Fine Arts Minutes 05/13/2014

Present: Carolyn Alexander, Ron Brown, Thomas Butler, Craig Deines, Dirk Hagner, Melissa Macias, Kirk Pedersen, Susie Rubenstein, Shari Wasson
Absent: Fatemeh Burnes, Kirk Pedersen

Call to Order: 4:30 pm

Minutes approved from last meeting 04/08/2014

Business Items:
- Department Chair Election:
  - All members present vote Carolyn Alexander into the department chair position unanimously.
- Rationale for Courses related in Content:
  - Rationale is distributed, reviewed, and voted upon. All members present vote in favor of the rationale.
- AA-T in Studio Arts Approval
  - AA-T in Studio Arts with 24 required units and no elective units was reviewed, approved and will be entered into WEBCMS.

Information Items:
- Fine Art faculty is requested to attend the student show opening, unveiling ceremony and panel discussion for the Karl Benjamin mosaics.
- Room 1 B/C-1 will be used by the Music Department for additional lecture space. Some modifications to the room include removing the large teacher desk, bringing in an amplifier, mounting a large projector screen, and installing a white board, lectern, and keyboard. The room arrangement will remain three seats to a table and leave one computer per table. The digital projector may be replaced.
- Additional courses have been added to the Fall 2014 Schedule of Classes in the Fine Arts Department.
- By Fall 2015, there may be an additional demand for ARTD 20 due to changes to degree requirements. Additional qualified adjunct may me needed.
• Computers can be configured to print on the color copier from remote locations. Send any requests to Carolyn so that she may compile a list of requests to forward to Information Technology (Kendall).

Discussion:
• Shari Wasson presented a document with suggested changes for the 2-D Design room. Any suggestions or thoughts are welcomed.
• Dirk Hagner requests faculty support and recruitment of students for the newly offered lithography course for the Fall 2014 semester as part of the expansion of the printmaking program.
  o Speak to Dirk Hagner to request posters or a brief informative presentation to advertise the course.
• Syllabi need to be revised to meet the new guidelines this semester for audit.
  o Faculty members are asked to review the syllabi for their courses and syllabi for the adjunct faculty in their course areas.
  o Check to ensure an SLO statement has been included in all syllabi.
  o Check to ensure the class assignments are consistent with the current course outline.
  o Resend any revised syllabi to the Arts Division.
• Planning for Institutional Effectiveness (PIE):
  o See attached document for the updated version.
  o Discussed changes in priority of department goals.
  o A request was made for more specific and updated department accomplishments as well as personal and professional accomplishments.
  o Internal and external conditions were reviewed.
SLO’s, outcomes, and use of results were discussed.
Resources needed to achieve goals were discussed.
Changes to previous needs can be viewed in the attached document.
  ▪ A new E-brochure has been discussed as a possibility to replace the current printed Fine Arts brochure.
  ▪ Further modifications to resources needed may be necessary as the Curatorial Program is reviewed and potentially reinstated as an AA degree.
Future Plan was discussed with minor modifications.

Reports:
  • Faculty Association:
    o No new reports
    o Ron Brown requests a volunteer to step into the representative position at the end of his 2-year term
  • Senate:
    o Items of interest will be posted in the mailroom for review
    o The TRACDAT system may be replaced
    o A new Faculty Code of Ethics has been approved.
    o There was further discussion on degree certificate priority and repeatability.
  • Art Gallery:
    o Student Show opening May 15th from 3:30-5:30 pm
    o Unveiling of Karl Benjamin mosaic May 15th at 5:30 pm
    o Peter Frank discussion following the unveiling of the mosaics from 7:30-8:30 pm

Adjourned: 6:45 pm
Submitted: Melissa Macias