President O’Hearn called the meeting to order at 3:04 p.m.

Guests: Nancy M. Rice

1. Welcome/Introductions

New student members, Denny Ying, President, Associated Students, and Chris McKay, Vice President, Associated Students, introduced themselves to PAC members.

After PAC members gave self-introductions, President O’Hearn explained to the students that while serving on President’s Advisory Council, members don’t represent a specific constituent group, but rather work for the benefit of the entire institution.

2. October 6, 2004 Meeting Notes

Meeting notes were approved as presented.

3. Budget Committee Report

Vice President Rice shared the following information:

- **Copier Cards.** There was some initial concern from faculty regarding the copier cards. Vice President Rice reminded PAC members that the Budget Committee brought the copier card recommendation to PAC and PAC supported the recommendation to the President.

  Dr. O’Hearn said the College didn’t do as good a job as possible in rolling out the new program. We are now trying to address faculty members’ concerns as to how to use the cards, where they can be refilled, etc.

  Professor Wellen said that he and Professor Maynard had a follow-up meeting with Information & Educational Technology to discuss how the copier cards were implemented and how these problems can be avoided in the future. He complimented IET staff for being very responsive to faculty concerns.

  Professor Allen said the copier cards have had a negative impact on the faculty in his area, which he is sure will be addressed. He said faculty in Political Science often copy current information from the daily newspaper or off the web for a class. Dr. O’Hearn said it may be that the copy limits for a particular cohort, like Political Science, may need to be revised. Professor Allen also suggested that it might be helpful to these particular
faculty to be able to e-mail attachments to Printing that could be printed and picked when faculty come onto campus. This led into the discussion that in order to use the College’s Docuweb, faculty members would have to have acrobat on their computers. Mark Fernandez suggested that a web-based acrobat converter might be a campuswide solution. Sheryl Hullings offered to take these suggestions back to IET. It was suggested that a meeting with IET and Jerry Allen be scheduled to discuss problems being encountered.

Action Taken: Sheryl Hullings will arrange for Professor Jerry Allen to meet with IET staff.

- **Report on the Workgroup on Community College Finance.** Vice President Rice said that 12 Chief Business Officers from across the state came together last May to address, in a comprehensive way, major funding issues facing California's community colleges. This group included small and large districts, rural and urban, multi-college and single college, equalization and non-equalization, nominal non-credit and large non-credit districts. She shared copies of this Workgroup’s recommendations. She said she had shared this information with Budget Committee members and they recommended that PAC consider supporting the Workgroup’s recommendations.

Vice President Rice reminded PAC members that Mt. SAC is a low revenue district. She said if Mt. SAC received funding equivalent to the average of the low revenue districts, the College would receive approximately $9 million more per year.

The Workgroup recommended replacing the program-based funding distribution of funds to community college districts with a simpler, more equitable method. Each district would receive a basic allocation based on the number of colleges and centers, followed by an equalized rate for all credit and noncredit FTES. This provides equitable funding while recognizing the unique circumstances surrounding the creation of our different districts. Vice President Rice pointed out that the Workgroup did not address a funding source, just a proposed funding formula.

Action Requested. Please review the information with your constituent groups and call Vice President Rice if you have any questions. This will be placed on the next PAC agenda for further discussion.

4. **Accreditation**

President O'Hearn provided a follow-up report to the Accreditation visit. He said he had received the draft report from Dr. Kehoe. He has one week to review the report for errors of fact only. Once that is completed, Dr. Kehoe will forward the report to the Accrediting Commission, which is scheduled to take action on the College’s accreditation status at its January 2005 meeting. Dr. O'Hearn said he anticipates that the College will receive a full six-year accreditation.

Dr. O'Hearn and PAC members reviewed the visiting team’s recommendations, which were slightly different than the team’s exit report. Since PAC is the College’s key planning body, it is its responsibility to make sure the recommendations are addressed.
5. **Other**

- Dr. O’Hearn reviewed the items listed under Future Agenda Items:
  - A.C. Martin Partners, Inc. – President O’Hearn hopes to have representatives from A.C. Martin Partners, Inc., speak to PAC at a January meeting. This is the group that is working on the College’s Master Plan.
  - Research & Institutional Effectiveness – The College needs to connect the budget with planning.

6. **Next Meeting**

The next meeting will be held November 17, 3:00-4:30 p.m., Administration Building, Room 205.

The meeting adjourned at 4:00 p.m.

CCO:dc