

Section 11

Community Education



COMMUNITY EDUCATION DIVISION

The Community Education Division provides a broad range of courses serving students and community members. For students enrolled in noncredit courses and programs, Mt. San Antonio College provides matriculation services to assist individuals seeking to enter the workforce or access further education in the following categories: Basic Skills, English as a Second Language (ESL), Health & Safety, Programs for Adults with Disabilities, Citizenship, Older Adults, Parenting, and Short-term Vocational Programs.

Student Services

Admissions and Registration

For Community Education (noncredit) and Community Services (fee-based) courses, admission and registration are completed using a registration card. However, enrollment in ESL and/or Basic Skills courses REQUIRES assessment and orientation prior to registration (*see explanations, following*). Students may register for most courses at any time during the term, on a space available basis. Noncredit and fee-based courses are available to community members regardless of residency status.

Assessment

Basic Skills students are assessed prior to enrolling in courses. Additional assessments are available for specific needs. Basic Skills assessment services include assessment of academic skill levels, learning strengths, career paths and learning disabilities. For more information, contact **(909) 594-5611, ext. 4845**.

ESL students must be assessed prior to enrollment. Placement testing is offered by appointment year-round. Multilingual assistance is available. For more information, contact **(909) 594-5611, ext. 5235**.

Orientation

Basic Skills and ESL students must attend an orientation session prior to registration. Orientation sessions are generally offered immediately after assessment.

Counseling and Advisement

The Basic Skills and ESL departments provide counselors and educational advisors to serve their students. Assistance to all noncredit students includes development of Educational and Career Plans; identification of personal, academic and career goals; career skill practice and resources; transitioning to credit programs; and assessment of special needs.

Fees and Expenses

There is no tuition for noncredit adult education courses. However, some courses include a fee for materials provided to students. Community Services (fee-based) courses are not supported by State funding and require a student registration fee and occasionally a material fee to cover course supplies/handouts. In addition, students who park on the Mt. San Antonio College campus must have a valid, current parking permit. Permits may be purchased in Building 4, lower level. Books and supplies needed for a class are the responsibility of the student unless specifically noted as provided by a material fee.

PROGRAMS AND CENTERS

Basic Skills & Special Programs

This department works with local K-12 districts, county and State agencies to provide programs to populations with special needs and basic skills needs. Courses and services include:

- Basic skills remediation
- GED preparation and testing
- Adult High School Diploma Program
- High School Referral Program (high school make-up credit)
- Summer High School Enrichment Program
- Athlete Tutoring and Student Support (WIN Program)
- Parent Education courses
- Armed Services Vocational Aptitude Battery (ASVAB) preparation
- Support services to Careers in Childcare Program students
- Workforce Investment Act (WIA) programs
- High school and career counseling; educational advising

For more information on Basic Skills and Special Programs, contact **(909) 594-5611, ext 4845**.

English as a Second Language (ESL)

Classes are provided for English language learners at all levels of proficiency, from low literacy to advanced, transitioning to credit. Classes and services include:

- Assessment for level placement (Pre-Level 1 – Level 6)
- Core level classes focusing on integrated skills (grammar, listening, speaking, reading and writing)
- Skill-focused classes (Speaking A-C, Writing A-C)
- Specialized courses (TOEFL Preparation, Citizenship Preparation)
- Vocational ESL

- Contract ESL customized for the workplace
- Career guidance and counseling (Career Guidance Center, ESL Career Conference)

For more information on ESL programs, contact **(909) 594-5611, ext. 5235**.

Language Learning Center (LLC)

Mt. San Antonio College's state-of-the-art Language Learning Center provides a lab in which students may practice ESL and a variety of foreign languages, including Chinese, English, French, German, Italian, Japanese, Spanish and Sign Language. Located in the Learning Technology Center, (south door) room 264, the LLC is available on a noncredit and credit basis. Users of the LLC may register year-round. Offerings include:

- Interactive language software in all supported languages
- DVDs, videos, audio recordings
- Pronunciation software
- CATS testing for FAA and Chiropractic tests

For more information on the LLC, call **(909) 594-5611, ext. 4580**.

Older Adult Program

The Older Adult Program promotes lifelong learning and on-going career skills training by providing a wide range of courses and programs for the older adult population. Classes are offered in the arts, personal growth, physical and mental fitness, and vocational areas. For more information on Older Adult Programs, call **(909) 594-5611, ext. 5117**.

Training Source

The Training Source provides on-site, customized, short-term training courses for businesses, K-12 school districts, cities and agencies in the greater Los Angeles area. Programs are designed to meet specific client needs and are taught by college faculty members as well as industry professionals. For more information, call **(909) 468-3933**.

Exercise Science/Wellness Center

The Exercise Science and Wellness Center provides an exercise facility which includes cardio and strengthening equipment, a variety of exercise classes led by certified instructors, and specialized fitness testing. It welcomes community members as well as Mt. San Antonio College students and employees. Individuals should register in the Wellness Center. For more information, contact **(909) 594-5611, ext. 4625**.

Community Education

Health Careers Resource Center (HCRC)

The HCRC provides a state-of-the-art learning laboratory environment to:

- Develop new health-related skills/knowledge
- Update prior or current knowledge
- Participate in simulated clinical activities which will promote success in the health care industry.

The Center is open to credit and noncredit health career students, community health care workers/professionals, individuals preparing for health-related licensure or certification exams and any individual involved or interested in health-related careers. Campus programs/departments actively utilizing the Center include:

Technology and Health Division

- Medical Services – EMT, Paramedic, Physician's Assistant Prep
- Mental Health Technology
- Nursing
- Radiologic Technology
- Respiratory Therapy

Community Education

- Long-Term and Acute Certified Nursing Assistant (CNA)
- RN Re-Entry into Practice
- IV Therapy
- Health Care Interpreting
- International Health Worker
- Physical Therapy Aide. For more information, contact **(909) 594-5611, ext. 4778**
- Cardio Pulmonary Resuscitation (CPR) Training offering courses such as First Aid, Heartsaver, AED and more
 - Records, rosters and information updates per American Heart Association (AHA) requirements
 - Videos, text, manikins per AHA requirements. For more information, contact **(909) 594-5611, ext. 5196**. Other Community Education Services and Programs

Other Community Education Services and Programs

- Combined credit/noncredit courses and certificates
- Fee-based programs related to career development and personal enrichment for community members
- Youth Programs
- Vehicle Safety Programs (Motorcycle, Traffic School, Driver's Training)
- Community education fitness programs
- Farm Tours
- Wildlife Sanctuary Tours
- Planetarium Shows
- Study Skills Lab for Disabled Students Programs & Services
- San Gabriel Valley Training Center (serving developmentally disabled adults)

For more information regarding Community Education services and programs, contact **(909) 594-5611, ext. 4220**.