The meeting was called to order at 3:01 p.m.

Guests:  Barbara McNeice-Stallard
Clarence Brown

1. **Welcome New Members**

President Nixon welcomed three new members to PAC – Adrienne Price (manager) is replacing Bill Eastham; Xavier Padilla (student) is replacing Patrick Martinez; and Lisa Bastio (student) is replacing Rene Kouassi.

2. **June 14, 2010 Meeting Notes**

With minor editing, the meeting notes were approved.

Professor Bowen mentioned AP 6750 – Parking, which was approved at the last PAC meeting. When this item was being discussed, she said that she assumed athletic events would be exempt from paying parking fees but has since learned that isn’t the case. Professor Bowen has voiced her concern about this to President Nixon. Once a new Dean, Physical Education is appointed, it was recommended that the Division communicate its concern to Vice President Gregoryk.

3. **Budget Committee Update**

This committee doesn’t meet in the summer, so there was no report.

Dr. Nixon provided a brief update of the State budget situation. Bill Rawlings concurred that things are moving very slowly at the State level. He has heard that there may not be a State budget until October or November.

Regarding the College’s cash flow, Dr. Nixon said the College can go several months without cash flow issues.
4. **Informational Technology Advisory Committee Update**

There was no official report, although Dr. Nixon noted that ITAC is continuing its work on revising AP 3720.

5. **Institutional Effectiveness Committee Update**

Barbara McNeice-Stallard, Director, Research & Institutional Effectiveness, said the Vice Presidents’ summaries of PIE are almost complete. IEC members will then work with that information over the summer. PAC members were reminded that every year IEC reviews feedback received on the PIE process and determines if the process needs to be modified. Ms. McNeice-Stallard said there had been a few “hiccups” in the process this year. IEC will try to determine why. This fall, IEC will send a summary of PIE with recommendations to PAC.

6. **Student Smoking Resolution**

Dr. Nixon announced that the Associated Students adopted a resolution regarding smoking on campus. Rather than recommending that smoking be banned on campus, students are recommending that it be confined to designated areas, specifically to the parking lots.

Xavier Padilla provided a brief history of this issue. Initially a student survey was conducted during the 2009-10 student elections. However, only 700 students voted. With assistance from Barbara McNeice-Stallard and Information Technology, a survey was offered to students through the Banner portal. A total of 2,499 students completed the survey.

Dr. Nixon thanked the students for their work. He asked PAC members to take the student resolution back to their constituents for further discussion. He indicated that Vice President Loria will be discussing this with the employee unions. Once the employee unions have taken a position, this matter will be brought back to PAC. If it is decided at that time to recommend that the Board Policy be revised; then the matter will move forward to the Board of Trustees.

7. **Proposed Revisions to AP 5030 - Fees**

At its June meeting, the Board approved revisions to BP 5030 – Fees. Recommended revisions to AP 5030 – Fees are a result of changes to the Board Policy. Dr. Nixon said the College desires to honor students’ requests for expedited transcripts and, recognizing that there is a cost involved, wants to be able to charge a modest fee.

Professor Distante asked why library fees weren’t included on the list. Dr. Nixon said he would look into that but wondered if there might be a distinction between fees and fines.

PAC members recommended that Dr. Nixon approve the proposed revisions to AP 5030 – Fees.

8. **2010-11 PAC Goals**

With the beginning of a new academic year, PAC needs to develop (or renew existing) goals for the 2010-11 year.
It was decided that a sub-committee would meet and bring back recommended goals to PAC for further discussion. Volunteers included John Nixon, Diana Casteel, Bill Rawlings, and Xavier Padilla.

9. **Preparing for the Accreditation Site Visit**

President Nixon said that from October 25-28, 2010, a team of probably 12 peers from other colleges will be on campus conducting the accreditation site visit to validate what we (the College) say about ourselves in the self study and to look at the College in relationship to standards defined for accreditation. He believes the major emphasis will be on institutional planning and evaluation.

Because PAC plays a major role in institutional planning and serves as the lead in participatory governance in general, it is expected that visiting team members will want to meet with PAC as a group and, probably, with individual members.

Dr. Nixon wanted to make sure that everyone is comfortable answering questions they may be asked – especially newer council members. Dr. Nixon reviewed possible questions, and PAC members discussed how they would answer.

Because there is not a PAC meeting scheduled during the visit, it was decided that the November 3 meeting would be moved to Tuesday, October 26, 3:00 p.m.

10. **Other**

   - Dr. Nixon distributed copies of a proposed social media policy prepared by Clarence Brown, Director of Marketing. Mr. Brown said that in this era of media, particularly social media, the College needs to provide parameters and guidelines. PAC members were asked to discuss the document with their constituents. Following discussion, PAC could potentially develop a short policy for Board approval with an aligned administrative procedure, which would provide more detail. Kai Stearns, Marketing Coordinator, currently monitors the College’s Facebook page. She will be invited to attend the next PAC meeting.

11. **Next Meeting**

    The next meeting will be held August 4, 2010, 3:00-4:30 p.m., in Founders Hall.

The meeting adjourned at 3:54 p.m.

JSN:dc