PRESIDENT’S ADVISORY COUNCIL

MEETING NOTES - April 2, 2003

Attendance:

☐ Christopher O’Hearn, Chair
☐ Monica Anderson
☐ Deb Blackmore
☐ George David

☐ Mark Fernandez
☐ Sheryl Hullings
☐ Ralph Jagodka
☐ Phil Maynard

☐ Becky Meza
☐ Ron Reel
☐ Terri Smith
☐ Sharon Valentine

☐ Robertson Wellen

Guest: Nancy Rice

President O’Hearn called the meeting to order at 3:05 p.m.

1. March 19, 2003 Meeting Notes

   President O’Hearn reviewed the March 19, 2003, meeting notes. No revisions were suggested.

2. Status Quo Budgets

   This item was moved to Future Agenda Items.

3. Review of Actuarial Study

   Vice President Rice reviewed the recently completed Actuarial Study on Funding Retiree Health Benefits. The College currently has $43.8 million set aside to fund retiree health benefits. An additional $47 million is needed in order for the program to be self-funded. Although the College has been making yearly contributions to this fund because it is fiscally appropriate to do so, it is not legally required. Vice President Rice said there is no adverse impact to the fund by not making the 2002-03 and 2003-04 contributions. Not making the contributions provides the College with more options as it faces the current fiscal challenges.

4. Budget Committee Recommendation for 2003-04

   Vice President Rice distributed proposed budget reductions from each of the Vice Presidents in response to the President’s request for a five percent reduction. While the full five percent wasn’t reached, proposed reductions amounted to more than $4.4 million. Vice President Rice reported that the Budget Committee supports and approves the process used, but is unclear about the line item impact on students.

   PAC members asked to be provided with analysis of how the proposed reductions would impact the College. President O’Hearn said that information would be provided.
President O’Hearn reminded Council members that while reducing the budget is a difficult process, the College is doing so while focusing on the following:

1. The College has made a commitment not to cut full-time employees for 2003-04.
2. The College has made a commitment to, as much as possible, be judicious about using its reserves.
3. The College has made a commitment to work collegially to make these cuts while honoring its commitment to stay student focused in keeping with our Mission, Core Values, and Goals.

President O’Hearn announced that he has asked the Vice Presidents to identify an additional five percent ($5 million) in reductions for 2003-04. Once these reductions are identified, the President will ask the Vice Presidents to attend a President’s Advisory Council meeting to review what the cuts will mean to the College. The President also told PAC members that the College needs to be looking at ways to generate income.

5. **Budget Crisis Guidelines**

PAC members were given a draft copy of Budget Crisis Guidelines. President O’Hearn suggested that this Council should adopt something that suggests how the budget crisis is being addressed. Robertson Wellen, Ralph Jagodka, Becky Meza, Mark Fernandez, and Deb Blackmore agreed to meet to review the guidelines and bring a recommendation back to the Council for approval.

*Action Required: Robertson Wellen will schedule a meeting of the sub-committee. This item will be placed on the next PAC agenda.*

6. **Alternative Calendar**

Professor Smith said the College has spent several years researching alternative calendars. She distributed information comparing the model used at Riverside Community College with Mt. SAC’s schedule.

Two informational meetings are scheduled to review the Riverside model and answer any questions. Both will be held on May 7, 3:00 and 6:00 p.m., in the Social Sciences lecture hall.

7. **Next Meeting**

April 30, 3:00-4:30 p.m., Administration Building, Room 205.

The meeting adjourned at 4:25 p.m.