mt. san antonio college logo
**CURRICULUM & INSTRUCTION COUNCIL**

April 14,, 2020 Minutes

4-2460 3:30 – 5:00 PM

Via Zoom Meeting

X Kristina Allende, ***Co-Chair***

Madelyn Arballo, *Continuing Education*

X George Bradshaw, *Admission & Records*

Richard Mahon, *VP Instruction*

X Jamaika Fowler, *Articulation Officer*

X Carol Impara, *DL Coordinator*

X Joumana McGowan, *Assoc. VP Instruction*

X Dana Miho, Faculty

Serena Ott, VP Academic Senate

X Dianne Rowley, Assist. Curriculum Liaison

X Pauline Swartz, Library & Learning Resources

X Michelle Sampat, **Co-Chair**

Vacant *Faculty*

X Chisa Uyeki*, Academic Senate President*

X Kim Leiloni Nguyen, *Outcomes Coordinator*

Vacant,

| **Meeting Agenda** | **Outcomes** |
| --- | --- |
| 1. **Approval Minutes** 2. March 10, 2020 | 1. Approved. One abstention. |
| 1. **Public Comments** |  |
| 1. **Information** |  |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee Minutes** 3. February 25, 2020 4. **Educational Design Committee Minutes** 5. March 10, 2020 6. April 7, 2020 7. April 14, 2020 8. **Equivalency Committee Minutes** 9. **Outcomes Committee Minutes** 10. March 3, 2020 11. **Transfer and General Education**   **Subcommittee Minutes**   1. **Content Review Committee Minutes** | 1. . 2. Accepted 3. . 4. Accepted 5. Accepted 6. Accepted 7. None 8. Accepted 9. None 10. None |
| 1. **New or Substantive Program Changes** 2. Cloud Computing for Amazon Web Services 3. Fashion Computer Aided Design (Noncredit mirrored program) 4. Fashion Historical Costuming | 1. Approved. Dianne will make sure the &s and or are placed properly. 2. Approved 3. Approved. Dianne will make sure the & and or are placed properly. 4. Motion accepted to add to agenda **Music Studies – Level I.** Approved |
| 1. **New Courses** 2. CISN 71 Introduction to cloud Computing. Included in Cloud Computing Amazon Web Services 3. CISN 72A Cloud Computing Database Essentials for Amazon Web. Included in Cloud Computing Amazon Web Services 4. CISN 73A Compute Engines in Amazon Web Services. Included in Cloud Computing Amazon Web Services 5. CISN 74A security in Amazon Web Services. Included in Cloud Computing Amazon Web Services 6. CISP 71 Programming in Python. Included in Cloud Computing Amazon Web Services 7. CISP 71L Programming in Python Laboratory. Included in Cloud Computing Amazon Web Services 8. FASH 16 Corset Construction. Included in Fashion Historical Costuming 9. VOC FSH63 Fashion Promotion 10. VOC PPCCR Professional and Postsecondary Skills for College and Career Readiness | 1. Approved 2. Approved 3. Approved 4. Approved 5. Approved 6. Approved 7. Approved 8. Approved 9. Approved   Motion accepted to add the following courses to agenda:  **ENGR 285**. Approved  **MUS 51**. Approved  **MUS 52** Approved |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action** 2. Curriculum Review Cycle – K. Allende 3. Catalog Fall Effective Date – M. Sampat 4. AA-T Social Justice: Tracks and Implementation – S. Ott 5. Expediting DL course approval – C. Impara, M. Arballo 6. Course Articulation/Variance Review – K. Allende 7. Courses and Programs Listed in Catalog Not Offered Within Two Years – J. Fowler | Motion to prioritize item 4. Expediting DL course approval over the rest and move item 5. Course Articulation/Variance Review to hold items **approved**.  Expediting DL course approval The Chancellor’s Office (CO) has required us to submit by mid-May 2020, a plan to complete by December 20, 2020 approval of courses that currently are not DL approved.  Mt. SAC has about 1100 credit courses and 550 noncredit courses to process in order to comply with CO. Even though the CO has given us a short amount of time to complete the process, the DL committee will not lower its quality of standards for DL course approval but in reality completing this task with the given amount of time is not feasible. The Instruction Office will communicate with the CO to express the magnitude of this challenge.  The DL amendment form has been electronically integrated in the new WebCMS 10.0 to make the DL approval process more effective from beginning to end. It is going through some enhancements having to do with accessibility. A statement and a check box for Fully Online by Mutual Agreement will be added.  Carol and Madelyn will be talking about having a DL amendment form for noncredit courses based on noncredit faculty recommendations.  Faculty must be certified to teach DL. This certification consists of 4 hours of training. This will affect about 350 noncredit instructors not DL approved and whose off-campus classes will start in a few weeks.  There will be training during the summer. Carol expressed that keeping track of faculty being trained could be very difficult.  There is an intro level of training for Canvas which is recorded.  Another option is to not offer classes not DL approved by mutual agreement for not having trained faculty to teach them, but the college cannot afford the financial loss that this will bring.  FCLT recommendation from DL Committee is to train fully online by mutual agreement for all courses not DL approved. Faculty training through a self-paced 4 hours training for summer and fall 2020 is being discussed. This council moves this item to Academic Senate. |
| 1. **On Hold Items** 2. Course Articulation Variance. |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 2019-20 Meetings  3:30-5:00  2nd & 4th Tuesdays | **Fall 2019**  September 10 & 24  October 8, 22 | November 12 & 26  December 10, | **Spring 2020**  March 10 & 24 | April 14 & 28  May 12 & 26 | June 9 |