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| **Mt. San Antonio College****Outcomes Committee****Minutes** | **October 3, 2023*****2:00 pm -3:30pm – Zoom*** |

**Membership**

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| X | Kelly Coreas, Co-Chair  Professor, Respiratory Therapy | X | Chris Jackson, Co-Chair  Professor, Kinesiology | | X | Michelle Sampat, Co-Chair  Associate Dean, Arts | | X | Annel Medina Tagarao  Educational Research Assessment Analyst |
|  | Fawaz Al-Malood  Associate Dean, Business | X | Aida Cuenza-Uvas  Director, AANAPISI | | X | Jared Burton  Professor, Library Science | | X | Christina Cammayo  Professor, Nutrition & Food |
| X | Landry Chaplot  Professor, Adult Basic Education | X | Mary Ann Gomez-Angel  Professor, Adult Basic Education | | X | Amy Nakamura  Professor, Dance | |  | Vacant  At-Large Faculty |
|  | Vacant  At-Large Faculty |  | Vacant  At-Large Faculty | |  | Vacant  At-Large Faculty | |  | Vacant  Associated Students |
|  |  | | |  | | |  | | |
|  | **Topic** | | **Updates/Discussion** | | | | **Outcome/Action** | | |
|  | Welcome | |  | | | | * Kelly welcomed all to the meeting. | | |
|  | Review of agenda | | * Topic 5 was added to the agenda | | | | * Topic 5 was added to the agenda. All were ok with revision. | | |
|  | Review of [September 19, 2023 Minutes](https://mtsac0.sharepoint.com/:w:/s/OutcomesCommittee/EfrxVHrLOfRFlSjTawr1QYEB645h1_KyCrGQb2vYHTJQsQ?e=hT8X4g) | | * No updates/discussion | | | | * Minutes were displayed, reviewed and approved by all. | | |
|  | Assessment Essentials Chapter 2 Discussion | | * Annel will lead discussion | | | | * Annel displayed a powerpoint presentation of Chapter 2 reading. Summarized main points of how assessment should be used for the benefit of faculty and student success, not just used for accreditation. Additional comments were shared by Michelle and Christina with similar thoughts. | | |
|  | Adjunct Faculty Compensation Request | | * [Learning Assistance Adjunct Faculty](https://mtsac0.sharepoint.com/:b:/s/OutcomesCommittee/EYx3QUbuDR5Lggn_QdfB6e0B7w0Bn1V7KkcmYwBRPDFA_A?e=mUJiQc) | | | | * Request for Adjunct Faculty Compensation was reviewed and approved by all | | |
|  | Qualitative Review Process | | * Review draft of updated Summary of Data and Use of Results page * Discuss [Course Outcome](https://mtsac0.sharepoint.com/:i:/s/OutcomesCommittee/ETL9yq-1eBROutS46h-t70IB-FMjSSG3qTLWohLY6wDRsA?e=D63k0H) page * Discuss [Assessment Method](https://mtsac0.sharepoint.com/:i:/s/OutcomesCommittee/ESUysT64pzZDrh_C9kO5XAsBJvO65yv9Pvt2wR-uzZFDPg?e=SGL1qI) page | | | | * Adjustments reviewed on Summary of Data tab presented by Chris – everyone was on board with changes and Chris will send it forward to Krupa. * Course Outcome page was displayed – would only be used to add or edit an existing outcome. Assessment cycle – is there a way to list a date that corresponds to the 1, 2, 4 year cycle to know exactly when it’s up? Have dates go into the future. Start/End date a bit confusing and doesn’t add to the assessment results. On the Nuventive site are the assessment cycle dates there connected to the outcomes page? What information do we want immediately available when we look at the outcomes page for a course? Assessment Method page was reviewed. The “i” description needs to be updated. * Assessment Method – what do we want to see there? A field would need to be added. | | |
|  | [ILO](https://www.mtsac.edu/instruction/outcomes/ILOs_Defined.pdf) | | * Focus on one ILO each academic year | | | | * Postponed to 10/17 | | |
|  | [President’s Award](https://www.mtsac.edu/instruction/outcomes/presidentialaward/) | |  | | | | * Postponed to 10/17 | | |
|  | 23-24 Goals | | * [22-23 goals](https://mtsac0.sharepoint.com/:w:/s/OutcomesCommittee/EbmA_PDv4qFIn_U797IQF4QB2Dks2vaR2yXbnFOB46WWuQ?e=y0uM4I) | | | | * Postponed to 10/17 | | |
|  | Thank You and Homework | | * Read Assessment Essentials by Banta & Palomba Chapter 3: Engaging Faculty and Students in Assessment | | | | * Discussion leader for Chapter 3: Chris Jackson | | |
|  | **Parking Lot/Upcoming Topics:**  Canvas/ Nuventive Integration  IEPT PRT I&E Plan  Website  Resources & Training | | * Future Meetings: * October 17 * November 7 * November 21 * December 5 | | | | **Important Dates:**   * COACHes Friday SLO Talks   + [Schedule](https://mtsac0.sharepoint.com/:i:/s/OutcomesCommittee/EeMSTQrex7lDvN77NA0Pdb4BdhlSINL_yo8LFb-daows-w?e=u0Wvrg)   + [Registration](https://rsccd-edu.zoom.us/meeting/register/tZcvfumuqDMtG9Wj53AmCE_0mM230UFSfBNc#/registration) * [COACHes SLO Symposium Jan 26-27, 2024](https://coaches.institute/symposium-call-for-presenters/) * 3rd IEPI PRT team visit Thursday, March 14, 2024 from 9 am to 1 pm on | | |
|  | **Standing Information:**  [Outcomes Website](https://www.mtsac.edu/instruction/outcomes/)  [Outcomes Email](mailto:outcomes@mtsac.edu)  [Outcomes Help Request](https://app.smartsheet.com/b/form/cecd85bd73d94ae6ad5ffca353fea4e3)  Zoom Office Hours   * [Monday 1:00 pm – 2:00 pm](https://mtsac-edu.zoom.us/j/2481922841) * [Tuesday 9:00 am – 10:00 am](https://mtsac-edu.zoom.us/s/87881880571) | |  | | | |  | | |