The meeting was called to order at 3:05 p.m.

Guests: Barbara McNeice-Stallard
        John Nixon

1. **March 1, 2006 Meeting Notes**

   Meeting notes were approved as presented.

2. **Community College Initiative**

   President O'Hearn reported that at its special meeting on March 12, 2006, the Board agreed to support the Community College Initiative and directed the President to determine how to raise the $50,000 assessed to Mt. San Antonio College.

   Dr. O'Hearn said he has received a communication from the League indicating the target election date for the Initiative has been changed from November 2006 to June 2008. This was done because there are 49 other ballot measures currently in circulation and a shrinking window to collect signatures for the November election. Changing the date will also allow the time needed to achieve fund-raising goals; however, Dr. O'Hearn said the College has already identified the following resources for raising the $50,000.

   - The Auxiliary Services Board of Directors has agreed to contribute $25,000.
   - $10,000 will come from the Foundation’s President’s Circle account.
   - Earlier today, Dr. O'Hearn meet with the Associated Students and asked them to contribute the additional $15,000. President Del Mundo indicated that he would go to the Student Senate on Tuesday for first reading of this resolution with action to occur the following Tuesday. President Del Mundo supports the contribution. Dr. O'Hearn noted that this contribution would come from the students’ reserves and is just a portion of the interest they receive in a one-year period.

   Dr. O'Hearn said once these funds are forwarded to the League, Mt. SAC will be the first college to contribute 100% of its assessed amount.
Miguel Del Mundo indicated that, in addition to the contribution of $15,000, students will also help with gathering signatures in support of the initiative.

3. **Report from Research Department**

Barbara McNeice-Stallard, Director, Research and Institutional Effectiveness, provided an update of her office and some of their current projects. Since her last PAC update, Ms. McNeice-Stallard said a new employee has been added to their staff. Maria Tsai, formerly with the College’s Financial Aid Office, is the new Research Analyst.

Some of the current projects the Research Office is working on include:

- Enrollment – Researching declining enrollment issues.
- Student Learning Outcomes – The office works closely with the Student Learning Outcomes and Administrative Unit Objectives team to support and provide input on SLO and AUO issues.
- Planning for Institutional Effectiveness – At the moment, some departments’ research projects are related directly to data collection for PIE.
- Cal PASS – The Research Department is part of a consortium (West End P-16) working with Chaffey College.
- Assessment (placement) – The Research Office is reviewing the disproportionate impact issues of chemistry and reading assessment tests.
- Equity for All – The Research Office is part of a team of Mt. SAC employees critically examining data for the *Equity for All USC* project.
- Student and Faculty Survey – In March, the Research Office began conducting a survey of credit students as well as credit faculty as part of the *Community College Survey of Student (faculty) Engagement*.

Professor Grimes-Hillman commented on the enrollment project. She said she would be interested in seeing if there is a correlation between declining enrollment and the number of on-line courses being offered. She wondered if students are leaving Mt. SAC to take on-line courses elsewhere.

Dr. O’Hearn asked Ms. McNeice-Stallard to explain how projects are prioritized. Ms. McNeice-Stallard said project priorities are assigned based on planning requirements as dictated by regulatory requirements, administrative needs, and the needs of the originator of the project. As a result, anything mandated by the State or federal government move to the top of the priority list. There is also a Research Request form that someone can complete if they have a project they would like Research to work on.

4. **Faculty Hiring**

Vice President John Nixon reported that the College will be hiring over 30 new faculty members this year. He distributed a listing of those positions. This includes new positions, PARS replacement positions, and openings from faculty planning to retire at the end of the semester. With the hiring of these faculty members, the College will have completed its PARS replacement obligation, with one exception. Dr. Nixon said that five final interviews have been held and the candidates sent to the President have been excellent. The final interviews this year consist of the President, the appropriate Vice President, the screening
committee chair and the EEO representative. Dr. Nixon said it has been somewhat of a challenge to train enough staff to serve as EEO representatives, and that is being looked into. Dr. O'Hearn distributed copies of an EEO report prepared by Human Resources that breaks down the candidates for a position by gender and ethnicity. Dr. O'Hearn said he was very pleased to see that the College has a diverse pool of applicants. He said the five faculty members who had been offered positions within the last two weeks represent that diversity.

5. **Equity for All**

Professor Phil Maynard distributed information from the First Interim Report to the President on the *Equity for All* project. He said that, thanks to President O'Hearn, a group of nine Mt. SAC representatives have been working with the University of Southern California on *Equity for All*, which takes a closer look at underserved and academically underprepared students. Mt. SAC and eight other community colleges were asked to explore four areas: Academic Pathways, Retention and Persistence Perspective, Transfer Readiness, and Excellence Perspective. The intent of the First Interim Report is to engage the campus community in proactive problem-solving and create an environment for open discussion. Professor Maynard said the Mt. SAC team is interested in meeting with Dr. O'Hearn and other colleges to determine how we can use this information on a larger scale. He said the report is not about being critical or placing blame, but rather to look at equitable educational outcomes and determine what we can do to be more supportive. We want to make sure students get through the system in a timely manner and become more productive members of society.

Professor Maynard also mentioned a male summit being planned for this month for young male students just out of high school. The College wants to reach out to male students to help them with some of the barriers they may encounter. Professor Maynard thanked Dr. O'Hearn and the Associated Students for supporting the summit.

6. **Board Retreat**

Dr. O'Hearn commented on the Board Retreat held March 12. He said a retreat gives the Board an opportunity to discuss things important to them that can’t be addressed in a regular business meeting. One item the Board discussed was the College curriculum. Dr. Nixon provided an excellent report on current trends, Student Learning Outcomes, and what we are doing to manage the schedule.

The Board members also discussed where they thought they wanted the College to be in ten years. As a result of that discussion, they identified two things they would like to see:

- An International Students Program with an infrastructure to support international students. Dr. O'Hearn said he was especially pleased with the Board’s commitment to such a program because he has discussed this in the past with the Vice Presidents. Vice President Yamagata-Noji has been asked to develop a plan. Dr. O'Hearn said this is still in the discussion stage, but once a program is in place, the College will be able to begin recruiting. This will not only create a revenue stream for the College but will also diversify the student population even more.

- The potential of a bond measure in 2008. Because of escalating construction costs, the College is not able to build everything it intended to with Measure R funds. As a result of the Board’s discussion, Dr. O'Hearn has contacted a bond consultant and a
bond pollster to begin preliminary discussions about the feasibility of such an effort. This also is in the initial discussion stage.

7. Annual Joint Board Dinner

President O'Hearn said that once a year he and members of the Board have a dinner meeting with the superintendents and Board members of the College's ten feeder districts and four ROPs. This year's meeting was held on March 29. At that time, the College presented information to them about how their students are doing. In the course of the discussion that evening, Dr. O'Hearn recommended that the districts, Mt. SAC, and possibly Cal Poly form a Pre-16 Council to work through barriers that all the districts are facing, i.e., enrollment problems, drop-out rates, etc. Districts seemed receptive to such an idea. Dr. O'Hearn said he would keep PAC updated on progress made.

8. Other

- Dr. O'Hearn announced that Assemblyman Bob Huff will be this year's Commencement speaker. Assemblyman Huff is new to the Assembly and this will help solidify the College's relationship with him.

- Dr. O'Hearn provided an update on his testimony before the Board of Governors on March 6 to strongly appeal a possible $828,000 penalty regarding the full-time/part-time faculty obligation. President O'Hearn said he testified along with six other CEOs in support of Chancellor Drummond's recommendation to the Board of Governors that the penalties be deferred; however, members of the audience representing state faculty organizations spoke vehemently about the need to assess the penalty. Dr. O'Hearn said his concern is that the state organizations don't always reflect the position of local senates and associations. He pointed out that it was faculty and employee groups who asked for the retirement plan. The local senate/association agreed with the replacement plan outlined by the College. Dr. O'Hearn said that he intends to testify again at the May 1 meeting of the Board of Governors. He said he would welcome anyone who wants to attend and testify or he suggested groups may want to send a letter to the Board of Governors. Dr. O'Hearn said the penalty serves no purpose and that action taken by the College was fiscally prudent and an example of local control at its best.

- President O'Hearn said there has been a management reorganization in the Student Services area. Jim Ocampo will be serving as the Interim Director, Admissions & Records and Patricia Montoya will be the Assistant Director. At this time, Mr. Ocampo will continue to have responsibility for Assessment as well.

9. Next Meeting

The next meeting will be held May 3, 3:00-4:30 p.m., Administration Building, Room 205.

The meeting adjourned at 4:08 p.m.

CCO:dc