

**Mt. San Antonio College
Curriculum & Instruction Council**

Minutes
March 28, 2017
3:30 – 5:00 PM
Room 4-2440

E	Jeffrey Archibald	X	Christina Hernandez		Martin Ramey	X	Emily Woolery
x	Madelyn Arballo		Irene Malmgren, Co-Chair	X	Michelle Sampat, Co-Chair		
x	George Bradshaw	X	Joumana McGowan	X	John Vitullo		
x	Jamaika Fowler	X	Dana Miho	X	Sandra Weatherilt		
Student Representative: Moataz Basyouni x				Recorder: Irene Inouye x			
Agenda				Outcome			
I.	Approval of Council Minutes March 14, 2017			Approved			
II	Public Comments						
III.	Information						
IV.	Distance Learning Committee Minutes: December 13, 2016 February 28, 2017			Accepted Accepted			
	Educational Design Committee Minutes March 14, 2017 March 21, 2017 March 28, 2017			Accepted Accepted Accepted			
	Equivalency Committee Minutes:						
	Outcomes Committee Minutes: December 6, 2016 March 7, 2017			Accepted Accepted			
	Transfer & General Education Subcommittee Report:						
	Content Review Committee						
V.	New or Substantive Program Changes, New Courses, and Course Disciplines ENGL 90 THTR 13 THTR 20 THTR 21 THTR 22 THTR 26 THTR 28 World Languages, AA			Approved Approved Approved Approved Approved Approved Approved Approved Chancellor's Office Narrative. Honor courses will be added to it by Curriculum Office. Approved			
VI.	New Stand-alone Courses						
VII.	Course Unit Change Report						
VIII.	Items for Discussion or Action						
	Discipline Expert Resolution – M. Sampat			<p>This resolution ensures that discipline experts are making primary decisions about curriculum.</p> <p>If necessary, the Academic Senate designee and Curriculum Liaison will be acting as mediators to determine whether or not curriculum decisions will move forward when discipline experts and the department do not agree.</p> <p>If the resolutions passes, a more formal process or protocol might need to be developed.</p> <p>C&I members agreed that a modification that specifies that "discipline faculty in the department in which the course is placed" need to approve new or modified curriculum.</p>			
	Catalog Errors Notifications – J. Fowler			Jamaika expressed that there should be a way to notify the campus when errors have been corrected in catalog.			

		<p>Once the catalog is printed, there is nothing else added or edited. The midyear addendum will show new programs and corrections.</p> <p>Counselors are encourage to use the electronic catalog as it is up-to-date and may contain corrections that the printed catalog will not reflect</p>		
	<p>Pass/No Pass – J. Fowler</p>	<p>If we remove the limit on P/NP grading, there is a concern about students who decide to go to a CSU or UC which may have a top limit of Pass/No Pass courses.</p> <p>One immediate solution is to have faculty members consider the grading option they are choosing. This can be verified during prescreening.</p> <p>A long-term option is to require faculty members to select the grading option and provide some rationale for the selection if P/NP is being selected as required.</p> <p>There is no way to alert students using Map P/NP courses they are taking and there is no way to program MAP to accommodate students who change their mind about the grading option.</p> <p>A warning in catalog directed to students about grading options was suggested.</p> <p>Tabled</p>		
<p>2016-17 Meetings 3:30-5:00 2nd & 4th Tuesdays</p>	<p>Fall 2016 September 13 & 27 October 11 & 25</p>	<p>November 8 & 22 December 13, 2014</p>	<p>Spring 2017 March 14 & 28</p>	<p>April 11 & 25 May 9 & 23</p>