|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| P | John Vitullo  (Co-Chair/Designee) | P | Lisa Rodriguez  (POD, Acting Director) | P | Kelley Lyons  (FA) | A | Tamra Horton  (FA) | P | Rita Page  (FLAC) | A | Chara Powell  (AS) | P | Sarah MacLean  (AS) |
| P | Lizbet Sanchez  (Co-Chair) | P | Tania Anders  (AS, VP Senate) | A | Dalia Chavez  (AS) | P | Emily Versace  (AS) | P | Carol Impara  (AS) | P | Elda Blount  (POD, Classified) |  | VACANT  (Student AS) |
|  |  |  |  |  |  |  |  |  |  |  |  | P | *Scribe: Vanessa Salazar* |

|  |  |  |
| --- | --- | --- |
| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Meeting Minutes** | 1. 9/28/23 Meeting Minutes    1. Minutes were approved | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 |
| 1. **Report Out**   **Group 1 to report out 10/12/23**   1. Noncredit (Dalia) 2. FLAC (Rita) 3. Distance Learning (Carol) 4. Salary & Leaves (Tamra)   **Continuation of 9/28/23 Meeting**   1. PGI/PGH Update (Elda)   **Group 2 to report out 10/26/23**   1. Flex (Tania) 2. POD (Lisa) 3. Conference and Travel (Lisa) 4. PGI/PGH Update (Elda) | * 1. Elda reported out that there are 26 pending PGI/PGH sessions that range from 11/3/21 – current. 8 of these session have not been sent to Salary and Leaves for review pending revised approval/submission process. Report attached.   2. Lizbet reported on behalf of Dalia, she stated that Mt. SAC’s School of Continuing Ed along with credit programs across the campus met on Friday, 9/29 to discuss how to best support student transitions. The goal was to identify opportunities, recommendations, and create a tangible work plan that further supports noncredit student transition to credit and career. She also stated that to increase noncredit to credit transitions, SCE partnered with WestEd to do an initial analysis of current programs and strategies already in place and identify areas of opportunity. Highlights in the report and data snapshot include:      1. A brief literature review, aligned with key components of noncredit student transition, to highlight best practices.      2. Key findings from interviews and focus groups sessions conducted between July & August 2023      3. “Dream Big” recommendations   3. Rita reported that she spoke with Tania and Lisa regarding FLAC, they’re changing the way they report things to avoid redundancy. Flex members will report to Rita with their activities and future plans, she will then compose a report of all those plans and will report it to FPDC. She will also be involved in the Flex Day planning. Katherine McKee reported to her that she working on Spot Recertification. Sun Ezzell reported that there are plans for the Inspired Teaching Conference this year, it’s usually held in April.      1. Lisa added ELLA Regina Standback Stroud series, currently has low enrollment numbers and is increasing marketing for this series.The series is marketed via email as a stand alone announcement to the all campus listserv and in faculty newsletter. Lisa is asking the council for word of mouth announcement during meetings to help promote the series.      2. There is a 3 part Decolonizing the Classroom series for faculty (but others can attend), it is paid for by a COVID-19 Block Grant, to increase student retention.   4. Carol to report on 10/26/23   5. Tamra to report on 10/26/23 | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 |
| 1. **Guests** | 1. No guests |  |
| 1. **Action Items** | 1. Purpose, Function and Membership   Purpose and function was updated as follows:   1. **Promote faculty professional development opportunities.** 2. **Advocate on behalf of faculty for matters related to professional development.** 3. Collaborate with PDC to align FPDC goals with College goals and the Mt. SAC Professional Development Plan. 4. Review, develop, and recommend policies, procedures, and other matters related to faculty professional development. 5. ~~Provide direction and support to the Faculty Learning Activities Committee (FLAC) in organizing and promoting faculty development programs and themes on campus.~~ 6. Provide analysis and recommendations regarding professional development resource needssuch as faculty conference and travel. 7. Collaborate with and support the Mt. SAC community in faculty professional development efforts. 8. Provide direction and support to the ~~FLEX~~ **Flexible Calendar Program Committee** in collaborationwith the Academic Senate Vice President. 9. Assess and report on FLEX workshops and faculty professional development needs. 10. **Review and recommend or deny professional development activities for appropriateness for professional growth increment/professional growth hourly incentive and forward those decisions to the Salary and Leaves Committee.** 11. Carry out tasks as delegated by Academic Senate. 12. Membership     1. Positions title change from Coordinator, Faculty Professional Learning Team (Appointed by Academic Senate) to Faculty at-large (e.g. DEISA+) (Appointed by Academic Senate)     2. #13 was to state: “Faculty at-large (appointed by Academic Senate). | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 * III.C.1 |
| 1. **Discussion Items** | 1. Review AS FPDC website update recommendations (attached)    1. The council reviewed the website and suggested that any Flex related information be added to the website, along with POD Connect and Conference & Travel linked pages. | * II.A.2 * II.A.7 * III.A.1 * III.A.8 * III.A.14 * III.C.1 |
| 1. **Informational Items** | 1. No pending informtional items |  |

**Next meeting: Thursday, October 26, 2023**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>