the schools and the public to advocate the College’s position on different issues. It was suggested that these individuals be targeted for legislative issues and be the spokespeople of Mt. SAC.

   Bill said that GAAC would be a committee that reports to PAC. The committee shall be comprised of faculty, classified, managerial, and student representative as well as one representative from the Board of Trustees and area legislators. The group will work together to research governmental policy issues; study the impact of these issues on the College, our students, and our community; where appropriate, recommend positions of the College on these issues; and assist in advocating for these positions.
The purpose of the committee is to influence local, state, and federal officials on issues of education and to best leverage existing relationships with legislators, local legislative staff, community groups, and the media to advance and promote the initiatives and goals of Mt. SAC.

Bill mentioned that Jill Dolan and the McCallum Group have their fingers on the pulse of what’s going on in Sacramento, and they keep him apprised.

8. Proposed AP 7400 – Travel and Conference (NEW)

After much discussion, it was suggested that proposed AP 7400 – Travel and Conference be returned to Linda Baldwin for some rewording and clarification. It will be brought back to a meeting in the future, when completed.

9. Proposed BP 3440 - Individuals with Disabilities (NEW)

Proposed BP 3440 – Individuals with Disabilities was accepted at last month’s PAC meeting for first reading. The AP is being presented now for second reading and adoption. There were no objections.

10. Proposed Revisions to BP and AP 5140 – Individuals with Disabilities

It was determined that BP 5140 – Individuals with Disabilities and AP 5140 – Individuals with Disabilities were not ready for second reading; so, they will be brought back to a future meeting.

11. Proposed AP 3450 – Accessibility of Audiovisual Media (NEW)

It was determined that AP 3450 – Accessibility of Audiovisual Media was not ready for second reading. Therefore, it will be brought back to a future meeting.

12. Proposed AP 5141 – Students with Disabilities – Accessibility of Instructional Print Media – Alternate Media (NEW)

It was suggested that AP 5141 – Students with Disabilities – Accessibility of Instructional Print Media – Alternate Media, and AP 5142 – Students with Disabilities – Accessibility of Audiovisual Instructional Material – Captioning be combined. Therefore, there will be more discussion on these APs and will be brought back to a future meeting.
13. Proposed AP 5142 – Students with Disabilities – Accessibility of Audiovisual Instructional Material – Captioning (NEW)

It was suggested that AP 5141 – Students with Disabilities – Accessibility of Instructional Print Media – Alternate Media, and AP 5142 – Students with Disabilities – Accessibility of Audiovisual Instructional Material – Captioning be combined. Therefore, there will be more discussion on these APs and will be brought back to a future meeting.

14. Proposed Revision to AP 2410 – Process for Revision of Administrative Procedures or Board Policies

AP 2410 – Process for Revision of Administrative Procedures or Board Policies was not ready for first reading. Therefore, it will be brought back to a future meeting.

15. Proposed Revision to Transmission Cover Sheet for Addition or Revision of an Administrative Procedure or Board Policy

Proposed Revision to Transmission Cover Sheet for Addition or Revision of an Administrative Procedure or Board Policy was not ready for first reading. Therefore, it will be brought back to a future meeting.

16. Other

The meeting adjourned at 4:30 p.m.

17. FUTURE MEETINGS: April 11, 2012 (second Wednesday)  
                             May 2, 2012  
                             June 6, 2012

Meetings are held on the first Wednesday of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440