President O'Hearn called the meeting to order at 3:12 p.m.

1. **Welcome/Introductions of New Members**

   Greling Jackson, the new Associated Students President, introduced himself as one of the two student representatives to PAC. The second representative has not yet been identified. Though not present, Kerry Stern, Dean, Library and Learning Resources, will be the new management representative.

2. **June 2, 2004 Meeting Notes**

   Meeting notes were approved as presented.

3. **Budget Committee Update**

   No report.

4. **Classified Staff – Membership on Committees**

   At the last PAC meeting, Professor Allen was asked to review a PERB ruling which Mark Fernandez believed made a portion of the “Revised Guidelines on Appointment and Service of Classified Staff on College Committees” illegal. While Mr. Fernandez did not provide Professor Allen with the requested information, Professor Allen was still able to research Education Code §70901.2 and any potential violations of the EERA in the “guidelines.”

   President O'Hearn pointed out that Mr. Fernandez was not able to attend today’s meeting because of the web site conversion, which is occurring today.

   There was discussion regarding CSEA’s “right” to appoint classified staff to committees and an administrator’s statutory right and responsibility to determine work schedules. After making minor changes to section 1.B., it was the consensus of PAC members to recommend the document to President O'Hearn for approval.

   **Action:** It was recommended that President O'Hearn approve the “Revised Guidelines on Appointment and Service of Classified Staff on College Committees.” Dr. O'Hearn will share the document with the Vice Presidents.
5. **Accreditation Self-Study**

Dr. O'Hearn distributed draft copies of the Self-Study certification page, which has been signed by all parties. Dr. O'Hearn thanked PAC members for serving as the steering committee for the accreditation self-study process.

The Self-Study is now being graphically designed and will soon go to printing. Dr. O'Hearn said the College is in great shape in terms of completing the document.

6. **Other**

- President O'Hearn noted that he has included “term limits” under Future Agenda Items.

- President O'Hearn said he would also like to see PAC members review what it has accomplished this past year and possibly prepare a report to the College. During this meeting, he suggested it might be helpful to invite back former members.

7. **Next Meeting**

The scheduled July 21 meeting is canceled. The next meeting will be held August 4, 3:00-4:30 p.m., Administration Building, Room 205.

The meeting adjourned at 3:58 p.m.

CCO:dc