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| Logo_MtSAC_Blk_Solid_big | Distance learning Committee  2015-16 |

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| **X** | Ron Bean | **X** | Meghan Chen, co-chair |  | Will Daland |  | Michael Dowdle | | | **X** | Edwin Estes |
| **X** | Richard Patterson |  | Mary Johnson, co-chair | **X** | Paul Kittle | **X** | Jeanne-Marie Velickovic | | | **X** | Sandra Weatherilt |
| **X** | Michelle Newhart | **X** | Jill Wilkerson | **X** | Student Rep: Bree Lizama | | |  | Guest: Dave Dieckmeyer (IT) | | |

**This is the LAST meeting of the semester!**

**MINUTES – May 24, 2016**

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| **ITEM** | **DISCUSSION / COMMENTS** |
| **Approval of DLC minutes: 5/10/16 meeting**  (5 min) - Mary | Minutes approved. |
| **Standing Items:** |  |
| **Curriculum:**  **EDC /C&I** (Mary) | No official report.  AP 4105 passed with minor edits after is hearty discussion as the Academic Senate meeting on 5/19. |
| **ITAC Report** (Paul) | No report. Rich Patterson is newly appointed as the DL ITAC representative and agreed to attend the next ITAC meeting as a sub for Paul due to schedule conflict with Reference Desk. |
| **FPDC Report** (Mary/Sandra) |  |
| **Student Report (**Bree Lizama) |  |
| **DLC Annual Update** (20 min) – Mary and all |  |
| **DL Classroom Evaluation** | Tabled – Fall 2016 |
| **DL Student Retention and Success Rates** | Ideas for raising the levels, including for disaggregated (special/at risk) student populations  Implications for faculty and student development. |
| **ELearning Week scheduled for August 2-4** | Topics: Accreditation will be the focus  MR? Canvas? Other workshop ideas? (Zoom, CCConfer)  Any DLC volunteers for facilitating workshops during ELearning Week. We’d love the help! |
| **Flex Proposal: Is your DL Course Ready for Accreditation?** was submitted to Flex Team | Submitted to Flex Team |
| **Proctorio Demo**  (15 min) | Tabled |
| **OEI Update**  (5 min) -- Mary |  |
| **Canvas LMS Recommendation Draft**  (30 min) – Mary, Sandra, and Meghan | Recommendation to adopt Canvas will be an ACTION item at the 6/2 Academic Senate meeting. Mary, Sandra and Michele plan to attend |

**Next meeting: September 13, 2016 \*No August meeting**

**Fall 2016 semester dates – Sept 13, Sept 27, Oct 11, Oct 25, Nov 8, Nov 22, Dec 13**

**DLC Meetings - 2nd and 4th Tuesdays at 1:05 – 2:35 PM in LTC – 261**

DLC website: http://www.mtsac.edu/instruction/learning/distlearn/

DLC listserv: [dlc@mtsac.edu](mailto:dlc@mtsac.edu)

DLC group on Group Studio