



*Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)*

12-1220 • 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays • 2:45-4:15pm

## MINUTES (October 18, 2016)

### Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Jim Ocampo Director, Assessment and Matriculation
X	Christina Cammayo Professor (Business Division)	X	Parisa Mahjoor Professor, Chemistry	X	Annel Medina Tagarao Educational Research Assessment Analyst
X	Mary Ann Gomez-Angel Professor, Adult Basic Education	X	Clark Maloney Professor, Kinesiology	X	Lori Walker Professor, Learning Assistance
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Eddie Lee Professor, Counseling	X	Doug Mullane Professor, English, Literature and Journalism		Vacant (Student) Associated Students

**Approval of Minutes:** Minutes from the October 4, 2016 were approved.

### Old Business

- Four-Year Review and Outcomes Assessment Cycles: Follow up on 2014 and 2015
  - TracDat entries demonstrate many departments are overdue in updating their outcomes assessment activity. Per the Outcomes Plan and AP 4020 Program and Curriculum Development, at least one student learning outcome (SLO) per course must be assessed within four years. Mark and Emily will present a strategy to update assessment records to Vice President Malmgren. Committee members suggested:
    - Target deans and chairs with information about their course SLO assessment,
    - Remind departments funding is available
    - Schedule additional TracDat session, if needed
  - Committee members are available to communicate information to their divisions, but they may need TracDat training in order to be a training resource to their divisions.

### New Business

- Request for Adjunct Compensation: World Languages
  - Committee members recommended this request be approved for compensation.
  - Action: Emily will forward the request to the Instruction Office for approval.

**Open Issues** (tabled until further notice)

- Accreditation

- 2017 Self-Evaluation – sections including outcomes:

I.A.2	I.B.1	I.B.2	I.B.4	I.B.5	I.B.6	I.B.8	I.B.9
I.C.1	I.C.3	I.C.4	II.A.1	II.A.2	II.A.3	II.A.4	II.A.6
II.A.9	II.A.11	II.A.13	II.A.16	II.B.3	II.C.2	III.A.6	

[http://www.mtsac.edu/accreditation/college\\_accreditation/2017/index.html](http://www.mtsac.edu/accreditation/college_accreditation/2017/index.html)

- Save the Dates!
  - Spring Flex Day – TBA (maybe mock interviews)
  - Site Visit – March 6-9, 2017