PRESIDENT’S ADVISORY COUNCIL
MEETING NOTES – October 19, 2005

Attendance:
√ Christopher O’Hearn, Chair √ Jerry Allen √ Deb Blackmore √ Diana Casteel
√ Miguel Del Mundo √ Mark Fernandez (3:07) √ Michelle Grimes-Hillman √ Ralph Jagodka
√ Greg Justice √ Bob Lee √ Phil Maynard √ Raul Rodriguez
√ Kerry Stern √ John Vitullo

The meeting was called to order at 3:02 p.m.

Guests: Barbara McNeice-Stallard
Leslie Kerr
Kari Virding

1. October 5, 2005 Meeting Notes

Meeting notes were approved as presented.

2. Foundation

President O’Hearn introduced Leslie Kerr, Director of Development of the College’s Foundation. Dr. O’Hearn reminded PAC members of the discussion at the last PAC meeting about the Foundation and the strong relationship being built between the Foundation and the College.

Ms. Kerr said she has been with the College for almost a year now, serving as Director of the Foundation for the past five months. She provided PAC members with general information about community colleges and their foundations. According to Ms. Kerr, most operate on a small scale, working on projects, special events, and student scholarships. With State funding becoming scarce, many Foundations are re-evaluating their goals. Ms. Kerr said President O’Hearn recognizes the importance of a strong partnership between the College and the Foundation. Having been in development for over 15 years, Ms. Kerr said Mt. SAC and its Foundation are on the cutting edge.

Ms. Kerr reported that the Foundation has taken the College’s goals and will use them to direct the work that it does. She felt the Foundation could assist the College with goals 2, 4, 5, 6, and 8. Ms. Kerr shared the following handouts:

- A listing of the Foundation’s goals, activities, and benchmarks;
- A listing of the Foundation Board of Directors;
- A listing of the 60th Anniversary Honorary Gala Committee Members.

Ms. Kerr introduced Kari Virding, the Foundation’s Alumni/Special Events Coordinator. Ms. Virding is working to build the College’s Alumni Association. She will be working with individual College departments to update and obtain current information on College alumni.

The Foundation is also working to build its Board of Directors to be more representative of the community and help the Foundation be successful. Ms. Kerr also discussed the
College's upcoming 60th anniversary and the Foundation's involvement in many of the activities. All were asked to schedule October 28, 2006, for the honorary gala to be held at the Nixon library. Ms. Kerr pointed out that many of the individuals listed on the 60th Anniversary Honorary Gala Committee Members list had already committed dollars for the College’s anniversary celebration.

President O'Hearn commended both Ms. Kerr and Ms. Virding on the work they have done with the Foundation.

3. **Equivalency Committee Report**

Representing Professor Vicki Greco, Professor Phil Maynard presented an informational report on the Equivalency Committee. This committee reviews proposed equivalencies to minimum qualifications defined by the Disciplines List for faculty in all disciplines. It is the committee's responsibility to determine if the proposed equivalency is at least equivalent to minimum qualifications. The committee meets on an as-needed basis. Equivalencies are reviewed every three years.

Professor Maynard reviewed a current challenge being faced – the Physical Education Department is finding it difficult to find qualified faculty to teach aerobics and yoga courses, and would like to establish an equivalency in an effort to widen the application pool. The State Academic Senate and the Chancellor's Office uphold the position that districts are not authorized to establish single-course equivalencies and that any faculty hired in a discipline must meet the minimum qualifications or the equivalent for that discipline. The Academic Senate will continue to work with the PE Department on possible solutions.

Dr. O'Hearn said he has seen equivalencies work in two different ways – 1) equivalencies are established prior to faculty hiring, as we do here; and 2) all applications are looked at on the merit of the application – not against any preset list of eligibility requirements. He didn’t speak in favor of either method, but said he is concerned that, with pre-set equivalencies, we run the risk of eliminating someone who could be qualified.

4. **College Committees**

President O'Hearn reminded PAC members of Vice President Nixon's recommendation that the College Calendar Committee be eliminated. At the last PAC meeting, members indicated that they wanted to have further discussions and deliberation on the elimination of that committee.

Greg Justice distributed information from Title V, Section 51023.7, regarding the minimum standards for the participation of students. He is concerned that students should have a presence for any future work that may be done related to the calendar. He pointed out that while the students have a member sitting on the Board of Trustees, that member's vote is advisory only.

Kerry Stern reminded everyone that when Vice President Nixon addressed this issue at the last PAC meeting, he indicated that, should there be any substantive changes to the calendar, a task force would be pulled together and students would be a part of that task force.
It was suggested that, to be consistent with what we have done with other committees, the College Calendar Committee remain as is until the annual committee review is conducted in late spring. There were no objections.

**Action: The College Calendar Committee will remain in its current status.**

5. **Other**

   - Greg Justice shared an outline of proposed campus activities and issues that was initially shared with the Board of Trustees in July. The information has since been updated and continues to grow in size.

6. **Next Meeting**

   The next meeting will be held November 16, 3:00-4:30 p.m., Administration Building, Room 205.

The meeting adjourned at 4:05 p.m.

CCO:dc