



MT. SAN ANTONIO COLLEGE ■ ACCREDITATION STEERING COMMITTEE ■ MINUTES

SEPTEMBER 2, 2022
10:30A-12:00P – ZOOM

MEMBERSHIP

- | | | | | | |
|--|--|--|---|---|---|
| <input checked="" type="checkbox"/> KELLY FOWLER, CO-CHAIR | <input checked="" type="checkbox"/> BARBARA MEZAKI, CO-CHAIR | <input checked="" type="checkbox"/> ROSA ASENCIO | <input checked="" type="checkbox"/> LIZA BECKER | <input checked="" type="checkbox"/> MICHAEL CARR | <input type="checkbox"/> MEGHAN CHEN |
| <input checked="" type="checkbox"/> KELLY COREAS | <input type="checkbox"/> TIKA DAVE´-HARRIS | <input type="checkbox"/> DIANA DZIB | <input checked="" type="checkbox"/> L.E. FOISIA | <input checked="" type="checkbox"/> ALLIE FRICKERT | <input checked="" type="checkbox"/> GEORGE GUTIERREZ |
| <input type="checkbox"/> TOM MAUCH | <input checked="" type="checkbox"/> BETA MEYER | <input type="checkbox"/> PATRICIA QUINONES | <input checked="" type="checkbox"/> L R RODRIGUEZ | <input checked="" type="checkbox"/> MICHELLE SHEAR | <input type="checkbox"/> VACANT, STUDENT |
| <input type="checkbox"/> VACANT, STUDENT | <input type="checkbox"/> ROGER WILLIS | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> MINERVA AVILA (GUEST) | <input checked="" type="checkbox"/> LIANNE GREENLEE (GUEST) | <input type="checkbox"/> JAIME RODRIGUEZ (GUEST) | <input checked="" type="checkbox"/> MICHELLE SAMPAT (GUEST) | <input checked="" type="checkbox"/> CATHY STUTE (GUEST) | <input checked="" type="checkbox"/> WENDI ALCAZAR, RECORDER |

	TOPIC	UPDATES/DISCUSSION	OUTCOME/ACTION
1.	Welcome – Kelly		
2.	Agenda Review – Kelly	Accepted	
3.	Review of June 3 , Minutes – Kelly	Approved as submitted	
4.	Purpose and Function and Goals – Barbara, Allie, and Kelly Review of 21/22 and Proposed 22/23 Membership Update	<ul style="list-style-type: none"> Proposal to add the Assistant Dean, Accreditation and Planning position to the Steering Committee membership. Discussion ensues, including review of committee purpose, function and membership. Motion to add the Assistant Dean, Accreditation and Planning position to the committee by Barbara Mezaki, seconded by Allie Frickert. The Assistant Dean, Accreditation and Planning position is critical to the accreditation process. 	Motion Approved

5.	Summer Progress & Advanced Training Debrief - Barbara	<ul style="list-style-type: none"> • Worked through almost all of the standards. • Audit completed of the evidence, rough drafts, and Weaving Team work. • The Finishing Teams now have the standards. • Recruitment of students has been positive. • Training has been prepared for the Finishing Teams. 	
6.	<p>Timeline for Fall 2022 – Lianne</p> <ul style="list-style-type: none"> • Friday Fall Forums – Topics • DUE June 1, 2023 	<ul style="list-style-type: none"> • Fall Forums: 8/26, 9/16, 10/21, and 11/18 • Time with Dr. Gohar Momjian help us refocus. • A topic of discussion for faculty is Distance Education (DE). We will randomly pull 50 DE courses, fully online courses only. • Emerging topic is data, helping with using data. • The committee would like feedback, so they can be responsive and focus on these topics in the spring. • Accreditation website link is at the bottom of the MtSAC webpage. • ACCJC requires one click to our Accreditation webpage. • The third party comment form goes directly to ACCJC. • The timeline on the 2024 Institutional Self Evaluation (ISER) webpage has hyperlinks to the Accreditation events/presentations. • The Board of Trustees certify the ISER by June 2023. 	
7.	Finishing Team Participants Recruitment by 9/9 @ noon - Lianne	<ul style="list-style-type: none"> • Eighty-five individuals self-selected to participate in the Finishing Teams. A large group of new faculty self-selected. There is a good deal of interest from Biology, Math, Nursing, and CSEA 651 unit members. • We will contact the interested parties next week with Weaving Team assignments. • Finishing Teams need to be formed by next Friday, the ninth. 	

8.	Resource Committee Alignment Process – Allie & Barbara	<ul style="list-style-type: none"> Resource Teams – will give committees and councils who do work that pertains to a standard an opportunity to review and give input. Ensuring everyone’s work reflects in the ISER. 	
9.	Emerging Areas of Focus – Kelly Coding Discussion – 30 Minutes	<ul style="list-style-type: none"> List of postponed items now need review. There will be different levels of how and when we can respond. Our work will help uncover areas of needed improvements. Breakout session to review and work on standards, feedback given upon return. 	
10.	Debrief – QFE Emerging Topics - Kelly	<ul style="list-style-type: none"> What can we accomplish over the next year? ACCJC went through the process of updating the standards, currently a draft. 	
11.	Announcements/Burning Questions	<ul style="list-style-type: none"> The College applied for the Institutional Effectiveness and Partnership Initiative (IEPI) through the Chancellor’s office. We have yet to receive notification from the Chancellors office about the BS in Histotechnology. All the work done on the ISER goes into the Substantive Change Report. Group check-in/questions. 	
12.	Thank You and Homework 😊		
13.	Next Steps		
Parking Lot/Upcoming Topics:		Future meetings: September 16	Standing Information:
<ul style="list-style-type: none"> Outcomes 		Dates to note:	ISER TIMELINE