DISTANCE LEARNING COMMITTEE
MINUTES FOR MARCH 26, 2013

Members Attending:

	Shanti Atashpoush	X	Meghan Chen, co-chair		Will Daland	X	Mike Dowdle	X	Edwin Estes
X	Jean Garrett	X	Mary Johnson, co-chair		Paul Kittle		Rich Patterson	X	Sandra Weatherilt
X	Carol Webster	X	Jill Wilkerson	X	Melissa Candell, Student Rep	X	Loralyn Isomura, Recorder		

RECOMMENDATIONS

Recommendation	Rationale/Background

COURSE REVIEW

Course ID	Title	Action/Comments
CISB 21	Microsoft Excel	**Approved**, with minor edits.
CISD 11	Computer Information Systems	**Approved**, with minor edits.
CISD 21	SQL Server	**Approved**.
CISD 31	Database Management	**Approved**.
CISB 15	Microcomputer Applications	**Approved**, with minor edits.
CISW 15	Web Site Development	**Approved**, with minor edits.

MINUTES

Item	Discussion/Comments	Outcome
Approval of DLC Minutes: March 13, 2013		Minutes were **approved**, with minor edits.
CIS DL Amendment Forms – Group 3	All forms being approved today will have an effective course date of Summer 2013. The forms reviewed and approved are included in the Course Review section above.	Mary will take the suggested changes back to the CIS Department and the finalized versions will be sent forward for signatures.
Standing Items:		
EDC/C&I	No report.	
ITAC Report	No report.	
FPDC Report	Pending POD approval, MR1 and MR2 will separate workshops from MR3, MR4, and MR5. If approved, teaching DL would only require SPOT training completion and completion of the MR1 and MR2 workshops.	
Next Meeting	April 9, 2013	
DLC Meetings – 2nd and 4th Tuesdays at 1:05 – 2:35 P in LTC-261		
DLC website: http://www.mtsac.edu/instruction/learning/dlc/		
DLC listserv: dlc@mtsac.edu		
DLC group on Group Studio		

cc: Curriculum & Instruction