Business Division
DEPARTMENT CHAIRS & COORDINATORS MEETING
Thursday, September 26, 2013
3 p.m. 19B-3

MINUTES

Department Chairs & Coordinators Attendance:

- Fawaz Al-Malood
- Ed Estes
- Tom McFarland
- Doug Hughey
- Lis Eatman
- Martin Ramey
- Brenda Domico
- Kathy Watanabe
- Maria Davis
- Vic Zamora
- Carol Impara
- Tony Henry
- Lisa Ledeboer
- Barry Andrews

Guest(s):  Facilitators:  Recorder:
- Mary Ann Mulvihill
- Joumana McGowan
- Karen Johnson Newsome
- Linda Monteilh
- Jennifer Galbraith

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<th>ITEM</th>
<th>DISCUSSION</th>
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<td>1. NEW FT Faculty Position Requests for 2014-15</td>
<td>Joumana called this meeting specifically to determine the Business Division ranking of the nine new FT faculty position requests submitted for hiring for 2014-15. Each Department Chair/Co-Chair or Program Coordinator presented the rationale and justification for their new FT Faculty Position request, as well as the department ranking for each position. Of the nine positions requested, 7 were for replacement of faculty who had retired and 2 were growth positions. After each presentation, Chairs and Coordinators were given the opportunity to ask additional questions regarding the specific position/program. When the presentations were finished, the Chairs/Coordinators met in groups by department to discuss and determine their Department’s ranking of each position, from 1-9. Each of the five departments submitted one ballot. Joumana will tally the department votes after the meeting and send out an email to Chairs/Coordinators with the Business Division ranking of the 9 requests. This will be forwarded to the Vice President of Instruction Office, with the original Request for Faculty Position forms received.</td>
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