The meeting was called to order at 3:05 p.m.

Guests:  Barbara McNeice-Stallard  
         Dwayne Cable  
         Karen Saldana

1.  **Welcome**

President O'Hearn welcomed Jay Martinez and Odette Richardson, PAC's newest members, to their first meeting. Dr. O'Hearn said he has had the opportunity to meet with both about what PAC does and how we do it. He said he believes they will both be good, participating members.

2.  **January 18, 2006 Meeting Notes**

Meeting notes were approved as presented.

3.  **Disaster Preparedness Update**

Karen Saldana, Director of Risk Management, provided an update on the College's disaster preparedness program. She distributed copies of the “What Will You Do?” trifold that were distributed to staff in October. Ms. Saldana said she is working on something to be included in the student handbook in the near future.

Director Saldana shared a copy of the draft Emergency Response Plan. Once the plan is completed, hard copies will be sent to managers and other key individuals on campus. It will also be placed on the web so it is available to everyone.

The College is now moving into the training phase of its disaster preparedness plan, although training has already been completed for Public Safety staff and Cabinet members. We need to identify key individuals on campus who are best suited to work in various required roles in the incident command system. Ms. Saldana is hopeful that we may get approval from the State to offer web-based training. This would be similar to the ASCIP web-based training offered a couple of years ago on preventing sexual harassment.

Following training, the College will move into drills. It is expected that drills will begin with individual buildings rather than a college-wide drill.
4. **Replacement of ICCIS Software**

Mr. Dwayne Cable works for Strata Information Group and is currently serving as a consultant for the College, serving in the capacity of its Chief Technology Officer. Dr. O'Hearn asked Mr. Cable to provide an update on replacement of the ICCIS software.

Mr. Cable said this process began in December with software demonstrations. The College has since gone out to bid and received responses from three vendors – two qualified (Datatel and Sungard). These two vendors will be doing on-site demonstrations and presentations on March 20 and April 3. It is expected that a recommendation will be taken to the Board of Trustees in July.

Mr. Cable also announced that, because of planned renovations to the Information Technology Building, the IT department is going to be moving across Temple to Building 23, which currently houses Bovis Construction and the Faculty Association.

5. **Community College Initiative**

Dr. O'Hearn distributed information on the Community College Initiative – a ballot measure scheduled to be on the November 7, 2006 ballot. Promoters of the initiative say it will:

- Allow community college funding to increase with the growing student population without hurting K-12 schools.
- Enhance state leadership and secure local governance of the state-local community college partnership.
- Provide for stable and predictable student fees.

According to Dr. O'Hearn, the initiative is supported by the Community College League of California, the Faculty Association of California Community Colleges, the Los Angeles Faculty Guild, and the California Federation of Teachers. Dr. O'Hearn also pointed out that our Associated Students have been very involved in this effort. He said the statewide CEO organization is split on its support. Professor Grimes-Hillman said the Mt. SAC Faculty Association has not yet taken a position on the initiative.

Student Greg Justice said the Associated Students has been approached for a $10,000 donation and asked to obtain 10,000 signatures in support of the initiative. Statewide, 598,105 signatures are required. Dr. O'Hearn said Mt. SAC has been asked to contribute $50,000 toward the campaign and said that each College President had been asked to personally contribute $1,000.

Dr. O'Hearn explained the pros and cons of the initiative and said that voters are finding this confusing because we have gone to them for bond measures, which they have passed, and the Governor has presented an excellent budget for community colleges. Voter groups are asking when it is going to stop. Dr. O'Hearn asked PAC members to talk to people on campus about this and see if there seems to be support. He is concerned about the College’s ability to raise $50,000 while we are also trying to raise funds for the College’s 60th Anniversary.

Interim Vice President Raul Rodriguez voiced concern about students’ financial aid. If fees are lowered, less students will qualify for Pell grants. By having student fees at $26 per unit, more Mt. SAC students receive financial aid.
Dr. O’Hearn said much more discussion and research needs to take place on this subject.

6. **PAC Meeting Schedule**

   Dr. O’Hearn suggested that maybe PAC meetings could be reduced to one meeting a month.  The Council has completed a lot of work and there doesn’t seem to be pressing issues requiring twice-a-month meetings.  PAC members agreed to meet on the first Wednesday of each month and leave the third Wednesday open in case a meeting needs to be called.  As a result, PAC meetings will be held on March 1, April 5, May 3, and June 7.

7. **Other**

   - Diana Casteel distributed copies of the Annual Review of College Committees’ memo with input from the Institutional Effectiveness Committee.  Council members were asked to review the memos for further discussion at the next PAC meeting.  Once approved, these memos will be sent to College committees in March.

   - Barbara McNeice-Stallard distributed copies of a memo distributed campuswide in January regarding the Community College Survey of Student Engagement (CCSSE). The College will be participating in this national survey this spring.  The survey will be administered in credit classes randomly selected by CCSSE to ensure a representative sample and to preserve the integrity of the survey results.

   - Greg Justice shared some upcoming student events – Assemblyman Bob Huff will be on campus on March 1.  State Senator Jack Scott will be speaking on campus on April 21, and Supervisor Gloria Molina will be on campus February 22.  Miguel Del Mundo said students have planned a school spirit week the last week of February. Students have many activities planned in honor of Women’s History Month, including a first-ever Women’s HERstory Conference to be held March 3, 9:00 a.m. – 3:00 p.m., in the Student Life Center.  Dean Deb Blackmore commended students on their athletes of distinction celebration.

8. **Next Meeting**

   The next meeting will be held March 1, 3:00-4:30 p.m., Administration Building, Room 205.

   The meeting adjourned at 4:15 p.m.

   CCO:dc