



Create a campus culture where SLOs are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2011)

4-2460 • 1st and 3rd Tuesdays • 2:45-4:15pm

Outcomes Committee

AGENDA (September 2, 2014)

- Welcome and Introductions
 - Old Business
 - Annual report
 - Psychology request
 - Qualitative review of courses
 - New Business
 - Update on adjunct funding requests
 - Update on SLO review projects
 - 4-Year Course Review – Ongoing assessment
 - Qualitative review of courses
 - New courses – Creation of SLOs
 - 2014-15 Outcomes Committee Goals
 - Institutional outcomes
 - Program level outcomes
 - Academic and student support areas
 - Student awareness
 - 2016 Accreditation Self Evaluation
 - TracDat – standardize campus use of this tool
 - Meeting Dates
 - Committee meets 1st and 3rd Tuesdays from 2:45 – 4:15 PM in 4-2460
 - Meeting dates include: 9/2, 9/16, 10/7, 10/21, 11/4, 11/18, 12/2
-

MINUTES (June 2, 2014)

- Old Business
 - OC Plan
 - Activities for spring
 - Outcomes Assessment Training for Dept Chairs (May 8, 3-5pm, 4-2460) - full
 - Conversation on Excellence and Teaching and Learning (May 9, 9-11am, Founder's Hall)
 - Software recommendation
- New Business
 - Annual report – will be submitted to the Academic Senate
 - Psychology request – approved and will be forwarded to the VPI
 - Qualitative review of courses – will be conducted by Stacy Bacigalupi and Emily Woolery during Summer Intersession 2014

MINUTES (May 6, 2014)

Present: Chris Jackson, Jason Chevalier, Doug Mullane, Karelyn Hoover, Eddie Lee, Annel Medina, Jonathan Hymer, Bao-Chi Nguyen, Ema Burman, and Barbara McNeice-Stallard

Absent: James Ocampo, Patricia Cridland, Maria Davis

Guest: Stacy Bacigalupi

■ Old Business

- President's Awards evaluation
 - Discussed placement of Bridge Program as a recipient for the Outstanding Basic Skills Efforts category. The finalists include Outstanding Curriculum Efforts (Speech), Outstanding Basic Skills Efforts (Bridge Program), and Personal Innovation (Martin Mason).
- Stage 4 recommendation – AP 4020 Recommendation
 - To ensure that course and programs are assessed regularly, the Outcomes Coordinator will review all courses at Stage 5 in WebCMS between June 1-15 and forward a list of courses that have not been assessed in the last 4 years to the Curriculum Liaison, Dean of Instruction, and the Department Chairs of the assigned courses.
- Surveys
 - Students - Reviewed student survey results (N=108) collected on Monday, April 21, 2014. Based on the survey results, the committee felt that assessment is not being communicated enough to students. The faculty member can make a comment such as "While I was grading, I also looked at this criteria." Someone else suggested completing a survey through the portal and raffle an item. Next time the survey instrument should be re-worded so that students know why the SLO information is important to them.
 - TracDat - 117 faculty completed the Tracdat survey. Faculty described their lessons learned with picking a software program in the past. Jason mentioned that he has reserved a session for Flex so that faculty can practice (trial version if possible) with prospective software programs. Jason Chevalier also mentioned the memo from the Outcomes Committee which focuses on following the process for convening a selection committee and decision process.
- Activities for spring (set dates, times, locations)
 - Outcomes Assessment Training for Dept Chairs (May 8, 3-5pm, 4-2460) - full
 - Conversation on Excellence and Teaching and Learning (May 9, 9-11am, Founder's Hall) – please sign up!
- Software recommendation – a recommendation to review new software was forwarded to C&I to replace TracDat
- Emily Woolery and Stacy Bacigalupi will serve as coordinators next year.
- Sociology request – approved and forwarded to VPI
- Qualitative review of courses – next meeting