MT. SAN ANTONIO COLLEGE ▪ ACCREDITATION STEERING COMMITTEE ▪ MINUTES

MEMBERSHIP:

X	KELLY FOWLER, CO-CHAIR	X	BARBARA MEZAKI, CO-CHAIR		LIZA BECKER		MICHAEL CARR		MEGHAN CHEN		TIKA DAVE-HARRIS
X	DIANA DZIB	X	L.E. FOISIA	X	ALLIE FRICKERT	X	BETA MEYER		KIM-LEILONI NGUYEN	X	AMBER NUNO, STUDENT
X	PATRICIA QUINONES	X	MICHELLE SHEAR		TIKA DAVE-HARRIS	X	MATTHEW SOSA, STUDENT		ROBERT STUBBE		CHISA UYEKI
	AUDREY YAMAGATA-NOJI										

X	MINERVA AVILA, GUEST		JAIME RODRIGUEZ (GUEST)		MICHELLE SAMPAT (GUEST)	X	CATHY STUTE (GUEST)	X	KELLY COREAS FOR LONI NGUYEN	X	*LAURA MARTINEZ, RECORDER*
X	BRANDON GILLETTE FOR STUBBE	X	LIANNE GREENLEE (GUEST)								

	TOPIC	UPDATES/DISCUSSION	OUTCOME/ACTION
1.	Welcome – Kelly	Tika Dave-Harris, AVP HR, will replace Sokha Song	
2.	Agenda Review		
3.	Review of April 1, Minutes		Approved as submitted.
4.	May 13 Forum Discussion (Topic: Distance Education) – Allie & Barbara	A Kahoot will be used to allow for interactivity of guests.	
5.	Report Outs – Kelly & Patty • Baccalaureate Degree Update • IEPI/PRT Team • Expanded PAC	• Worked with Outcomes and AS regarding IEPI from the Cos office Peer Resource Team (PRT). They build a cross functional team to help the campus on the topic selected by the college.	

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		• Two to three meetings will be scheduled, and it is a collaborative process to assist with the work and how it relates to accreditation.
		• The tangible outcome will be what is "our plan" and what we need. We will come away with actions items with the work around Outcomes. They return in one year to determine how we are doing and will provide additional feedback or guidance. Whatever is needed to help us implement the actionable items.
		• Patty participated at her previous college. The tangible was an implementation plan, rather than full on report. The college is responsible for providing updates.
		• IEC sets the agenda and helps with the planning activity.
		   o Used the same process as used for the Strategic Plan Listening tour.
		   o Priorities were identified on an easel and located in separate rooms.
		      ▪ Participants were able to work with each and engage in the activity.
		      ▪ Some early feedback is they were only able to provide a response to one item.	

6.	Weaving Team Updates (including evidence updates)
	• Current Status – Lianne
	• Timeline Update – Lianne
	• Weaving Team Participants
	• ISER Draft Progress
		• Lianne provided a "general overview" of the timeline.
		• Teams are beginning to receive a step-by-step guide on how to find evidence.
		   o IT has identified a different process to gather evidence. Much of the issue is around accessibility.
		   o We will now use SharePoint and each Team will have a folder in SharePoint.
		   o Core Team will provide ongoing updates.
		   o Shout out to Library and Learning Support Services team has submitted their draft. They are working on capturing evidence now. Yay!!
		   o Hard deadline is the end of May, to allow input from Core Team members over the summer.
		   o This will allow documents to be distributed to Finishing Team members.	

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7.	Finishing Team Participant Suggestions - Kelly	• Kelly explained the Finishing Teams will be developed to provide a final review of the documents submitted to create the Report and created for each Standard. • Utilizing a larger cross-functional group to review the standards will be helpful as we move forward. • The Teams will finalize documents in preparation for the draft to be sent to the campus community in Spring '23.	
8.	SCE/WSC Update – Minerva Avila	• Team training for program team chairs and held the first meeting as a soft intro to the SCE process. Most of the work will be begin in the Fall. • Using Canvas as their WASC hub. • Met with Lianne, Barbara, and Allie to discuss the ASC/WASC overlap to avoid duplication. •	
9.	Announcements	• Special thank you to Sangvan for finding and ordering SWAG items for distribution. • Please visit Laura to pick up your swag! o Laura asked that you call first before stopping by. • Allie emailed all members the updated list of goals. The document will be finalized and reviewed at the June meeting.	
10	Next Steps		
Parking Lot/Upcoming Topics: • Outcomes	**Future meetings**: June 3 **Dates to note**:		**Standing Information:** ISER TIMELINE

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