



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, May 27, 2009

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Public Employment, per California Government Code Section 54957**
Director, Student Life
- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**
CSEA Chapter 651

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified

Julie Anderson, Senior Systems Programmer, Information Technology
Olga Castillo, Parking Officer, Public Safety
Erick McNeil, Custodian, Custodial Services
Robert Stubbe, Computer Facilities Coordinator, Information Technology
James Wolters, Senior Buyer, Purchasing

Management

Shelley Zahrt-Egbert, Manager, Accounting, Fiscal Services

- **Recognition**

- Xiwen Wang for being one of 30 scholars from among 485 nominees to be selected to receive a Jack Kent Cooke Foundation Undergraduate Transfer Scholarship.
- Mt. SAC Robotics Team for winning the Excellence Award at the National Technical Robotics Championships.
- *Fermata Nowhere*, Mt. SAC's male vocal group, for winning the coveted International Championship of Collegiate A Cappella.
- Mt. SAC Jazz Band for winning first place at the prestigious 2009 Reno Jazz Festival.
- Mt. SAC Journalism students for winning a record 28 awards at the Journalism Association of Community Colleges state conference.
- Mt. SAC Softball Team for winning the fourth State Championship.
- Awarding of Certificates of Service to the following retiring faculty:

Mary Chabot, Professor, Mathematics – 24 years of service
Gary Davis, Professor, Theater – 36 years of service
Stephen Williams, Professor, Medical Services – 31 years of service
Susan Wydra, Professor, Mental Health – 17 years of service

- Clarence Brown, Director of Marketing and Public Affairs, and his team for winning seven Awards (five Gold, one Silver, and one Bronze) from the Community College Public Relations Organization.
- Cheryl Jamison for her year of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of April 22, 2009. (See backup packet pages 1 through 10.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
 - Budget Update (Mike Gregoryk)
5. Informational Report – Aquatics Program, prepared by Professor Marc Ruh (See backup packet pages 11 and 12.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

PRESIDENT'S OFFICE

1. Consideration of approval of the 2009-10 meeting calendar for the Mt. San Antonio College Board of Trustees. (See backup packet page 13.)

HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated May 27, 2009. (See backup packet pages 14 through 24.)
3. Consideration of approval of Declaration of Indefinite Salaries for Retroactive Pay for Non-Represented Employees for the Fiscal Year 2009-10. (See backup packet page 25.)

INSTRUCTION and STUDENT SERVICES

4. Consideration of approval of Student Services Expenditure Funding 2009-10. (See backup packet page 26.)
5. Consideration of approval of the 2010-11 Academic Calendar. (See backup packet pages 27 and 28.)
6. Consideration of approval of the Summer 2009 Study Abroad program in London. (See backup packet page 29.)
7. Consideration of approval of the Summer 2009 Study Abroad program in Costa Rica. (See backup packet page 30.)
8. Consideration of approval for students to compete in the Skills USA National Leadership and Skills Conference in Kansas City, MO, June 21-26, 2009. (See backup packet page 31.)
9. Consideration of approval of the Annual Honors Program Recognition Dinner on June 4, 2009. (See backup packet page 32.)
10. Consideration of approval of activities and acceptance of funds for the Teacher Preparation Pipeline grant. (See backup packet page 33.)

11. Consideration of approval of contracts for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 34.)
12. Consideration of approval of activities for the Advanced Technological Education Grant – Regional Information Systems Security Center. (See backup packet page 35.)
13. Consideration of approval of contracts for the Regional Health Occupations Resource Center grant. (See backup packet page 36.)
14. Consideration of approval of activities for the Citrus Valley Health Partners grant. (See backup packet page 37.)
15. Consideration of approval of new courses for academic year 2009-10. (See backup packet page 38.)
16. Consideration of approval of Continuing Education Programs/Courses for Summer 2009. (See backup packet pages 39 through 44.)
17. Consideration of approval of an addition to the Regional Health Occupations Resource Center programs. (See backup packet page 45.)
18. Consideration of approval of the Adult High School Diploma Program application. (See backup packet page 46.)
19. Consideration of approval of additions and changes to the Continuing Education program. (See backup packet page 47.)

ADMINISTRATIVE SERVICES

20. Consideration of approval of Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 48 through 52.)
21. Consideration of approval of the Quarterly Investment Report for the period ending March 31, 2009. (See backup packet page 53.)
22. Consideration of approval of the Quarterly Financial Status Report for the period ending March 31, 2009. (See backup page pages 54 through 56.)
23. Consideration of approval of Resolution No. 08-18 - Temporary Inter-fund Cash Borrowing. (See backup packet pages 57 through 59.)
24. Consideration of approval of a \$5.00 increase in the bail amounts attached to each Notice of Illegal Parking Citation issued by the Public Safety Department. (See backup packet page 60.)
25. Consideration of approval to re-issue a stale-dated commercial warrant, in the amount of \$106.80. (See backup packet page 61.)

26. Consideration of approval to reduce the retention from 10% to 5% of the total contract amount to Inland Empire Builders for the Humanities Exterior Improvements – Breezeway and Stairway project (Bid No. 2798). (See backup packet page 62.)
27. Consideration of approval of an Agreement for Trash Hauling and Recycling Services with American Reclamation, Inc. (RFP No. 2804). (See backup packet pages 63 through 65.)
28. Consideration of approval of the following Change Orders:
 - Bid No. 2666 Classroom Remodel – Empire Floor Covering (Flooring Contractor) – Change Order No. 9. (See backup packet pages 66 and 67.)
 - Bid No. 2668 Classroom Remodel – Inland Mechanical (Plumbing Contractor) – Change Order No. 13. (See backup packet pages 67 and 68.)
 - Bid No. 2669 Classroom Remodel – Los Angeles Air Conditioning (HVAC Contractor) – Change Order No. 15. (See backup packet pages 69 and 70.)
 - Bid No. 2697 Student Services Renovation – PW Construction (General Contractor) – Change Order No. 10. (See backup packet pages 71 through 73.)
 - Bid No. 2704 Construction Services Building Remodel and New Data Center – PW Construction (General Contractor) – Change Order No. 6. (See backup packet page 74.)
 - Bid No. 2739 Math and Science Building – Harik Construction (General Construction Contractor) – Change Order No. 8. (See backup packet page 75.)
 - Bid No. 2720 Math and Science Building – Doja, Inc. (Demolition, Earthwork, and Site Improvements Contractor) – Change Order No. 7. (See backup packet page 76.)
 - Bid No. 2721 Math and Science Building – KAR Construction (Caissons and Concrete Contractor) – Change Order No. 8. (See backup packet page 77.)
 - Bid No. 2727 Math and Science Building – Inland Mechanical Construction, Inc. (Plumbing Contractor) – Change Order No. 10. (See backup packet pages 77 and 78.)
 - Bid No. 2729 Math and Science Building – CSI Electrical Contractors (Electrical Contractor) – Change Order No. 10. (See backup packet pages 78 through 80.)
 - Bid No. 2772 Agricultural Sciences Complex – Main Building – Griffith Company

(Demolition, Earthwork, and Site Improvements Contractor) – Change Order No. 2. (See backup packet page 81.)

- Bid No. 2777 Agricultural Sciences Complex – Main Building – Continental Plumbing (Plumbing Contractor) – Change Order No. 3. (See backup packet page 82.)
- Bid No. 2797 Foundation House Exterior Improvements Re-Bid – EC Construction (General Construction Contractor) – Change Order No. 2. (See backup packet page 83.)
- Bid No. 2798 Humanities Exterior Improvements – Breezeway & Stairway (Inland Empire Builders (General Contractor) – Change Order No. 2. (See backup packet pages 84 and 85.)

29. Consideration of approval of the following Contract Amendments:

- Contract Elevator Consulting Services – Lerch Bates, Inc. (Professional Design and Consulting Services) – Amendment No. 1. (See backup packet page 86.)
- Contract Child Development Center – tBP Architects (Professional Design and Consulting Services) – Amendment No. 6. (See backup packet page 86.)
- Contract Child Development Center – tBP Architects (Professional Design and Consulting Services) – Amendment No. 7. (See backup packet page 87.)

30. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Ocusure Inc. – Security Cameras and Equipment, valued by donor at \$1,030, to be used by the Technology & Health Division.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing regarding the Mt. San Antonio Community College District successor agreement with CSEA, Chapter 651 and the District for the fiscal years 2008-11.

In compliance with California Government Code, Chapter 10.7, Section 3547(b), the Board of Trustees of Mt. San Antonio Community College District will hold a public hearing on May 27, 2009, to provide representatives of the public within the District the opportunity to express themselves to the Board regarding the successor agreement between the District and CSEA, Chapter 651.

2. Consideration of approval of Proposal to Initiate CSEA, Chapter 651, Negotiations for Successor Agreement, July 1, 2008 through June 30, 2011. (See backup packet pages 88 and 89.)
3. Consideration of approval of Resolution No. 08-17 - Classified Layoffs Due to Lack of Work and/or Lack of Funds. (See backup packet pages 90 and 91.)
4. Consideration of approval of the AB1417/Accountability Reporting for the Community Colleges report. (See backup packet pages 92 and 93.)
5. Consideration of approval of the following Bid [PLACEHOLDER]:
 - Bid No. 2825 Art Center Landscape Project. (See backup packet page 94.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: June 24, 2009
 July 22, 2009
 August 26, 2009

Upcoming Events:

May 28, 2009	Student Leadership & Advisor Awards Ceremony – 6:00-9:30 p.m., Royal Vista Country Club
May 29, 2009	Upward Bound Senior Recognition Banquet – 5:00-8:00 p.m., Founders Hall
May 29 and 30, 2009	Spring Choral Concert – 8:00 p.m., Music recital Hall
May 29-31, 2009	Spring Student Dance Concert – Friday and Saturday – 8:00 p.m., Sunday – 5:00 p.m., Clarke Theater
May 30, 2009	Forensics Team’s End-of-the-Year Banquet – 6:00-8:00 p.m., Founders Hall
May 31, 2009	Spring Chamber Winds Concert – 4:00 p.m., Music Recital Hall
June 3, 2009	Faculty/Manager Recognition Ceremony – 3:00-4:30 p.m., Clarke Theater

- June 3, 2009 **Planetarium Opening Ceremony** – 5:00 p.m., Planetarium
- June 3, 2009 **Spring Percussion Concert** – 7:30 p.m., Music Recital Hall
- June 4, 2009 **2009 Honors Celebration Dinner** – 6:00-9:00 p.m., Music Recital Hall
- June 4-7, 2009 **As You Like It** (Shakespeare’s pastoral comedy) – Thursday, Friday and Saturday 8:00 p.m., Sunday 2:00 p.m., Studio Theater
- June 5, 2009 **Foundation’s 22nd Annual Golf Tournament** – 9:00 a.m., Industry Hills Golf Club at Pacific Palms
- June 6, 2009 **Faculty Association Scholarship Awards Ceremony** – 3:00-5:00 p.m., Founders Hall
- June 6, 2009 **Spring vocal Jazz Concert** – 8:00 p.m., Clarke Theater
- June 12, 2009 **63rd Annual Commencement Ceremony** – 6:30 p.m., Hilmer Lodge Stadium
- June 14, 2009 **2009 Spring Semester Ends**
- June 17, 2009 **Foundation Board of Directors Meeting** – 1:00-6:00 p.m., Founders Hall
- June 18, 2009 **Adult High School Graduation Ceremony** – 6:00 p.m., Clarke Theater
- June 22, 2009 **2009 Summer Intersession Begins**

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.