



CLASSIFIED SENATE MEETING MINUTES – October 10, 2013

PRESENT:

Robin Cash, Diana Dzib, Eva Figueroa, Donna Lee, John Lewallen, Carol Nelson, Beth Quinlan, Obdulia Reynoso, DeeJay Santiago, Randy Smith, Darlene Vale,

President Santiago called the meeting to order at 1:03 pm.

PUBLIC COMMENTS:

There were no public comments at this time.

APPROVAL OF MINUTES:

September meeting minutes were approved by John Lewallen and followed by a second vote from Darlene Vale.

PRESIDENT'S REPORT:

- The Classy's" as they are well known, will take place in May. It was agreed upon and most of the senators will volunteer to help out with this committee.
- Senate Executive Board: There was discussion whether or not we needed a Vice President. Currently, the President Elect serves as the Vice President. The Executive Board used to meet before the regular scheduled monthly meeting, but because of schedules, they no longer do this. If necessary, the Executive Board can conference call each other, if there is an urgent or pending issue. President Santiago reminded us that we are allotted an hour of release time for participatory governance. Not all colleges have this worked into their bargaining agreement.
- Jeff George emailed me just prior to the meeting, indicating we would have to reschedule our photo session. The new date for photos will take place on Thursday, November 14th.
- The Classified Senate Halloween Event (Founder's Hall) will take place on Thursday, October 31 from 2 to 4 p.m. Colored printed flyers were available for senators to take back to their respected areas. The information regarding this event is on the portal, under Personal Announcements. In addition, an e-mail will be sent to all Classified Staff reminding them of the event. Donna will work on securing coffee, cider and water from Sodexo. The Halloween Committee will meet next week, October 16th, Wednesday at 2:00 p.m. in the Marketing Department in order to finalize this event. Decorations for this event can be brought to next week's meeting.

TREASURER'S REPORT:

Treasurer Lee informed the committee that the starting balance for the Expense account reported at the beginning of the year was incorrect. The correct amount should be \$3468.00.

The Non-Instructional Supply account posted a transaction of \$700.00 from 4 imprint Company for the purchase of promotional items. The account currently holds a balance of \$300.00.

No activity has occurred in the Conference and Travel account.

CPDC (Classified Professional Development Council):

President Santiago reported that the committee is planning for the Spring Classified Professional Development Day. Senators are encouraged to email any workshop topics that may be of interest to Classified Staff.

CSEA:

No report was given at this time.

STUDENTS OF DISTINCTION:

Currently, Classified Senate does not have a representative serving in this committee.

GAAC (Government Affairs Advisory Committee):

Senator Reynoso reported that the committee has not met.

OTHER:

Senator Lewallen suggested to form a subcommittee for the "2014 Classys" this will allow us to focus on the planning of the event.

Senator Lewallen encouraged every senator to help promote the Halloween Desert Event by posting the flyers in high traffic areas, such as the staff lounge of each Department.

President Santiago and Senator Lewallen will be attending the 4CS South Region Leadership retreat that will take place January 10, 2014.

The next meeting is scheduled for Thursday, November 14, 2013 in Founders Hall.