



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, September 23, 2009 **Location:** Founders Hall

**Future Board Meetings:** October 28, November 18, December 16

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the College's website.*

- Approved Personnel Transactions, dated September 23, 2009
- Approved to accept funds and approve activities for the Upward Bound Grant.
- Approved a contract with UCLA Conference Center in Lake Arrowhead for the Annual Associated Students Fall Leadership Conference.
- Approved use of facilities agreements for the Parent Education Program.
- Approved an affiliation agreement with St. Jude Medical Center for students in the Nursing Program.
- Approved activities and acceptance of funds for the Basic Skills Grant.
- Approved to accept funds from the Flight Safety Grant.
- Approved activities for the Family and Consumer Sciences Discipline/ Industry Collaborative Grant.
- Approved activities and contracts for the Advanced Technological Education Grant – Regional Information Systems Security Center.
- Approved activities and acceptance of funds for an Early Childhood Reading grant titled “Children’s Literature Day at the Mt. San Antonio College Library,” funded by Target Corporation.
- Approved activities and acceptance of funds for a Hispanic-Serving Institutions Education grant titled “Mt. SAC Agriculture Pathways Program.”
- Approved additions and changes to the Continuing Education program.
- Approved the following Bids:
  - Bid No. 2854 - Administration Building Remodel – Abatement and Demolition Contractor. Awarded to Janus Corporation in the amount of \$709,243.
  - Bid No. 2855 - Administration Building Remodel – General Construction Contractor. Awarded to Angeles Contractor in the amount of \$2,582,000.
  - Bid No. 2856 - Administration Building Remodel – Floor Coverings Contractor. Awarded to Donald M. Hoover Company in the amount of \$349,695.
  - Bid No. 2857 - Administration Building Remodel – Plumbing and Site Utilities Contractor. Awarded to Empyrean Plumbing, Inc., in the amount of \$239,485.
  - Bid No. 2858 - Administration Building Remodel – Mechanical/HVAC Contractor. Awarded to DSG Mechanical Corporation in the amount of \$901,500.
  - Bid No. 2859 - Administration Building Remodel – Electrical Contractor. Awarded to Rancho Pacific Electric in the amount of \$1,667,700.
  - Bid No. 2860 - Administration Building Remodel – Fire Sprinklers Contractor. Awarded to JPI Development Group, Inc., in the amount of \$99,000.

## ACTION ITEMS

*Items discussed and acted upon separately by the Board.*

- Approved the 2009-10 adopted budget.
- Approved the 2009-10 College goals.
- Approved proposed revisions to Board Policy 5010 – Admissions.

### INFORMATIONAL REPORTS

- Accreditation Self Study Co-Chairs **Barbara McNeice-Stallard**, Director of Research & Institutional Effectiveness, and **Kristina Allende**, Professor, English, Literature, and Journalism, briefed the trustees on the Accreditation Self Study. Mt. SAC's accreditation was reaffirmed in 2004. In anticipation of an October 2010 site visit, the College has started preparing a self study report to showcase its accomplishments in Institutional Mission and Effectiveness (Standard I), Student Learning Programs and Services (Standard II), Resources (Standard III), and Leadership and Governance (Standard IV). Four teams, composed of members from all campus constituencies (administration, faculty, classified staff, confidential staff, and students), have been established to research a standard, gather evidence, write a narrative, and justify the statements made about Mt. SAC's accomplishments. Concurrent with the work being done by those teams, Barbara and Kristina are working to ensure that Mt. SAC is meeting all requirements set by the Accrediting Commission for Community and Junior Colleges.
- Administrative Services Vice President **Mike Gregoryk** reviewed the 2009-10 budget, which includes a total estimated revenue of \$140,992,738 and ongoing expenditures of \$146,105,896, leaving an ongoing budget deficit of \$5.1 million. This deficit will be covered through college reserves as well as one-time federal stimulus funds. He noted that salary or benefit increases are not included in the adopted budget. It was also noted that growth and COLA were not to be funded this fiscal year. Mr. Gregoryk pointed out that the total ongoing expenditure budget increased by only \$157,308 from the 2008-09 adopted budget due to a savings of \$2.8 million through class schedule reductions. As in past presentations, Mr. Gregoryk indicated there will likely be no layoffs for the 2009-10 fiscal year but that some should be expected in 2010-11, given an ongoing \$15.5 million shortfall. He congratulated staff and faculty for submitting cost-saving ideas, which are expected to be reviewed by a Budget Committee task force in October.

### BOARD RECOGNITIONS & PRESENTATIONS

#### Newly Hired Staff

#### Management

- **Richard Lee**, Interim Manager, Payroll, Fiscal Services

For the complete agenda and minutes for this Board of Trustees meeting,  
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

**Dr. John S. Nixon**, *President & CEO*

#### TRUSTEES

**Dr. Manuel Baca**, **Rosanne Bader**, **Fred Chyr**, **Dr. David K. Hall**, **Judy Chen Haggerty**, *Esq.*  
**Xavier Padilla**, *Student Trustee*