Additional Comments & Evaluation Of Vice-President’s Summary

Process (Ginny)

- Many campus-wide events in Student Services (e.g. Cash for College, Veterans Recognition, Bridge Orientation, Transfer Achievement Ceremony) are not clearly highlighted in our PIE. They help the community appreciate the many accomplishments of our students, faculty and staff, but the PIE process does not provide for a full venue through which to measure the impact of these activities.

For VP Summaries:

1. What did you learn as a result of preparing the VP Summary:
   A. A number of areas can be addressed internally even without additional resources
   B. We discovered that we had made great strides in our accomplishments
   C. Excellent learning process: is accurate, comprehensive, and offers good representation of the work done in SS.
   D. SS programs and departments continue to be heavily impacted by categorical budget cuts; this makes planning, developing, and measuring outcomes very difficult [can’t continue doing what we know works]
   E. Technical assistance needed to help SS move to a higher level of evaluation of SLOs and AUOs.
   F. Focusing primarily on general themes and trends does not allow reporting on certain specific and important concerns in some departments.
   G. Summaries done by the deans are not consistent; I need to work with my division administrators to help them establish criteria and formats for more effective and useful summaries.
   H. I need to work with my team to establish the important functions of PIE at each level of input.
   I. Budget cuts are having very negative impact on program functioning and perceptions of quality of programs. PIE reveals the struggles of the departments and divisions.
   J. Individuals across the team continue to have difficulty working with TracDat to enter data correctly and to extract meaningful reports.

2. What was the most challenging part of preparing the VP Summary?
   A. Lack of training in process (new VP)
   B. Summary reports from TracDat don’t provide sufficient info to easily assist in completing the VP summary.
C. TracDat reports and VP summary formats do not match; therefore, it is
difficult to use in completing the VP summary [Repeated by 2
additional VPs]
D. The VP Summary is not sufficiently useful as a planning tool.
E. The VPSS did not get Section V (Progress on Course Level
Outcomes) even though she has one academic department.
F. Finding time to do prepare this enormous report.
G. Representing the complexities of the entire team faithfully (tried to
balance attention to general trends with the voluminous details that
give texture and character to the report.
H. Very difficult to know the serious problems being reported created by
the budget cuts and budgetary restrictions. Good people are feeling
anxious and overwhelmed instead of challenged and proud of their
accomplishments.

3. What suggestions can you offer to improve the VP Summary?
   A. IEC should meet with VPs as well as some other managers and faculty
to help understand frustrations compiling and entering info into
TracDat.
   B. No process for departments to make suggestions about changes to
goals, trends, planning directions, etc. since those items are not part of
the categories of info requested by TracDat.
   C. Question about whether this software program is meeting our planning
needs (does not seem sensitive enough to align to the Mt. SAC
planning process).
   D. Problem with TIMING. Reporting in early April cuts the last part of the
year out when many accomplishments occur. [One other VP reported
this problem.]
   E. Accomplishments: report does not show team goals; instead shows 2
columns of previous year accomplishments.
   F. Future Planning Efforts: does not match the ePIE 5 column reports nor
the info on Report 2. Reporting “themes” for planning is not likely to
lead to any future planning based on how the info is derived and lack
of a process to incorporate them.
   G. Report 2 does not identify whether each item is an SLO, AUO, or SO.
   H. Internal/External Conditions: responses were so varied the prompt
may not be useful.
   I. Data Analysis: I had almost no info and nothing useful from this report.
Difficult to understand as a VP how to report TRENDS. This section is
not useful at all nor does it effectively measure the data being collected
and the analyses being conducted.
   J. Report 5 (Progress on Program-Level Outcomes) is not quite accurate
in terms of the information it is pulling from department reports. But
was very helpful and useful to me; gave me the greatest insight as to
how effective this process is as well as how much additional training is
needed to help staff understand how to develop more appropriate assessments to measure them accurately.

K. Resources Requested: needs to show a further description and rationale for each item requested. Also needs clarification as to whether resource is necessary/required and whether it is presently available or not.

L. Cannot finalize team goals until I have met with a group of SS administrators, faculty, and staff.

M. PLANNING: no clear section that reports what particular plans will be undertaken in the next year. Goals section is the closest, but doesn’t detail specific changes or priorities. PIE does not enable departments to make clear plans to move forward into the next year and successive years with clear direction.

N. Encourage teams to have a general meeting to share the collective PIE results and plan for the next year. This would help complete the planning circle more effectively.

O. I need more direction about how to document data being documented in the VP Summary. More and more data is being considered and documented in the division PIE summaries, but I’m not sure how to capture that in a summary without simply copying all of it (which means I don’t summarize.)