

MT. SAN ANTONIO COLLEGE

PRESIDENT'S ADVISORY COUNCIL

MINUTES

August 28, 2019

Location: 4-2440			Time: 3:00-4:30 p.m.
Council Members:			
Bill Scroggins, Chair			
☐ Gary Nellesen	☐ Serena Ott		
☐ Ron Bean	□ Lance Heard	☐ Johnny Jauregui	
🛛 Rosa Royce			
		□ Carol Nelson	□ Brigitte Hebert (Notes)

The meeting was called to order at 3:10 p.m.

1. Review of June 26, 2019 Meeting Notes

Approved noting the change of attendance (Uyeki as not attending and Sholars as attending).

2. AP 7250 - Educational Administrators

This AP was presented for first reading. Motioned, second, and carried.

The AP will be brought back for a second reading with the correction of replacing the word "allocation" with "designation".

3. Expanded PAC

The proposed date of November 13, 2019 for Expanded PAC was agreed upon.

4. Log Review (Scroggins)

BP 3430 – Prohibition of Harassment (being reviewed by HR & FA)

AP 3435 – Discrimination and Harassment Investigations (being reviewed by HR & FA)

BP/AP 3410 – Nondiscrimination (pulled by FA)

AP 2712 – Conflict of Interest (further research on Designated Position, Item No. 13)

BP 5040 – Students Records Directly (being held due to privacy issues)

5. Other

Joan Sholars will be meeting with HR and FA to review the pending BP/AP's. Also, she expressed concern that recent PAC meetings have been canceled. The council agreed it is important to reiterate to our members the importance and their obligation to attend the meetings, not only to receive information that can be shared with their constituents, but because this is the committee that reviews all policies and procedures of the College. Low attendance and no quorum delays this process. Lastly, she mentioned that CTA's position on AB 1727, which would manage non-credit and increase apportionment, has changed to "Support".

Updated CCLC Policies has been reviewed and will be brought to PAC at our next meeting.

Dr. Scroggins shared that the EAB – Navigate is to be implemented and will build a semester schedule that meets the Education Plan. Our current system will still exist, however, this new package will allow students to easily maneuver through registering for classes. It is anticipated that this will increase enrollment. It will also allow us to follow the students as they navigate the process of their application, follow instructions to enter Banner, and register for an appointment. Also, reminder text messages will be sent out to the students.

The council was also informed that we are waiting on approval for our campus to be a census center. We have already been approved as a voter center for Los Angeles County in 2020.

To ensure faculty representation on committees, Brigitte Hebert will provide Chisa Uyeki with updated Purpose & Function Statements once they are received (deadline October 1, 2019).

Kevin Owen will be recommended to the Board of Trustees as permanent Director of Technical Services at the September 11th regular meeting.

FUTURE MEETINGS: September 11, 2019

September 25, 2019 October 9, 2019