PRESIDENT’S ADVISORY COUNCIL

MEETING NOTES – December 3, 2008

Attendance:
√ John S. Nixon, Chair □ Diana Casteel □ Bill Eastham √ Michelle Grimes-Hillman
√ Brandie White √ Sue Long √ Terri Long □ Jay Martinez
√ David McLaughlin □ Bill Rawlings □ Ralph Spaulding √ Dale Vickers
√ Carmina Del Mundo √ Kristina Allende

The meeting was called to order at 3:03 p.m.

Guests: Mike Gregoryk
Vic Belinski
Barbara McNeice-Stallard

1. **November 12, 2008 Meeting Notes**

Meeting notes were approved as presented.

2. **Budget Update**

Vice President Gregoryk noted that immediately following his update he would be meeting with the Budget Committee, that now has the task of formulating a methodology to prescribe and recommend cuts to the College budget in response to the governor’s proposal, which calls for $332.2 million in cuts to community colleges. He stated this would mean an estimated $7-8 million in cuts to Mt. SAC’s budget at mid-year. Basically the news continues to remain dismal, especially considering that community college property taxes will likely be short between $55-60 million for 2008-09. Dr. Nixon reiterated that the new legislature is faced with the same old struggle – remediating the budget while remaining hard on their anti-tax or pro-spending platforms. Professor Spaulding asked Vice President Gregoryk his thoughts on pending fee increases – Mr. Gregoryk speculated that the per-unit fee would increase to $30 for 2009-10.

3. **ARCC Self-Assessment Statement**

Barbara McNeice-Stallard asked council members for input on the draft, and thoughts on how this document could be streamlined to accommodate the required 500 word count from its present count of 664. Dr. Nixon asked that the last sentence of the second paragraph be modified to include “adult” high school program. Several other suggestions were made that might best condense existing statements; Ms. McNeice-Stallard will make the recommended changes and return with a revised draft for council members’ review.
4. **Participatory Governance: Spring 2008 Survey Results**

Ms. McNeice-Stallard shared documents detailing survey results from responses given by faculty, management and classified staff. Data from results of the survey given in 2004 were compared to results of this past survey, given in spring of 2008. She stated that, overall, there is an improvement in perspective in most areas. A draft copy of Mt. SAC’s Goals and Strategic Objectives for 2008-09 was also distributed, and Ms. McNeice-Stallard pointed out that the data contained in the survey results tied to Goal #11, that falls under this council’s charge. She noted that the word “dialogue” will replace “communication,” as *dialogue* describes a more participatory exchange. Dr. Nixon pointed out that there is perhaps a “ceiling” to satisfaction percentages/numbers, and that our focus should be placed on areas that show a need for improvement.

5. **EAS Update**

Professor Grimes-Hillman shared that the District will conduct an exercise in mid-February that will simulate the May “Go Live,” with participation from faculty, students and staff. She also shared that the District has chosen to “write-off” approximately $800,000 owed to Mt. SAC for student fee obligations pre-ICCIS (some are 30 or more years old); there has been, however, no decision made regarding obligations recorded through ICCIS. Chief Technology Officer, Vic Belinski, added that his team is engaging faculty in hands-on training in the use of the portal, addressing basic needs of faculty. He stated that 11 training sessions have been scheduled for Flex Day on February 20.

6. **Operational Committees**

Dr. Nixon asked members to review hard copies of current Operational Committees, to determine whether or not that status should remain. Discussion followed regarding committees that have made changes to purpose/function and/or membership, or those that have stopped meeting on a regular basis. It was agreed that all committees will be required to report to PAC, and will need to submit any proposed changes in purpose/function or membership for PAC approval.

Committee status was agreed to (following discussion) as follows:

**Continues as Operational**
- Board of Appeals - Professor Grimes-Hillman feels this committee should be an Academic Senate committee.
- Campus Equity & Diversity – this committee has not met recently or on a regular basis. It is hoped this committee will take part in developing the College Diversity Plan when the State System Office completes and distributes guideline information.
- Health & Safety – Dr. Terri Long wondered why there was only one faculty member on this committee, and Director Vickers suggested this committee would benefit with a representative from IT or Technical Services in its membership. Dr. Nixon will inform Chair Karen Saldana that additional faculty and a technology representative should be added to this committee’s membership.
- Insurance
- Scholarship
- Academic Senate Planning (reports to Academic Senate)
Change to Governance
• Professional Development Council
Recommended to disband
• Information Technology Advisory Council – Mr. Belinski stated this council had not met in at least four years, and it was discussed that IT has division “point people” in place. As a web taskforce continues in place, Mr. Belinski will meet with this council and will forward a recommendation to PAC to disband.

The purpose/function/membership sheet for the newly-formed Professional Relations Committee was reviewed. Professor Grimes-Hillman shared points on purpose and function, and noted that members of this committee are invited, not appointed. It was agreed unanimously that this operational committee be formally accepted by PAC.

7. Other

Dr. Nixon distributed, for council members’ information only, Committee Goal and Progress Report templates for the following committees: General Education Outcomes; Student Equity; Informational Technology Advisory Council; Distance Learning; Basic Skills Coordinating; Institutional Effectiveness; and Student Preparation and Success Council.

Professor Allende shared the first issue of Accreditation Notes, and also distributed a draft document written by Dr. Nixon (as an ACCJC Commissioner), discussing how SLOs (Student Learning Outcomes) relate to course/learning objectives, and addressing the question of whether or not SLOs should appear in approved course outlines and/or individual faculty course syllabi.

8. Next Meeting

The next meeting will be held January 14, 3:00-4:30 p.m., in Founders Hall.

The meeting adjourned at 4:10 p.m.

JSN:bc