**BUDGET COMMITTEE**

(Governance Committee – Reports to President’s Advisory Council)

Purpose

The Budget Committee is the primary governance body for developing, recommending, and evaluating policies and procedures relating to planning and its link to all aspects of College finances.

Function

1. Develop and recommend policies and procedures relating to overall resource generation and allocation.

2. Develop and recommend policies and procedures for budget development and review the current budget process for effectiveness.

3. Develop and recommend policies and procedures for allocating discretionary revenue.

4. Evaluate effectiveness of policies and procedures relating to all aspects of College finances.

5. Evaluate the College budget models using an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation (ACCJC Standard I.B.3).

6. Reports to President’s Advisory Council on the evaluation of the College budget models and informs the campus about budget-related matters.

Membership (15)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Position Represented | Name | | Term |
| 1. | Vice President, Administrative Services (Co-Chair) | Mike Gregoryk | | ongoing |
| 2. | Chief Compliance and College Budget Officer | Rosa Royce | | ongoing |
| 3. | Associate Vice President, Fiscal Services | Vacant | | ongoing |
| 4. | Management, one from Instruction (appointed by the Vice President, Instruction) | Irene Malmgren | | ongoing |
| 5. | Management, one from Facilities Planning & Management (appointed by the Vice President, Administrative Services) | Gary Nellesen | | ongoing |
| 6. | Management, one from Student Services (appointed by the Vice President, Student Services) | Audrey Yamagata-Noji | | ongoing |
| 7. | Faculty (appointed by the Academic Senate) | (Co-Chair) | Joan Sholars | 2016-19 |
| 8. | Vicki Greco | | 2017-20 |
| 9. | Lance Heard | | 2016-19 |
| 10. | Bobby Bates | | 2015-18 |
| 11. | Classified (appointed by CSEA 651) | Justin Ott | | 2016-19 |
| 12. | Classified (appointed by CSEA 252) | Mark Fernandez | | 2016-19 |
| 13. | Confidential (appointed by the Confidentals) | Lisa Romo | | 2016-19 |
| 14. | Students (appointed by the Associated Students) | Moshin Moosa | | 2017-18 |
| 15. | Matthew McBride | | 2017-18 |

|  |  |  |
| --- | --- | --- |
| 2017-18 Committee Goals | | Link to College Goal # |
| GOAL #1: | Committee website up-to-date | 8, 12, 14 |
| GOAL #2: | Review, evaluate, and make recommendations for the OPEB Trust (Retirees Health Benefits) so the Trust will continue to meet its funding goals. | 7 |
| GOAL #3: | Review, evaluate, and make recommendations for a PERS/STRS Trust to meet its funding goals. | 7 |
| GOAL #4: | Improve communication about budget issues to the campus and community. | 8, 9, 13, 14 |

Membership Meeting Times:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COMMITTEE TYPE | CO-CHAIRS | MEETING SCHEDULE | LOCATION | TIME |
| Governance | Mike Gregoryk/Joan Sholars | 1st and 3rd Wednesdays of the month | 4-2460 | 3:00-4:30 p.m. |

Person Responsible to Maintain Committee Website: Yadira Santiago

[**Ysantiago2@mtsac.edu**](mailto:Ysantiago2@mtsac.edu) **x5504**

College Website Link and Last Time Website Was Updated:

[www.mtsac.edu/governance/committees/budget](http://www.mtsac.edu/governance/committees/budget) 09/05/2017