### Mt. San Antonio College
### Budget Committee
### Group Summary of October 1, 2008

#### Committee Members:
- Mike Gregoryk, Chair
- Linda Baldwin
- Ginny Burley
- Jennifer Galbraith
- Don Hurdle
- Eric Kaljumaji
- Richard McGowan
- Denise Lindholm
- Kate Scott
- Carolyn Keys for Audrey Yamagata-Noji
- Jill Miller (Notes)

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DISCUSSION/COMMENTS</th>
<th>ACTION/OUTCOME</th>
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<tr>
<td>1. Agenda Review</td>
<td>Mike Gregoryk added item 6: Board Policy item - BP 6200 - Budget Preparation</td>
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<td>2. Review of Summary of June 18, 2008 Meeting</td>
<td>The Summary of June 18, 2008 meeting was approved as submitted.</td>
<td>Summary of June 18, 2008 meeting to be posted.</td>
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<td>3. Schedule of Dates and Times for 2008 Meetings</td>
<td>Approved as submitted with the exception of December 17 meeting which will be tentatively scheduled depending on need.</td>
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| 4. 2008-09 Budget Issues | Mike Gregoryk discussed:  
  - shortfall on property taxes  
  - reduced COLA (.68%)  
  - deficited growth  
  - restricted lottery funds  
  
  Many of the budget problems have been pushed forward into future years, and we will probably be subject to mid-year budget cuts. If it becomes necessary, we would evaluate our reserves and then freeze non-essential positions.  
  
  The Committee felt guidelines/procedures should be developed, for recommendation to PAC, to deal with possible budget cuts.  
  
  The Committee felt this would be a good time to review/revisit the Statement of Purpose.  
  
  The institutionalizing of grants needs to be a process. An invitation will be extended to Adrienne Price to go through grant process at a future Budget Committee meeting. | New salary tables need to be posted in Human Resources.  
Future agenda item: Procedures for dealing with budget cuts.  
Future agenda item: Review Statement of Purpose.  
Ginny Burley to invite Adrienne Price to the November 19 Budget Committee meeting. |
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<tr>
<th>5. 2009-10 Budget Issues</th>
<th>Mike Gregoryk distributed copies of 2009-10 California Community College 2009-10 System Budget Summary of Recommended Funding Increases.</th>
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<tr>
<td>6. Board Policy BP 6200 – Budget Preparation</td>
<td>After reviewing the proposed changes to the policy, the Committee felt the 10% reserves should be maintained and there should not be a dollar amount specified. The President should evaluate the Policy biannually.</td>
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<td>7. Dr. John Nixon’s Presentation on Budget and Accreditation</td>
<td>Dr. Nixon will be attending the next Budget Committee meeting on October 15 to discuss accreditation and other items.</td>
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| 8. Future Agenda items | • Zero-base Budgeting  
• Develop guidelines for recommendation to PAC on budget cuts process  
• Review/revise Statement of Purpose  
• Discussion on utilization, grant, categorical programs  
• Long-term planning |

**FUTURE MEETING DATES (3:30 p.m. – 4:45 p.m.)**

- October 15, 2008  
- November 5, 2008  
- November 19, 2008  
- December 3, 2008  
- December 17, 2008 (tentative)