**ACCREDITATION STEERING COMMITTEE**

(Governance Committee – Reports to President’s Advisory Council)

Purpose

The Accreditation Steering Committee guides progress and the processes related to ongoing Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation. Members are to become experts on accreditation policies and standards and serve as a resource to the campus.

Function

1. Be an active resource to the campus regarding accreditation issues.

2. Guide the accreditation progress and process for the College.

3. Develop timelines and recommend policies and procedures for accreditation.

4. Coordinate training for faculty, staff, and management with regard to accreditation standards, policies, and procedures.

5. Establish sub-groups (e.g., Work Groups versus Standard Groups) and provide guidelines for effective participation and timely completion of group tasks.

6. Review and provide input on reports for the ACCJC.

7. Recommend appointment of accreditation report editor.

Membership (15)

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|  | Position Represented | Name | Term |
|  | Accreditation Liaison Officer – Vice President, Instruction (Co-Chair) | Irene Malmgren | ongoing |
|  | Director, Research and Institutional Effectiveness | Barbara McNeice-Stallard | ongoing |
|  | Director, Professional & Organizational Development | Lianne Greenlee | ongoing |
|  | Dean, School of Continuing Education | Madelyn Arballo | ongoing |
|  | Management from Student Services | Audrey Yamagata-Noji | 2016-19 |
|  | Management from Administrative Services | Ron Bean | 2015-18 |
|  | Management from Human Resources | Abe Ali | 2016-19 |
|  | Faculty Accreditation Coordinator (Co-Chair) (appointed by the Academic Senate) | Kristina Allende | ongoing |
|  | Academic Senate President or Designee | Martin Ramey | 2016-18 |
|  | Faculty Association President or Designee | Eric Kaljumagi | 2015-18 |
|  | Classified Senate President or Designee | Diana Dzib | 2017-18 |
|  | CSEA 262 President or Designee | Lee Jones | 2016-19 |
|  | CSEA 651 President or Designee | Ruben Flores | 2015-18 |
|  | Student (appointed by the Associated Students) | Vacant | 2017-18 |
|  | Outcomes Coordinator(s) | Emily Woolery | 2016-18 |

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| 2017-18 Committee Goals | | Link to College Goal # |
| GOAL #1: | Committee website up-to-date | 6, 11, 15 |
| GOAL #2: | Devise and recommend a process for continual college focus on accreditation. | 12, 14 |
| GOAL #3: | Review Quality Focus Essay projects and make recommendations for continued progress. | 12, 14 |
| GOAL #4: | Review ACCJC recommendations for increasing effectiveness and make recommendations for continued progress. | 12, 14 |

Membership Meeting Times:

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| COMMITTEE TYPE | CO-CHAIRS | MEETING SCHEDULE | LOCATION | TIME |
| Governance | Irene Malmgren/Kristina Allende | Fridays monthly during Fall and TBD for Spring | 4-2440 | 10:30 a.m.-12:00 p.m. |

Person Responsible to Maintain Committee Website: Lisa Jackson

[Ljackson35@mtsac.edu](mailto:Ljackson35@mtsac.edu) x4655

College Website Link and Last Time Website Was Updated: 10/17/17

<http://www.mtsac.edu/governance/committees/accreditation/index.html>