I. Confirmation of the Agenda: A motion to confirm the agenda was made, seconded, and carried.

II. Consent Agenda: A motion to approve the consent agenda was made, seconded, and carried.
   A. Approval of Minutes
   B. Curriculum & Instruction Report – October 18, 2007
   C. Student Preparation & Success Report – October 18, 2007
   D. Committee Appointments
      1. Scholarship Committee – Laura Muniz
      2. General Education Outcomes – Terry Krider

III. Public Comment

IV. Guest: International Education: R. Tripp distributed handouts regarding the International Studies/Study Abroad Program and gave a brief history and overview of the program.

V. Officer Reports
   A. President
      1. Banner Update: The Banner teams are looking at tools that can be used with Banner to report positive attendance daily or weekly rather than once at the end of the semester. When a tool is selected and implemented, part-time faculty who are required to use this software will be compensated for training. Some student populations in the non credit area may not be able to use online registration effectively; therefore, in-house registration for some non credit classes will remain; non-apportionment (fee based) community education classes have already moved to on-line registration (http://communityed.mtsac.edu/index.cfm?fuseaction=1010). Vic Belinski will be setting up some Banner information sessions through POD. All employees are encouraged to attend. The Purchasing/Finance timeline is on track and is expected to “go live” January 1, 2008. The HR timeline remains the same, and PeopleAdmin software is being piloted soon. One of the products included with Banner, “CAPP,” will be used to ensure that prerequisites are met prior to students registering for a course that requires a prerequisite. The Web Task Force met and is recommending that the district begin working toward a goal of utilizing dedicated web site professionals to work with each division and area to ensure that content needs and professional standards are met.
2. **AMAC Update:** The District and the Senate are attempting to outline the appropriate use of temporary positions in the established hiring procedures. The district agreed to send one outstanding faculty award recipient to NISOD or a district specific conference of his/her choice. The district will only supply three parking places, one space per each award recipient (i.e., faculty, manager, and classified). The district would like the Senate to be the leaders in the SLO process and supports the creation of an SLO committee. The district depends on faculty to champion the SLO process.

3. **Faculty Prioritization:** The Senate Executive Board prioritized all growth positions at the last Executive Board meeting. This list will be taken to AMAC for mutual agreement on prioritization on growth positions. Once agreement has been reached, the list will be forwarded to the College President for a determination as to the number of growth positions that will be considered.

4. **Clarus – Marketing Project:** The District hired the professional services of a consulting firm that is experienced in community college marketing. The Marketing Office is looking for a few faculty to participate in the marketing project. Faculty may contact the Senate Office @ X5434 to be included. The district also asked the Executive Board to review a student survey and is requesting permission to survey 400 students in the classrooms around the second or third week of November. The Executive Board is concerned that the District is growing enrollment without providing appropriate support for the additional students, including the growth of faculty positions and support staff.

**B. Vice President**

1. **Professional Development Council:** PDC has received an additional $162,000 for Basic Skills professional development. This money will be allocated for conference and travel, individual project proposals (mini grants), and group activities. More information regarding how to apply for this money is coming soon.

2. **PAC:** At the October meeting, Vice President M. Gregoryk presented a budget update. The GASB45 fund (retirement pension liability) is in good shape. The Budget Committee will begin to review the revenue allocation process. The district is struggling to finish the construction projects that it began and will be using some reserve money to complete some projects. By 2010, all Measure R funds will be paid out. The district is discussing a new bond measure to undertake the construction projects that were unable to be funded by the Measure R funds. The next accreditation site visit will be 2010. Kristina Allende is the faculty co-chair. Barbara McNeice-Stallard will be the district co-chair. The ACCJC presented a new rubric for evaluating institutional effectiveness. Utilizing this rubric, the College will need to demonstrate course-level SLOs. At the November meeting, K. Saldana presented an emergency preparedness update. Training is ongoing and evacuation drills are being held monthly. She recommended that faculty spend a few minutes at the beginning of each class explaining evacuation procedures and locations. PAC has created four goals for the year. Anyone interested in seeing these goals may contact any PAC member.

3. **Outstanding Awards:** Nomination packets for the Outstanding Awards will be sent out by next week. Complete packets are due in the Senate office by April 4, 2008. Please encourage faculty members to nominate their worthy colleagues.

4. **FLEX Day:** The theme for Flex Day is “FLEX-ABILITY”. Many submissions were made for breakout sessions. The Executive Board will review and prioritize those requests next Thursday.

**VI. Legislative Liaison**
A. Fall Plenary 2007: November 1-3 at the Anaheim Marriott. D. Kohn attended the state Fall Plenary and the following breakout sessions: Proposed Title 5 Changes, The Impact of Recent Changes to Title 5, MO’s, Equivalencies, and Eminence Oh My, The Single Disciplines List, and Good Practices for Sabbaticals. The results from the voting session will be reported at the next full Senate meeting.

VII. Faculty Association

A. Board of Trustees Election: The BOT candidates supported by the Faculty Association were re-elected to the BOT. Congratulations to Rosanne Bader, Manuel Baca, and Fred Chyr.

B. Negotiations Survey: All faculty will receive a negotiations survey this week in campus mail. The survey asks faculty to identify potential issues for negotiations based on importance. Negotiations surveys must be returned to the Faculty Association by December 7th. The FA Negotiation Team will study the survey results and with the assistance of the FA Executive Board will prioritize issues to be taken forward for contract negotiations.

C. Representative Council Meeting: The next meeting of the Representative Council is scheduled for Tuesday, November 13th at 11:30 a.m. in Founders Hall.

D. Lab Parity: A letter was sent to all department chairs and division deans this week clarifying the expectations for parity labs. Parity lab classes must give final exams and must meet during the regularly scheduled final exam times.

VIII. Associated Students: No report.

IX. Council/Committee Reports

A. Curriculum Report

1. Educational Design Committee: Consent: New course approval: DSPS 32 Technology for Students with Learning Disabilities—Students with Learning Disabilities can improve their reading comprehension and written expression as applied to assignments in academic classes through the use of technology. A variety of strategies using technology will be introduced to students that will aid them in understanding and learning reading assignments and in expressing their ideas in written assignments. They will select several strategies for more in-depth use and will apply them functionally in academic classes; AGHE 86 Anatomy and Physiology of Domestic Animals—Analyzes the body structures and systems, comparing domestic animals commonly found in veterinary medicine. The physiology section will emphasize functions of internal organs and body systems; RAD 32 Digital Imaging in Radiology—Imparts an understanding of the components, principles and operation of digital imaging systems found in diagnostic radiology. Factors that impact image acquisition, display, archiving and retrieval discussed. Guidelines for selecting exposure factors and evaluating images within a digital system assist students to bridge between film-based and digital imaging systems. Principles of digital system quality assurance and maintenance presented. Program changes: No program changes. Information: Established goals.

2. Educational Design General Education Sub-committee: Information: ARAB 1 Baccalaureate and GE submittal approved pending course approval; ARAB 2 Baccalaureate and GE submittal approved pending course approval; AGHE 86 Baccalaureate approved.

3. Curriculum & Instruction Council: Information: Discussed prerequisite validation. There is a Title 5 requirement for this, and we need to be sure that we are going through the correct validation process for prerequisites.

4. Distance Learning Committee: Information: Established goals.


B. Student Preparation & Success Report
1. **Assessment and Matriculation (Information Only):** The committee is forming a group to discuss the placement of International Students. Students who complete the Cal Poly English Language Institute may place into AMLA courses. The group will be working with AMLA faculty. There is also a discussion about using the AWE instead of the TOEFL. The committee also worked on its goals.

2. **Title 5 Changes:** Title 5 changes were presented to the Council. The Systems Office memo was distributed.

3. **Proposed Committee (Information Only):** Barbara McNeice-Stallard presented a proposed committee structure regarding student persistence issues. The Council noted that existing committees may be looking at persistence issues. The Council will draft a statement to all committees to examine the issue of persistence as it relates to the existing committees’ purpose and function and perhaps to the committees’ goals.

4. **Administrative Procedures 5055 (Action):** Based on the Senate’s recommendation, SP&S has drafted a new version of AP 5055. SP&S addressed all the Senate recommendations by merging Category 1A & 1B and dropping the priority of special admit (K-12) students. Faculty and staff were eliminated from the priority list based on the recommendation of the task force.

5. **BP 5100 Probation, Dismissal, Readmission (Action):** SP&S is recommending the revision of this BP. The revisions were distributed. A. Lujan explained why these revisions were made: to bring our BP up to the conditions of Title 5. Recommendations for changes should be directed to A. Lujan.

X. **Action**

A. **Constitutional Amendments- Term Limits:** A motion to approve the removal of term limits was made and seconded. A pro argument was stated that we as Senators need not to become complacent and so that removing term limits is acceptable. A con argument was stated that change needs to happen and these positions should not be career positions. A pro argument was stated that term limits are not democratic. The previous con argument was repeated. A vote was taken. The vote was 19 to remove term limits and 19 not to remove term limits. Because there was not a 2/3 vote to amend and remove term limits, the term limits remain. Then, a motion to amend term limits to 2 two year terms was made and seconded. A pro for amending the term limits was stated that the inconsistency of the term length for President and Vice President is not conducive to the leadership. There was no con argument stated. A vote was taken, and the motion carried. Then, a motion was made that both the President and the Vice President serve 2 two year terms. A con argument was made that the Vice President needs a shorter term to leave if he/she realizes the position is not for him/her. A pro argument was made that the Vice President can step down if he/she does not want to continue with his/her term. A con argument was made that the President has had experience to make the decision to run for a two year term but the Vice President has not. A pro argument was made that the Vice President position is not a position for one to be “groomed” to be President. A con argument is that historically the Vice President is a “grooming” position. A vote was taken. The vote was 16 to accept the motion. Because there was not a 2/3 vote to accept this motion, the motion does not carry. A motion to amend the term limit of the Vice President to 4 one year terms was made and seconded. The motion carried.

B. **Resolution 2007-11: Faculty Professional Development Coordinator:** A friendly amendment was proposed to strike “to continue” from the third resolve. This amendment was accepted. A motion to approve this resolution as amended was made, seconded, and carried.

C. **Resolution 2007-12: SLO Committee:** A friendly amendment was proposed to add the Faculty Co-chair of Accreditation to the membership list in the second resolve. This amendment was accepted. A motion to approve this resolution as amended was made, seconded, and carried.

XI. **Discussion**
A. Constitutional Amendments-Presidential Appointments Process: Senators were directed to take this back to their departments for discussion.

XII. Information/Announcements

A. College President’s Office Hours:
   1. November 14, 2:00 PM
   2. November 30, 9:00 AM

B. Tom Edson distributed information regarding Turnitin.com. and Blackboard.

XIII. Adjournment