



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, October 28, 2009

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

*From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.*

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

**At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.**

## CLOSED SESSION

- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**  
CSEA Chapters 262 and 651
- **Conference with Labor Negotiator Virginia Burley, Vice President, Instruction, per California Government Code Section 54957.6**  
Faculty Association

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*The Board reserves the right to modify the order of business in the manner it deems appropriate.*

*Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.*

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

**INTRODUCTIONS AND RECOGNITION**

- **Introduction of the following newly appointed staff:**

**Classified**

Edwin Romero, Student Activities Coordinator, Student Life

**Supervisory**

John Casper, Supervisor, Broadcast Engineering, Event Services

**Management**

Terri Long, Interim Dean, Instructional Services, Instruction

**APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of September 23, 2009. (See backup packet pages 1 through 10.)

**REPORTING OF ACTION TAKEN IN CLOSED SESSION**

**PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

## REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
  - “The Mt. SAC Experience”
5. Informational Report – International Student Program, prepared by Audrey Yamagata-Noji, Vice President, Student Services. (See backup packet page 11.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

## HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated October 28, 2009. (See backup packet pages 12 through 32.)
2. Consideration of approval of Contract for Investigative Legal Services – Sokrai Law. (See backup packet page 33.)

## INSTRUCTION and STUDENT SERVICES

3. Consideration of approval for Aeronautics students to participate in the Pacific Coast Intercollegiate Flying Association Regional SAFECON 2009 in San Diego, November 9-15, 2009. (See backup packet page 34.)
4. Consideration of approval for Journalism students to attend the College Media Advisers National Convention in Austin, TX, October 29 through November 1, 2009. (See backup packet page 35.)

5. Consideration of approval for the Vocal Jazz Ensemble “Frontline” students to compete and perform at the Reno Jazz Festival in Reno, April 22–25, 2010. (See backup packet page 36.)
6. Consideration of approval of a contract for the Center of Excellence CTE Hub Grant. (See backup packet page 37.)
7. Consideration of approval of activities for the Family and Consumer Sciences Discipline/ Industry Collaborative Grant. (See backup packet page 38.)
8. Consideration of approval of activities/contract and acceptance of funds for the Title V – Developing Hispanic-Serving Institutions Grant. (See backup packet pages 39 and 40.)
9. Consideration of approval of activities and acceptance of funds for the Career Advancement Academy Grant. (See backup packet page 41.)
10. Consideration of approval to accept funds for the Child Development Training Consortium Grant. (See backup packet page 42.)
11. Consideration of approval of an agreement for the extension and funding decrease for the TANF Child Development Careers Program. (See backup packet page 43.)
12. Consideration of approval of additions and changes to the Continuing Education program. (See backup packet pages 44 and 45.)
13. Consideration of approval of a new credit certificate program, Digital Photography Technician. (See backup packet page 46.)
14. Consideration of approval of Resolution No. 09-05 – In Support of Recognizing October 2009 as Extended Opportunity Programs and Services (EOPS) Month. (See backup packet pages 47 through 49.)

## **ADMINISTRATIVE SERVICES**

15. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 50 through 53.)
16. Consideration of approval of Emergency Resolution No. 09-04 – Repair of Humanities South Building Elevator. (See backup packet page 54.)
17. Consideration of approval to reject a Claim Against the District by Karen Sidlow and to instruct Administrative Services to notify the claimant of the rejection. (See backup packet page 55.)
18. Consideration of approval of an agreement with Vangent to combine information from ICCIS and Banner to create 1098T forms. (See backup packet page 56.)

19. Consideration of approval to subscribe to the Fraud Alert Hotline Service provided by VLS Fraud Solutions, which is a professional service of Vicenti, Lloyd & Stutzman LLP. (See backup packet page 57.)
20. Consideration of approval to purchase Dell computers using the five-year Western States Contracting Alliance Agreement No. B27160. (See backup packet page 58.)
21. Consideration of approval of the sale of scrap metal and miscellaneous salvage items for the 2009-10 fiscal year and delegate to the Purchasing Manager the authority to sell these items. (See backup packet page 59.)
22. Consideration of approval to renew the agreement with Millennium Better Security, Inc. to provide crowd management services for large public events held on campus. (See backup packet page 60.)
23. Consideration of approval of agreements to provide Professional Design and Consulting Services with RKA Consulting Group for the San Jose Hills Entrance Improvements, the Traffic Engineering Study – Language Center, and the Parking Lots D and F Repaving projects; with Converse Consultants for the Testing and Inspection Services – Parking Lots D and F Repaving project; and with Bovis Lend Lease for the Scheduling Services project. (See backup packet pages 61 and 62.)
24. Consideration of approval of the following Change Orders:
  - Bid No. 2668 Classroom Remodel – Inland Mechanical (Plumbing Contractor) – Change Order No. 14. (See backup packet pages 63 and 64.)
  - Bid No. 2688 Classroom Remodel – Daart Engineering (Fire Sprinklers Contractor) – Change Order No. 4. (See backup packet page 65.)
  - Bid No. 2704 Construction Services Building Remodel and New Data Center – PW Construction (General Contractor) – Change Order No. 7. (See backup packet page 66.)
  - Bid No. 2722 Math and Science Building – Columbia Steel (Structural Steel Contractor) – Change Order No. 3. (See backup packet page 67.)
  - Bid No. 2739 Math and Science Building – Harik Construction, Inc. (General Construction Contractor) – Change Order No. 9. (See backup packet pages 67 through 69.)
  - Bid No. 2782 Agricultural Sciences Complex – Construction and Site Work of Equine Tack and Raptor Building, plus Site Work for Animal Care and Greenhouse – Harik Construction, Inc. (General Contractor) – Change Order No. 4. (See backup packet page 70.)

25. Consideration of approval of the following Contract Amendments:

- Contract Administration Building Remodel – Marlene Imirzian & Associates (Professional Design and Consulting Services Consultant) – Amendment No. 4. (See backup packet page 71.)
- Contract Athletics Storage Building (formerly Athletics Classroom and Storage – Marlene Imirzian & Associates (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 71.)
- Contract Classroom Improvements – Natural Sciences, Chemistry, and Humanities Buildings Restroom Upgrades – Hill Partnership, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 72.)
- Contract Classroom Improvements – Natural Sciences, Chemistry, and Humanities Buildings – Hill Partnership, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 72.)
- Contract Estimating Services – Bovis Lend Lease (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 72.)
- Contract Physical Education Complex Phase 2 – Final Project Proposal – HMC Architects (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 73.)

26. Consideration of approval of the following Completion Notices:

- Bid No. 2704 Construction Services Building Remodel and New Data Center – PW Construction, Inc. (Contractor)
- Bid No. 2722 Math/Science Building – Columbia Steel, Inc. (Structural Steel and Miscellaneous Metals Contractor)
- Bid No. 2729 Math/Science Building – CSI Electrical Contractors, Inc. (Electrical Contractor)
- Bid No. 2739 Math/Science Building – Harik Construction, Inc. (General Contractor)
- Bid No. 2785 Humanities Building Exterior Improvements (Bridge/Walkway at North Parking Lot – Sea West Enterprises, Inc. (Contractor)
- Bid No. 2805 Math/Science Building – Southern California Landscape (Landscape and Irrigation Contractor)

## ACTION ITEMS

All items listed under "Action" will be discussed and acted on separately by the Board of Trustees.

1. Consideration of approval of Transfer of Funds from Categorical Programs Based on Flexibility Provision. (See backup packet page 74.)
2. Consideration of approval to ratify the 2008-11 Negotiated Agreement between the Mt. San Antonio Community College District and the Faculty Association. (See backup packet pages 75 through 77.)

## BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

## ADJOURNMENT

Future Board Meetings:    October 31, 2009 (Board Retreat)  
   November 18, 2009 (Third Wednesday)  
   December 16, 2009 (Third Wednesday)  
   January 27, 2010

### Upcoming Events:

October 30-November 1	<b>Students Leadership Retreat</b> – Lake Arrowhead
November 5, 2009	<b>Citizens Oversight Committee Meeting</b> – 6:00 p.m., Founders Hall
November 6, 2009	<b>Science Complex Dedication Ceremony</b> – 3:00 p.m.
November 6 & 7, 2009	<b>Fall Choral Concert</b> – 8:00 p.m., Feddersen Recital Hall
November 6, 7, & 8, 2009	<b>Fall Repertory Dance Concert</b> – Friday and Saturday: 8:00 p.m., Sunday Matinee: November 8, 3:00 p.m., Clarke Theater
November 11, 2009	<b>Veteran's Day Holiday</b> (Campus Closed)
November 12- December 10, 2009	<b>Art Exhibit – The Hungry Eye: Hagner 1999-2009</b> Tuesday-Thursday, 11:00 a.m. – 2:00 p.m.; Tuesdays 5:00 – 7:30 p.m. – Art Gallery (Opening Reception November 12, 4:00-6:00 p.m.)
November 13, 2009	<b>PTK Induction Ceremony</b> – 5:30 p.m., Feddersen Recital Hall
November 14, 2009	<b>Fall Vocal Jazz Concert</b> – 8:00 p.m., Clarke Theater

- November 15, 2009      **Fall Chamber Winds Concert** – 4:00 p.m., Feddersen Recital Hall
- November 18, 2009      **Fall Percussion Concert** – 7:30 p.m., Feddersen Recital Hall
- November 19, 2009      **Fall College Fair** – 10:00 a.m. – 1:00 p.m., Miracle Mile  
**Community Volunteer Fair** – 10:00 a.m. – 1:00 p.m., Student Life Center  
**State Controller Chiang lecture/Visit** – 12:00 noon, Feddersen Recital Hall
- November 20, 2009      **Fall Jazz Band Concert** – 8:00 p.m., Clarke Theater
- November 22, 2009      **Fall Wind ensemble Concert** – 4:00 p.m., Clarke Theater
- November 24, 2009      **Evening with Forensics** – 7:30 p.m., Technology Building Lecture Hall
- November 26-29, 2009      **Thanksgiving Recess** (Campus Closed)

**Upcoming Sports Events:**

- November 4, 2009      **Wrestling vs. Cerritos** – 7:00 p.m., Gym
- November 6, 2009      **Men’s Soccer vs. Compton** – 1:00 p.m., Soccer Field  
**Women’s Soccer vs. Compton** – 3:00 p.m., Soccer Field
- November 7, 2009      **Football vs. Cerritos** – 1:00 p.m., Hilmer Lodge Stadium
- November 13, 2009      **Women’s Soccer vs. L.A. Harbor** – 4:00 p.m., Soccer Field  
**Men’s Soccer vs. L.A. Harbor** – 6:00 p.m., Soccer Field
- November 18, 2009      **Women’s Volleyball vs. Long Beach** – 5:00 p.m., Gym  
**Wrestling vs. Victor Valley** – 7:30 p.m., Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.